

CLARIFIED ISSUES

Item No.	Clarification	BAC's Decision
1	Shall we be allowed to merge our modules into one bundle? For example, if we have three or four modules, can we combine them into only one bundle? This will lessen the use of preliminary pages; hence, we shall be able to save on the number of pages.	Merging of modules into one bundle is not allowed. Each module shall be printed separately regardless of whether there is a combination of MELCs.
2	To maximize pages, can we make use of the inside-front cover as well as the inside-back cover? For example, can we print the copyright page on the inside-front cover, or if ever, print the bibliography on the inside-back cover of the module?	Please refer to Annex "L" for the template of the Module Record/ Template of Front and Back Cover.
3	Shall we be provided with the format for the copyright page? For example, we know that we have to include some names of DepEd officials in the copyright page. Shall we be given a list of names for this purpose?	Attached as Annex "M" is the template of copyright page.
4	Shall we wait for our manuscripts to be stamped with "Passed" before we can push through with the bidding?	No, Passed or Conditionally Passed SLMs are indicated in the Notice of DepEd Evaluation Result on top of the other documents required before the bidding.
5	How many copies of the manuscript shall we submit for evaluation? When shall we submit our manuscript? To what office shall we submit the manuscript?	Refer to Bid Bulletin No. 1.
6	Are you considering an increase in the cost of paper in the computation of printing cost?	No. The cost is already considered during the Market Survey.
7	If there will be a shortage of 70 gsm paper, will you allow the use of 40 gsm paper?	Refer to Bid Bulletin No. 1.
8	Can we see a sample of the type of plastic covering to be used? Is it the "supot" style with opening on top, or plain plastic that we can wrap around the copies of modules?	Refer to Bid Bulletin No. 1.
9	Where shall we put the details for the delivery (e.g. destination, etc.) --is it inside the plastic, or outside the plastic cover?	Refer to Bid Bulletin No. 1.
10	If we shall be allowed to put the modules-with-plastic inside boxes, can we use our own company box (with our own logo/company name)?	Prerogative of the suppliers if they will use their own corrugated box with their company's name/logo etc. on their own account without any addl. cost to the govt. Provided that these are unused boxes. Delivery details however should

		be firmly placed outside the box.
11	Regarding Delivery Can we get a copy of the list of drop-off points for the delivery of modules?	Refer to Bid Bulletin No. 1.
12	Regarding Pricing Can we get a copy of the Price Schedule Form for our computation?	Refer to Bid Bulletin No. 1.
13	May we be clarified about the adjustment fee which was mentioned by Asec. Malana? We did not hear it clearly.	Refer to Bid Bulletin No. 1.
14	In the case of JV, what particular document/s do you require to show proof of infusion of capital? Is any of the following acceptable: deposit slip, bank certificate, investment agreement, escrow account, JV bank account?	Yes. All mentioned forms are acceptable and have to be reflected in the Audited Financial Statements.
15	Request for amendment of the Similar Contract to read "Supply or Manufacture of printed and bound materials"	Refer to Bid Bulletin No. 1.
16	Is the printer required to JV with a publisher in order to qualify?	Yes, with those publishers who are shortlisted.
17	May a printer in its own capacity (with authority from the publisher) qualify to bid?	No, must have a Joint Venture Agreement with those publishers who are shortlisted.
18	Is there a particular form for the Price Schedule? If so, may we request for the prescribed template.	Refer to Bid Bulletin No. 1.
19	Is the inside pages of the modules for Science, Mathematics, and Arts are 1 color or 4 colors?	Printing would be in one color due to budgetary constraint. However, publishers may, at their own account print in color without additional cost to the govt.
20	If the inside pages of the modules for Science, Mathematics, and Arts are in full colors, will there be price adjustment?	No price adjustment even printed in color. However, publishers may, at their own account print in color without additional cost to the govt.
21	Will there be a conflict to the end user if we deliver Science, Mathematics, and Arts in black and white since DepEd order 001 stated that Science, Mathematics, and Arts are in full colors?	None. DepEd Order 001 s. 2021 stated that Science, Mathematics, and Arts may be developed in full colors. However, for the printing of the materials, these will be printed in one color due to budgetary constraints.

