



Republic of the Philippines  
 Department of Education  
 Procurement Management Service  
 BAC Secretariat Division

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**BIDDER'S INFORMATION SHEET**

**Annex A**

Directions: Please fill out all information requested legibly. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

To be filled by ProcMS-BACSec staff only:

Control No.: \_\_\_\_\_

PROJECT NO.: 2020c-NEAP2(001to003)-BV-CB-021

PROJECT: Procurement of Prepaid Mobile Data, Call and Text Package for the Professional Development of Teachers

TOTAL ABC: PhP1,001,735,680.00

Cost of Bidding Documents –	Lot No. 1	PhP25,000.00	Lot No. 3	PhP25,000.00
	Lot No. 2	PhP25,000.00	Total	PhP75,000.00

DATE : \_\_\_\_\_

GENERAL INFORMATION

FULL NAME OF FIRM/COMPANY: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

TEL. NO(S). : \_\_\_\_\_

FAX NO(S). : \_\_\_\_\_

EMAIL ADD. : \_\_\_\_\_

PERSON MANAGING AFFAIRS OF THE FIRM

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

AUTHORIZED REPRESENTATIVE

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

Where did you find out about this project?  PhilGEPS  DepEd website  Bulletin Board

Your Firm/Company will join in the following lots:  Lot No. 1  Lot No. 2  Lot No. 3

Bid Docs: \_\_\_\_\_ OR No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Received from Procurement Management Service – BAC Secretariat Division the following:

✓	Document(s)	Received by		Date Received
		Printed Name	Signature	
<input type="checkbox"/>	Bidding Documents w/ Annexes A B, & C			
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

Notes:

- Interested bidders may signify their intent to purchase Bidding Documents through email at [depedcentral.bacsecretariat@deped.gov.ph](mailto:depedcentral.bacsecretariat@deped.gov.ph) by accomplishing this form
- Upon receipt of this form, the BAC Secretariat Division will send through email the details of the DECS OSEC TRUST fund account for payment
- In case of processing hard copies of payment documents with the bank, interested bidders are reminded to process at least three (3) original copies of bank slips per project, for submission of all said hard copies later
- Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids indicated in the Invitation to Bid, Bidding Documents, or Bid Bulletin
- Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm's security.