



Republic of the Philippines
Department of Education
Procurement Management Service
BAC Secretariat Division

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Bids and Awards Committee V

Minutes of Pre-Bid Conference

Project : **Connectivity Load for DepEd Employees**
ABC : **PhP 1,200,000,000.00**
End-User : **Information and Communications Technology Service –
Technology Infrastructure Division (ICTS-TID)**
Date & Time : **April 22, 2021; 09:00 A.M.**
Venue : **Thru Videoconferencing via Microsoft (MS) Teams**

Present:

Bids and Awards Committee (BAC) II: Usec. Diosdado M. San Antonio, Chairperson;
Asec. Ramon Fiel G. Abcede, Vice-Chairperson; and Mr. Francis Allen B. Dela Cruz,
Provisional Member

Procurement Management Service: Mr. James Ronald G. Ybiernas, SAO, OIC; Ms.
Jessa B. Buela, AO II; Mr. Reymark Nagallo and Ms. Marianes Parcon, TA II; Mr.
Theo Jeremiah Baguio, TA I; and Ms. Tiffany Arcaya and Mr. Jaycee Quilatan, AS II
(BAC Secretariat Division)

Technical Working Group (TWG): Mr. James C. Doctor; Mr. Christian Jay Cortez;
and Mr. Edilberto M. Mungcal (ICTS-TID)

End-User Representative(s): Dir. Abram Y.C. Abanil (ICTS); and Engr. Ofelia L. Algo
(ICTS-TID)

Observer(s): Mr. Leonardo Bautista (COA); Usec. Nepomuceno A. Malaluan (Chief of
Staff); Ms. Justine Bernabe (NEAP-PDD); and Ms. Cricelyn Saquing (OASPA)

Prospective Bidder(s): (1) Smart Communications Inc. (Mr. Angelo Guzman and Ms.
Mitchelle Guzman); (2) Curo Teknika Inc. (Mr. Julius Batalla and Ms. Gerallynne T.
Galinea); and (3) Globe Telecom, Inc. (Ms. Carolina D. Dela Costa)

I. CALL TO ORDER

Usec. Diosdado M. San Antonio, BAC V Chairperson, presided and called the
pre-bid conference to order at 9:02 A.M. The BAC Secretariat documented
the minutes of meeting.

II. CERTIFICATION OF QUORUM

The BAC V Chairperson certified that the quorum of the BAC was present to
transact business. He acknowledged the presence of the BAC members, BAC

Secretariat, Technical Working Group, End-User representatives, observers and prospective bidders.

III. HIGHLIGHTS OF DISCUSSION

Usec. Diosdado M. San Antonio, BAC V Chairperson, welcomed everyone to the conduct of pre-bid conference pursuant to Sec. 22 of RA 9184 and gave a brief description of the project at hand.

The BAC V Chairperson instructed the BAC Secretariat to present the house rules during video conferencing.

Ms. Jessa B. Buena stated that invitations were sent to the Commission on Audit (COA) and various civil society organizations (CSOs) thru letters dated April 16, 2021 and receipt of invitations were acknowledged through email.

Consistent with Sec 22.3, Rule VII of the IRR of RA 9184, the BAC V Chairperson instructed the BAC Secretariat to proceed with the discussion of project information, eligibility requirements, technical components of the contract, financial components of the contract and other salient features of the Bidding Documents. Ms. Buena also presented the deadline and venue for the submission and opening of bids as well as the deadline for submission of letter of clarifications from the bidders, if there is any.

The BAC V Chairperson announced that the floor is open to queries, information, proposals or other concerns coming from the prospective bidders or suppliers and End -Users on the assumption that the prospective bidders have downloaded bidding documents from the PhilGEPS, requested from the BAC Secretariat for copies of the same, or bought copies of the same. The prospective bidders were asked to virtually raise their hands if have queries/clarifications and wait to be recognized before proceeding with their question(s). Details of the queries are as follows:

<i>Bid Data Sheet</i>		
<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Yes/ No)</i>
Request to extend the schedule for the submission of bids?	Cannot afford to extend the schedule further due to the lapsing of the fund by June 30, 2021.	No

<i>Bid Data Sheet</i>			
<i>Provision</i>	<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Yes/No)</i>
<i>Invitation to Bid and Bid Data Sheet</i>	Is it possible to relax the similar contracts requirement at 25% of the ABC?	The similar contract requirement is already relaxed, requiring the bidder to submit at least two (2) similar contracts (aggregate contracts). It is not possible to change it from 50% to 25%, because the 25% requirement is only allowed for consumables.	No
	Up to how many aggregate contracts should the bidder submit since it is indicated that it must be at least two (2) aggregate contracts?	There is no limit as to the number as long as the bidder can meet the 25% of a single contract. The rest of the contracts do not have any specific percentage required.	No

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<i>Schedule of Requirements</i>		
<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
Is this a three (3) months' contract with a Php400.00 load per employee for the next three (3) months?	The load is good for three (3) months but it should be valid for one (1) year, in case the teachers or the employees cannot consume the load within three (3) months.	No

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<i>Technical Specifications</i>			
<i>Provision</i>	<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
<i>Detailed Technical Specifications, Item No. 1</i>	Is there a study with regard to the data requirement of 34 GB? Why is it 34 GB?	This was the result of the market survey that the end-user conducted.	No

	Regarding the NTC Certification requirement, is it possible to relax it and just include it during the Post-Qualification?	For BAC discussion.	Pending decision.
<i>Detailed Technical Specifications, Item No. 2</i>	<p>Help-Desk Support System, including Web Portal Management Facility and other related software and applications</p> <p>Expound on the Portal Management requirement.</p> <p>What do you want to see on that support system?</p>	This is a facility where the contractor can provide reports on the issues that the users will be giving in case they have any questions during the implementation of the project.	No

While the floor is open for queries, the BAC V Chairperson and Dir. Abram Y.C. Abanil clarified with the prospective bidders if they were also experiencing or have been told by NTC that the issuance of NTC certification is difficult to get and more challenging at this time. Ms. Michelle Guzman from Smart Communications Inc. replied that they encountered the same scenario. Asec. Ramon Fiel G. Abcede, BAC V Vice-Chairperson also asked the prospective bidders if the NTC informed them that they might not be able to provide the Certificate or will there be just a delay in the issuance of the said document. Ms. Carolina D. Dela Costa from Globe Telecom, Inc. responded that there would be just a delay in the issuance but still, the NTC can provide the said Certificate.

