Republic of the Philippines
Department of Education
Procurement Management Service
BAC Secretariat Division

BIDDERS INFORMATION SHEET

Directions: Please fill out all information requested **legibly**. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

To be filled by ProcMS-BACSec staff only:
Control No.: _____

PROJECT NO.: **2020c-BLR2(004)-BIV-CB-018**
PROJECT: **Procurement for the Printing of Grade 10 Learning Resources**
TOTAL ABC: **PHP143,234,360.78**

Cost of Bidding Documents-

Lot 1	**PhP10,000.00**	*Lot 4*	**PhP11,000.00**
Lot 2	**PhP18,500.00**		
Lot 3	**PhP10,500.00**	*Total*	**PhP50,000.00**

DATE_____

GENERAL INFORMATION
FULL NAME OF FIRM/COMPANY: _____
ADDRESS : _____
_____
TEL. NO(S). : _____
FAX NO(S). : _____
EMAIL ADD. : _____

PERSON MANAGING AFFAIRS OF THE FIRM
NAME : _____
POSITION : _____
TEL. NO. : _____
MOBILE NO. : _____

AUTHORIZED REPRESENTATIVE
NAME : _____
POSITION : _____
TEL. NO. : _____
MOBILE NO. : _____

Where did you find out about this project? ☐ PhilGEPS ☐ DepEd website ☐ Bulletin Board

Your Firm/Companywill join in the following lots ☐ Lot 1 ☐ Lot 2 ☐ Lot 3 ☐ Lot 4

Bid Docs; OR No: _____ Date: _____ Amount: _____
OR No: _____ Date: _____ Amount: _____

Received from Procurement Management Service – BAC Secretariat Division the following;

✓	*Document(s)*	*Received by*		*Date Received*
		Printed Name	*Signature*	
☐	Bidding Documents			
☐				
☐				
☐				

Notes:
1. *Interested Bidders may signify their intent to purchase the Bidding Documents through email at* depedcentral.bacsecretariat@deped.gov.ph by accomplishing this form.
2. *Upon receipt of the bidder's information sheet, the BAC Secretariat Division will send through email the details of DECS OSEC Trust Fund Account for payment.*
3. *Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids indicated in the Invitation to Bidding Documents or Bid Bulletin.*
4. *Upon receipt of proof of payment the BAC Secretariat will send the electronic copy of the Bidding Documents.*

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm`s security.

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Email Address: depedcentral.bacsecretariat@deped.gov.ph