



PURCHASE ORDER

Supplier : **LARICEL'S JEWELRY**
Address : 279 Contreras Street, Calvario, Meycauayan City, Bulacan
Email Address : laricelsjewelry@gmail.com
Telephone Nos. : 044 3220203 / 09175576993
TIN :

P.O. No. : **2020-BHR002 (004)-AC-NPSY036-P012**
Date : **JAN 29 2021**
Mode of Procurement : **NP-SVP**
End-User : **BHR0D-EWD**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DepEd Central Office** Delivery Term : **Within fifteen (15) calendar days upon receipt of NTP**
Date of Delivery : **Within fifteen (15) calendar days upon receipt of the Notice to Proceed (NTP)** Payment Term : **(see Terms and Conditions)**

Project Title: **Procurement of Loyalty Rings for the Conduct of 2020 Loyalty Awards Online Conferment**

DESCRIPTION	UNIT	QTY.	UNIT COST	TOTAL BID PRICE (IN PHP)
10K Gold Service Award Rings	pc	14	PHP19,800.00	PHP 277,200.00
Material: Standard 10k Gold				
Weight: 9.0 grams				
Design: with DepEd Logo and engraved with the name and number of years in service of the recipient				
Finish: Yellow Gold (with oxidation)				
Packaging: Individual ring case 2.5x2 inches red velvet jewelry box				
No. of pcs: 14				
TOTAL				Php277,200.00

(Total Amount in Words) Two Hundred Seventy-Seven Thousand, Two Hundred and 00/100 Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay shall be imposed.

Very truly yours,

ATTY. SALVADOR C. MALANA III

Assistant Secretary

Procurement and Administration

Authorized Official

Conforme:

Laricel B. Bautista
Signature Over Printed Name of Supplier

February 01, 2021
Date

Funds Available:

277,200.-
CHOLITA F. TIONG
Accountant IV

OIC, Chief Accountant

OR No.

: **02-02101-20-12-10789**


Amount

: **272,200**

TERMS AND CONDITIONS

1. Supplier shall be responsible for the source(s) of its supplies/materials/equipment; and shall make deliveries in accordance with schedule, quality and specifications of the award or purchase order (PO). Failure by the Supplier to comply with the same shall be ground for cancellation of the award or purchase order issued to the Supplier and for awarding the item(s) to the next lowest responsive bidder at Procuring Entity's option.
2. Supplier shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A fax transmission or electronic mail shall constitute an official notice to the Supplier. Thereafter, if the purchase order remains unclaimed, the said purchase order shall be cancelled. To avoid delay in the delivery of the requesting agency's requirement, all defaulting Suppliers shall be precluded from delivering substitute items.
3. Subject to the provisions of the preceding paragraph, where Supplier has accepted a purchase order but fails to deliver the required goods within the time called for in the purchase order, Supplier shall be charged liquidated damages (LD). The amount of LD, deductible from payments due to Supplier, shall be one tenth of one percent (0.1%) of the cost of the undelivered goods in the PO for every day of delay. Once the cumulative amount of LD reached 10% of the amount of PO, the Procuring Entity shall rescind the PO without prejudice to other courses of actions open to the Procuring Entity under RA 9184 and its IRR, and other laws.
4. All deliveries of the Supplier shall be subject to inspection and acceptance by the Procuring Entity. All necessary tests undertaken or caused to be undertaken by the Procuring Entity on the goods shall be for the account of the supplier.
5. Rejected deliveries shall be construed as non-delivery of goods so ordered and shall be subject to liquidated damages and rescindment of the PO prescribed in paragraph 3 hereof.
6. Supplier shall guarantee its deliveries to be free from defects. Any defective item or goods that may be discovered by the Procuring Entity within the warranty period after acceptance of the same shall be replaced by the supplier with seven (7) calendar days upon receipt of a written notice to that effect free of cost to the Procuring Entity. Supplier hereby commits a 3-month warranty on the goods in this PO.
7. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
8. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the Procuring Entity.
9. All payments are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.
10. One hundred percent (100%) of the Contract Price shall be paid to the supplier in accordance with the Government disbursement procedure after acceptance of the complete Goods at Project Site and submission of the claim for payment and supporting documents, e.g.:
 - i. Original and 4 copies of the Suppliers Invoice showing the Goods' description, quantity, unit price and total price;
 - ii. Original and 4 copies of Delivery Receipts;
 - iii. Original Statement of Accounts;
 - iv. Approved Notice of Award;
 - v. Approved Purchase Order; and
 - vi. Approved Notice to Proceed.
11. Supplier shall deliver the goods/items to the Procuring Entity at the Asset Management Division, Alonzo Bldg., DepEd Complex, Meralco Ave., Pasig City.

Conforme:



Signature over printed name of Supplier

Date