22	If the publishers fail to pass the bidding, what will happen to the developed modules? Are we allow to offer the modules to the LGUs or DepEd Divisions?	For policy discussion at the DepEd Management Level. Meanwhile the procurement project will proceed.
23	Who will receive and sign of the delivered modules to the drop-off points?	The Regional Supply Officer, Division Supply Officer, or Authorizd Receiving Personnel shall receive and sign the delivered modules at the drop-off points.
24	What is the basis of your computations about the price of the modules? When in reality, the price of the paper and other materials for the production of the modules are too high?	The computation was based on the conducted market survey.
25	Where can we get a copy of price computation sheet (Annex G)?	Refer to Bid Bulletin No. 1.
26	May we know the format of the source file of each book? Do we need to reprocess it for typesetting or other things?	SLMs submitted by the publisher is in PDF digital file which may be converted to in designed version or whichever is adoptable to their printer process.
27	And how many pages for each book? Appreciated if you can send the electronic version of the books to us that is really helpful for Proposal and make competitive quotation.	SLMs are not textbooks. Only the rightful owners or the private publishers have the electronic version or digital copies of the SLM. DepEd or the BLR does not have digital copies of the materials.
28	Can the publisher give authority to the printer to participate in the bidding for delivery and printing?	No, must have a Joint Venture Agreement with those publishers who are shortlisted.
29	May we clarify if the scope of the contract will be from CONTENT DEVELOPMENT up to PRINTING? Or is the Digital File / Soft Copy / Module Content already provided, therefore, the contract will be for Printing and Delivery only?	This project is for the development, printing and delivery of Q3-SLMs. Printers should engage in a JVA with a publisher or vice versa.
30	We would like to request for the copy of the distribution list/delivery points for this project for us to include it in our bid proposal.	Refer to Bid Bulletin No. 1.
31	Is the Affidavit of No Relation not included in the documentary requirements as part of the technical documents?	Please refer to the new format of Omnibus Sworn Statement provided in the sample forms of the bidding documents.

32	<ol style="list-style-type: none"> 1. Where can we have our materials/papers tested since the FPRDI testing machine is not available? 2. For the Samples, do we need to include it to the sealing of bid documents or it can be submitted separately? 3. Do we need to certify materials to be used for the packaging? Is testing needed or just a certification from the Supplier? 	<ol style="list-style-type: none"> 1. Refer to Bid Bulletin No. 1. 2. Submission of samples is part of the bid documents. 3. No need for sample testing for the samples of packaging requirements.
33	We would like to suggest changing the colors on cover from 4/1 to 4/0 since there will be no content to be printed in the inside back covers.	Refer to Bid Bulletin No. 1.
34	We would like to suggest using book paper 60 gsm to 70 gsm.	Refer to Bid Bulletin No. 1.
35	May we request for the excel file of the price schedule form and the standard format to be used?	Refer to Bid Bulletin No. 1.
36	<ol style="list-style-type: none"> 1. Is the printer partner going to be the prime/lead bidder? 2. Who will be the signatory for the bidding documents, is it the printer or it can be the publisher? 	Depending on what is stated in the JVA on who will be the lead partner.
37	Are we going to use the same form in declaring the two (2) similar contracts?	Yes, please refer to the sample forms provided in the bidding documents.
38	Can we submit PHILGEPS Platinum Membership only in lieu of the other Class A documents (Business Permits, Audited Financial Statement, Tax Clearance and SEC)?	Yes, as long as it is current and updated.
39	We would like to ask if possible, to substitute the foldcote for cover of modules due to shortage of paper supply? We recommend if we can use C2S 180lbs?	Refer to Bid Bulletin No. 1.
40	<ol style="list-style-type: none"> 1. May we clarify if we need to include the edited manuscripts together with the implemented summary of the corrections in the sealed envelope for the bidding on March 22? 2. What is to be submitted during the bidding in terms of the manuscript? 3. If not, what is included in the sealed envelope for the bidding on March 22? 4. When then, can we submit the final edited/ revised manuscript? 	<ol style="list-style-type: none"> 1. Please refer to Bid Bulletin No. 1 2-3. During the submission of bids, only the duly accomplished Summary of Publisher's Revision Form will be submitted. 4. Please refer to Bid Bulletin No. 1. <p>The revised Q3 SLMs shall be submitted to BAC in PDF digital file after determination of the bidder with the Lowest</p>

