



Republic of the Philippines
Department of Education

17 MAR 2021

DepEd ORDER
No. **013** s. 2021

**SUPPLEMENTAL GUIDELINES ON THE GRANT
OF CASH ALLOWANCE TO TEACHERS**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Supplemental Guidelines on the Grant of Cash Allowance to Teachers** in compliance with the approved increase from Three Thousand Five Hundred Pesos (P3,500) to Five Thousand Pesos (P5,000) per classroom teacher for every school year (SY) pursuant to Special Provision (SP) No. 11 of the General Appropriations Act (GAA) for Fiscal Year (FY) 2021, and as defined in I. Purpose, Section 2 of DepEd Order (DO) No. 010, s. 2020 titled *Guidelines on the Grant of Cash Allowance to Teachers*.

2. Pursuant to SP 11 of the GAA for FY 2021, the appropriated Cash Allowance to Teachers this year shall cover the following:

- a. annual medical and physical examination expense;
- b. internet and other communication expenses; and
- c. purchase of teaching supplies and materials, tangible or intangible, for the implementation or conduct of various modes of learning delivery.

3. For teachers who are assigned with at least one teaching load within the current SY and whose assumption or resumption to duty is beyond 30 days after the official first day of school, the criteria for the pro-rated payment of the Cash Allowance will be as follows:

Date of Assumption to Duty from the Date of Opening of Classes (Calendar Days)	Percentage of Cash Allowance to Teachers
a. Within the first 30 days	100%
b. After the first 30 days but not more than 90 days	80%
c. After 90 days but not more than 150 days	50%
d. After 150 days until the end of the SY	20%

4. The variables of the pro-rated amount will depend on the issuance of a DO on school opening.

5. All other provisions of DO 010, s. 2020 shall remain enforced.
6. For more information, please contact the following:
 - Pro-rata and Payment Concerns:
Office of the Undersecretary for Finance
2/F Alonzo Building, Department of Education Central Office
DepEd Complex, Meralco Avenue, Pasig City
Telephone Number: (02) 8633-9342
Email Address: usec.financebpm@deped.gov.ph
 - Guidelines and Procedures Concerns:
**Bureau of Human Resource and Organizational Development
Employee Welfare Division**
4/F Mabini Building, Department of Education Central Office
DepEd Central Office, Meralco Avenue, Pasig City
Telephone Numbers: (02) 8633-7229 or (02) 8635-3760
Email Address: bhrod.ewd@deped.gov.ph
7. This Order shall take effect immediately upon its issuance.
8. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

Reference:
DepEd Order No. (010, s. 2020)

To be indicated in the Perpetual Index
under the following subjects:

ALLOWANCE
EXPENSES
FUNDS
POLICY
PURCHASE
RULES AND REGULATIONS
TEACHERS



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DEPED-OSEC-440937