



Republic of the Philippines
Department of Education

CO-SA-2020-12-516

Administrative Service
 ASSET MANAGEMENT DIVISION

MEMORANDUM

FOR : **LEONOR MAGTOLIS-BRIONES**
 Secretary

THRU : **ANNALYN M. SEVILLA**
 Undersecretary for Finance

ALAIN DEL B. PASCUA
 Undersecretary for Administration

ROBERT M. AGUSTIN
 Director IV, Administrative Service

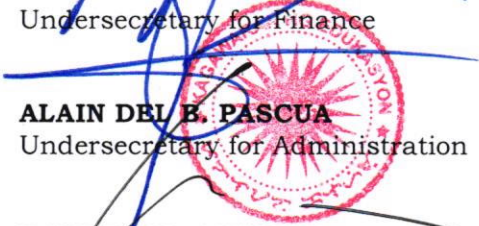
FROM : **MARITESS L. ABLAY**
 Chief Administrative Officer

SUBJECT : **2021 Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE)**

DATE : **03 December 2020**

appd. L. Briones

Subject to approval of APP 2021



DEPARTMENT OF EDUCATION
 OFFICE OF SECRETARY
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M. L. Ablay 12/3/2020

This is to respectfully submit the attached Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) for the year 2021 using the new template prescribed by the Procurement Service of Department of Budget and Management (PS-DBM).

This APP-CSE is a consolidation of all the requirements for supplies, materials and equipment of units/divisions/services/bureaus and executive offices in the Central Office with a total amount of **One Hundred Ninety-Four Million Nine Hundred Seventy Thousand Two Hundred Three Pesos and 36/100 (P194,970,203.36)** and is distributed as follows:

Items	Amount
Items Available at PS Stores (including COVID related items)	76,540,539.42
Items Not Available at PS but Regularly Purchased from Other Sources	40,705,100.00
Airline Ticket	60,000,000.00
Additional Provision for Inflation (10% of Total)	17,724,563.94

For information, in accordance with the Memorandum Circular No. 2020-1 dated 02 June 2020 issued by the Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information Systems (Administrative Order No. 25 s. 2011), all government agencies are advised to submit their 2021 APP-CSE to PS-DBM via the Virtual Store facility on or before **15 December 2020**.

For the kind approval of the Secretary.