		Calculated Bid by Bids and Awards Committee in compliance with the submitted Summary of Publisher's Revision Form.
41	<ol style="list-style-type: none"> 1. Placement of cover elements required font style and size for each Should we apply the color coding for the textbooks? 2. Are we required to compress our titles into a single line? 3. Do we need to put the ADM logo, if yes, where should we place it? 	<p>Please see attached Annex "L", for the template of the Module Record/ Template of Front and Back Cover.</p> <p>The winning bidder shall be instructed to adopt the following:</p> <p>A standard cover art is used to all modules in a set which is placed in a white background. A specific color, with a corresponding CMYK color code, is assigned to the Grade Level Identifier box in each learning area. Black or white may be used as the color of the text inside the Grade Level Identifier depending on the background color applied in the box. The elements present in the title page follow the standards set by the Bureau of Learning Resources, the ADM standards and Guidelines of the Bureau of Learning Delivery, and the placement of cover elements mentioned in page 67 of the DepEd Order No.31, s.2019: The Department of Education Service Marks and Visual Identity Manual (DSMVIM).</p> <p>ISBN is not required to place in the back cover.</p>
42	There are some comments that instructed us to insert the complete details of the copyright page. Please let us know the proper format for the copyright page (and the details needed) so we can implement it across all the conditionally passed modules. Kindly advise us about the prescribed	No. The module title which consists of the Learning Area, Quarter and Module Number, and Module title, should be presented in separate lines. The module title

	content for the introduction in the title page as we have encountered one comment in Art - Grade 6 regarding this: “DepEd provided a new format. 1 page only instead of 3 pages for the introduction. Please research for that one. This will lessen the number of pages.” Clarification on the standard and uniform format for the title page.	could take up to two-line space to make the text readable. Please refer to Annex “L” Module Record/ Template of Front and Back Cover.
43	Format for the title page. If there is a prescribed font style, font size, placement, logo, position of logo, grade level identifier, and other elements.	The preface or introduction explains the conceptual framework or instructional design, purpose, format and features and development of lessons of the learning resource. It states the purpose and describes the scope of the learning resource.
44	Upon checking on the slide deck presented detailing the evaluation tool that would be used for this project, there was no indication that we are required to include a TOC. Please see the screenshot below. Kindly advise if we would include one or not.	Yes, TOC shall be included in the front matters.
45	Should the page number be at the center of the page and should start at the beginning of the body of the module? Should we place roman numerals at the preliminary pages? Please provide specific instructions for the conventions in placing page numbers.	<p>1. Page Numbers for Preliminary Pages</p> <ul style="list-style-type: none"> • Numbering format: Roman Numerals (e.g. iii, iv, v, etc.) • No page number for Title page and copyright page although it is counted as pages i and ii. The page number is displayed in the TOC page (iii) and the introduction page (iv). <p>2. Page Numbers for Body and Back Matter</p> <ul style="list-style-type: none"> • Numbering format: Arabic Numerals (e.g. 5, 6, 7, etc.) • Page 1 starts at the first page of the body matter.
46	Is the MELC number stated on the sample Price Schedule (ex. MELC 1&2) referring to the Week Number or the MELC code?	Refer to Bid Bulletin No. 1.
47	For Summary Revision Form, is it required to be stamped with certified true copy of the bidder or signature of the authorized representative?	The form shall be signed by the Authorized Representative.
48	Firstly, do we include sample of packing during bid submission as part of the Technical Documents? How many will it be?	Refer to Bid Bulletin No. 1.

