



Republic of the Philippines
Department of Education



PROCUREMENT MANAGEMENT SERVICE

OD ☎ 8633.7232 PPMD ☎ 8636.6543 CMD ☎ 8635.3762

Rm. M-511, 5th Floor, Mabini Bldg., DepEd Central Office Complex, Meralco Avenue, Pasig City, Philippines

☎ 636.6542 / 633.9343 / email: depedcentral.bacsecretariat@deped.gov.ph

PROJECT NO.: 2020-BLR2(002)-BIV-CB-012

INVITATION TO BID

FOR THE

**Procurement for the Printing and Delivery of Grade 1
English Activity Sheets**

- The **Department of Education (DepEd)**, through the *Government of the Philippines (GOP) under FY 2020 General Appropriations Act (GAA)*, intends to apply the sum of **Philippine Pesos Sixty-Eight Million, Five Hundred Thirty-Six Thousand, Four Hundred Forty-Five and 55/100 (Php 68,536,445.55)**, being the ABC to payments under the contract for **Procurement for the Printing and Delivery of Grade 1 English Activity Sheets**, as follows:

Lot No.	Description	Quantity	Approved Budget for the Contract (ABC) in Php
1	Zone 1	407,363	12,652,979.93
2	Zone 2	677,929	22,273,967.43
3	Zone 3	413,994	14,411,151.84
4	Zone 4	552,705	19,198,346.35
Total			68,536,445.55

Bids received in excess of the ABC shall be automatically rejected at bid opening.

- The **DepEd**, through the **Bids and Awards Committee (BAC) IV**, now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. **Expected completion of delivery of the goods is within One Hundred Fifty (150) calendar days from the date of receipt of Notice to Proceed (NTP) at DepEd Central Office (Taguig Warehouse).**

Prospective bidders should have completed, within a period of **ten (10) years** immediately preceding the deadline for submission of bids, Single Largest Completed Contract (SLCC) similar to the contract to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least fifty percent (50%) of the ABC of the lot to bid for; OR, at least two (2) similar contracts and the total of the aggregated contract amount should be equivalent to at least fifty percent (50%) of the ABC of the lot bid for; and the largest of these similar contracts must be equivalent to at least twenty-five percent (25%) of the ABC of the lot/s to be bid. The contracts may come from different agencies/companies.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **DepEd Procurement Management Service** at **Telephone Nos. 8636-6542 or 8633-9343** and inspect the Bidding Documents at the address given below from **Monday to Friday from 8:00am to 5:00pm.**
5. For those who are interested to purchase the Bidding Documents, two (2) options are made available, to wit:
 - a. A complete set of Bidding Documents may be acquired by interested Bidders from the **DepEd Procurement Management Service, Room M-511, 5th Floor, Mabini Building, DepEd Central Office Complex, Meralco Avenue, Pasig City**, upon accomplishing a bidder’s information sheet and payment of a non-refundable fee for the Bidding Documents to the **DepEd Cashier**.

Payment in checks should be made payable to **DECS OSEC Trust**.

- b. Interested Bidders may signify their intent to purchase the Bidding Documents through email at **depedcentral.bacsecretariat@deped.gov.ph** by accomplishing a bidder’s information sheet (***Annex A***). Upon receipt of the bidder’s information sheet, the BAC Secretariat Division will send through email the details of the DECS OSEC Trust Fund Account for payment. Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids. Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.

Amount of Bidding Documents shall be as follows:

Lots	Bidding Documents Fee (in Php)
1	9,000.00
2	16,000.00
3	11,000.00
4	14,000.00
TOTAL	50,000.00

Considering the current situation due to the pandemic (COVID-19) and the mandate to observe social distancing, **DepEd** will hold a pre-bid conference for this Project on **October 28, 2020, 1:00 P.M. through videoconferencing using the MS Teams**, which shall be open to prospective bidders.

Prospective Bidders who intend to participate are required to communicate with the BAC Secretariat through email at **depedcentral.bacsecretariat@deped.gov.ph** their confirmation and accomplish the Online Pre-bid Conference Form provided (**Annex B**) on or before **October 27, 2020, 12:00 NN**. Upon receipt of this form, the BAC Secretariat Division will send the link of the meeting.

6. Bids must be duly received by the BAC Secretariat on or before **1:00 P.M. of November 11, 2020 at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**.

Late bids shall not be accepted.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **November 11, 2020, 1:00 P.M. at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. **For electronic bid submission**, the passwords for accessing the Bidding Documents will be disclosed by the Bidders only during the actual bid opening which may be done in person or face-to-face through videoconferencing, webcasting or similar technology.

For the purpose of constituting a quorum, both the physical and virtual presence of the BAC and TWG members shall be considered pursuant to GPPB Resolution No. 09-2020.

10. The **DepEd** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

LAURO L. ROBERTO, Jr.

Senior Technical Assistant II

and

PAULA JANINE L. MANUEL

Technical Assistant II

Procurement Management Service - BAC Secretariat Division

Rm. M-511, 5th Floor, Mabini Bldg.

DepEd Central Office Complex Meralco Avenue, Pasig City

Telephone Nos. 8636-6542 or 8633-9343

Email address: depedcentral.bacsecretariat@deped.gov.ph


12. You may visit the following websites:

For downloading of Bidding Documents:

<https://notices.philgeps.gov.ph>

<https://www.deped.gov.ph>

October 20, 2020


JESUS L.R. MATEO
Undersecretary and Chairperson