The BAC V Chairperson reiterated that after having exhausted most of the bidders' queries and issues, the prospective bidders may write a clarification which may be sent via the BAC Secretariat e-mail address on or before April 23, 2021, 5:00 P.M.

Having no other matters to discuss, the pre-bid conference was adjourned at 9:45 A.M.

Prepared by:

THEO JEREMIAH BAGUIO

Technical Assistant I

AC Secretariat

BAC Secretariat Division

Reviewed by:

MARIANNES PARCON

Technical Assistant II

BAC Secretariat Division

Noted by:

JESSA B. BUELA

Administrative Officer II

BAC Secretariat Division

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Concurred by:

BIDS AND AWARDS COMMITTEE V

Usec. DIOSDADO M. SAN ANTONIO

Undersecretary and Chairperson

Asec. RAMON FIEL G. ABCEDE

Assistant Secretary and Vice-Chairperson

FRANCIS ALLEN B. DELA CRUZ

Provisional Member



Republic of the Philippines
Department of Education
Procurement Management Service

BAC SECRETARIAT DIVISION

Bids and Awards Committee V
ATTENDANCE SHEET

◇ Pre-Procurement Conference ◆ Pre-Bid Conference ◇ Bid Opening ◇ Other BAC Meeting: _____



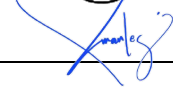





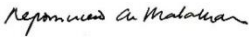
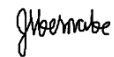
Project(s): **Connectivity Load for DepEd Employees**

Date: **April 22, 2021**

Time: **09:00 A.M.**

Venue: **Through Microsoft Teams**

Name / Position	Signature	Name / Position	Signature	Name / Position	Signature
I. BAC Officials		BAC Secretariat Division			
Chairperson		James Ronald G. Ybiernas, SAO		Reymark B. Nagallo, TA II	
Usec. Diosdado M. San Antonio Curriculum and Instruction		Jessa B. Buela, AO II		Marianes M. Parcon, TA II	
Vice-Chairperson		Raquel S. Familara, AA III		Viktor Nigel F. Robles, TA I	
Asec. Ramon Fiel G. Abcede Finance		Marlgin de Jack S. Salayon, AA III		Theo Jeremiah C. Baguio, TA I	
Regular Member		Ivy E. Acebo, STA II		Joan B. Sabino, AS II	
Dir. Robert M. Agustin Administrative Service		Lady Love S. Arenas, STA II		Homer A. Silva, AS II	
Provisional Members		Christa O. Nicolas, STA II		Jaycee B. Quilatan, AS II	
Ms. Maritess L. Ablay CAO, Asset Management Division		Lauro L. Roberto, Jr., STA II		Tiffany T. Arcaya, AS II	
Mr. Francis Allen B. Dela Cruz CAO, Personnel Division		Lee Jeffrey Roedell C. Oliva, STA I		Adrian Paul D. Esplana, AS I	
Mr. Charles Cedrick C. Maghirang OIC, Organizational Effectiveness Div.		Ruby Anna G. Balaoro, TA II		Roderin C. Balla, AS I	
Arch. Felix F. Villanueva, Jr. Architect II, EFD		Danilo P. Catague, TA II		Arben Allan A. Gomez, AS I	
		Rally M. Jandoc, TA II			
		Paula Janine L. Manuel, TA II			

Name / Office	Signature	Name / Office	Signature	Name / Office	Signature
II. Office of the Asst. Sec. for Procurement and Administration					
Atty. Salvador C. Malana III , <i>Assistant Secretary</i>		Cricelyn C. Saquing, STA III			
Angelina Bautista		Julie Ann Pearl B. Amarles, EA II			
III. Procurement Management Service					
Atty. Marcelo H. Bragado, Jr. , <i>Director IV</i>					
IV. Technical Working Group (TWG)					
James C. Doctor					
Edilberto M. Mungcal – TID-ICTS					
Christian Cortez					
V. End-User Representative(s)					
Abram Abanil					
Ofelia Algo					
VI. Observer(s)					
Atty. Nepomuceno A. Malaluan					
Justine L. Bernabe					
Leo Bautista - COA	SGD				



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PLEASE PRINT LEGIBLY.					Bidder has purchased BDs	Date & Time of Submission of Bids (for BO only)
No.	FULL Name of Company	Name of Representative	Contact No.	Signature		
1	Smart Communications Inc.	Angelo Guzman	0918-9497734	<i>Aguzman</i>		
2	Smart Communications Inc.	Mitchelle Guzman	0999-8849007	SGD		
3	Curo Teknika Inc.	Julius Batalla	0925-3123500	<i>Julius Batalla</i>		
4	Curo Teknika Inc.	Gerallynne T. Galinea	0918-9464494	<i>GP</i>		
5	Globe Telcom, Inc.	Carolina D. Dela Costa	0917-6888291	SGD		
6	Globe Telcom, Inc.	Chris Jason Gaffud	0917-6883478			