49	Secondly, do you have another set of costing for modules with less or more than thirty-two (32) pages?	Refer to Bid Bulletin No. 1.
50	In connection with the second question, there are module pages that ends with an odd number. A saddle stitching machine would require pages that are divisible by four (4). In this case, to fulfill the thirty-two (32) pages limit there will be modules with extra pages and it will be logistically challenging to take out these extra pages. Will there be considerations on that?	It is the publisher's responsibility that they will not exceed the 32-page limit.
51	Another matter we need information on is will you issue guidelines on the conditionally passed modules by publishers who will not win the bidding to Local Government Unit procurement? Lastly, will there be an increase in terms of copyright rate from the previous based costing?	For policy discussion at the DepEd Management Level. Meanwhile the procurement project will proceed.
52	What if our previously submitted SLMs with 32 pages for example, but due to revisions made as per recommendation of the evaluators, are now at 27 or 17 pages, and we can no longer make it divisible to 8 pages, is it acceptable to add blank pages at the back?	It is the publisher's responsibility that they will not exceed the 32-page limit. The publisher should ensure that there will be no blank pages.
53	Does DepEd intend to put anything in print at the inside back cover?	Refer to Bid Bulletin No. 1.
54	May we clarify if we need to include the edited manuscripts together with the implemented summary of the corrections in the sealed envelope for the bidding on March 22?	Please refer to the answered query stated above.
55	What is to be submitted during the bidding in terms of the manuscript?	Please refer to the answered query stated above.
56	If not, what is included in the sealed envelope for the bidding on March 22?	Please refer to the answered query stated above.
57	When then, can we submit the final edited/revised manuscript?	Please refer to the answered query stated above.
58	In case the publisher fails to submit tax clearance during the open bid, can the BAC accept a proof from the BIR that the tax clearance is still pending for its release because its processing was stalled due to the pandemic? However, the publisher is in Joint Venture with a printer who has complete documentation. Can this be a ground for disqualification?	Per EO 398, there is no substitute for a Tax Clearance Certificate. Thus, non-submission may result to disqualification of the bidder.
59	Thus, because of the lack of Tax clearance, the Philgeps is not yet updated. Will this also be a ground for disqualification for the	If the PhilGEPS Certificate is valid during the time of opening of

	financial requirements of the bid opening? However, the publisher is in JV with a printer who has complete documentation.	bids, the Tax Clearance Certificate may be presented during the post-qualification.
60	May we request to have a copy of the Price Schedule Form Sample Computation presented by Asec Malana.	Refer to Bid Bulletin No. 1.
61	May we know if we need to submit Financial Bid Proposal and Detailed Bid Submission Forms during the open bid. If so, kindly provide us a copy.	Refer to Bid Bulletin No. 1.
62	Do we include sample of packing during bid submission as part of the Technical Documents?	Please refer to the answered query stated above.
63	Do you have another set of costing for modules with less or more than thirty-two (32) pages? There are module pages that ends with an odd number. A saddle stitching machine would require pages that are divisible by four (4). In this case, to fulfill the thirty-two (32) pages limit, there will be modules with extra pages and it will be logistically challenging to take out these extra pages. While there are also modules, that due to revisions made based on the comments and recommendations of the evaluators, from 32 pages, now they are down to 27, or from 24 pages down to 17.	Please refer to the answered query stated above.
64	Are additional pages acceptable? Will there be considerations on that?	Please refer to the answered query stated above.
65	Does DepEd intend to put anything in print at the inside back cover?	Please refer to the answered query stated above.
66	Will the Bureau of Learning Resources issue guidelines on the sale of Conditionally Passed modules by publishers who will not win the bidding to Local Government Unit procurement?	For policy discussion at the DepEd Management Level. Meanwhile the procurement project will proceed.
67	Will the agency consider an increase in terms of copyright rates?	No. The costing is based on the market survey.
	Price Schedule Form contains a note that provides: "In any case, the unit price per item (i.e module) at final destination shall not exceed Php13.30 xxx"	
68	Does the said amount Php13.30 provide for a ceiling for each unit per item of the Module at final destination?	
69	Supposing our bid will contain a price that will exceed Php13.30 for a unit per item (Module) at final destination: a) Will our bid be disqualified even if our bid will not exceed the ABC? b) What shall be the effect to our bid in case a Unit of ours per item (Module) at final destination will exceed Php13.30? c) Assuming that our bid would not be	a) Yes. The Php13.30 is set as a ceiling price per unit for a 32-page module and Php 23.43 per module (of 2 or more MELCS)

	disqualified per item (Module) at final destination even if our Unit per item (Module) at final destination would exceed Php13.30 and assuming that we would be declared as the lowest bidder, how shall payment to us be affected if we would exceed the ceiling price of Php13.30?	not exceeding 40 pages. b) Any bid in excess of the amount mentioned above shall be disqualified.
70	Supposing our cost per page would be the highest among bidders while our number of inside pages would be the lowest among bidders and supposing that due to said low number of pages, our Unit price per item (Module) at final destination would be the lowest and because of that, we would be declared as the lowest bidder. a) Would the number of inside pages to be used affect the evaluation of the bids of the bidders? b) Would the number of inside pages to be used affect the payment to us?	a) No. For purposes of bid comparison and ranking, bids shall be evaluated on equal footing i.e. based on a 32-page module, hence, will be without regard to the actual number of pages and modules. This is as shown in Table B of the Price Schedule Form. b) No. Contracts shall be awarded based on the cost schedules shown on table A of the Price Schedule Form. Payments shall therefore be made on that basis.
71	Why is it that Unit price per item (Module) at final destination under column "K" exceeds Php13.30 which appears to be inconsistent with the aforesaid Note? Does this mean that we can have a unit price per item at final destination which can exceedd Php13.30?	The unit price not exceeding Php23.43 applies only to cases of merger of MELCS into a single module but not to exceed 40 pages.
72	My purpose of this communication to you is to elicit for your kind opinion on the basis of royalty payment DepEd has imputed to the price formula and appeal to your office to re-study the royalty payment for publishers. If I am not mistaken, the estimate I saw is around 3% of the whole ceiling price the Department has prescribed. I find the 3% royalty provision diminutive and far from the formula the Department had observed since the time of Sec. Gloria, which was " Printing cost x 2.5 ". The multiplying factor of 2.5 is the agreed formula by the Price Committee in 1996 to cover the publishing development cost. This formula was used by several past administrations. I am not prescribing that the formula of "PPBx2.5" be used at the moment because I know for a fact that our situation at present constrains us. What I wish to recommend is	Payment for the royalty fee shall depend on the exclusive agreement between the publisher and the printer.

	that your kind office re-consider to adjust the royalty percentage ceiling to TWENTY PERCENT (20%) from 3%. I believe, the 20% royalty rate has legal basis because it can be supported by case citations (<i>Dec. 8,2017 Manila RTC Br. 24, SMPC vs MITC Fujian Printing, CA affirmation April 11, 2019</i>).	
73	We just want to follow-up on the status of the comments on our submitted manuscripts.	Please refer to the issued Summary of Publisher's Revisions on the Quarter 3 Self Learning Modules (SLMs) from BLR.
74	Will the points of destination per line item be included in the Bid Bulletin?	Please refer to Annex "N" for the Drop Off Points
75	During pre-delivery, can the supplier have the option to print the Inspection and Acceptance Report (IAR) because suppliers can only deliver the items once the IAR is received from BLR which takes time.	No. IARs will be provided by DepEd through the Inspectorate Team.
76	Who will conduct the inspection when the materials are delivered to the regions?	Please refer to the Annex to Special Conditions of Contract, on pages 34 and 35, of the bidding documents.