



Republic of the Philippines  
**Department of Education**

DEPARTMENT OF EDUCATION  
OFFICE OF THE SECRETARY  
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Procurement Planning and Management Division

**MEMORANDUM**  
**OM-ProcMS(PPMD)-2021-05-061**

**FOR : LEONOR MAGTOLIS BRIONES**  
Secretary

**FROM : Atty. SALVADOR C. MALANA III**  
Assistant Secretary  
Procurement and Administration

**SUBJECT : CY 2021 Annual Procurement Plan 4**

**DATE : May 5, 2021**

*Copy to [unclear]*

*[Signature]*  
KAGAWARAN NG EDUKASYON  
REPUBLIKA NG PILIPINAS

In compliance with the requirement under Republic Act No. 9184, otherwise known as the *Government Procurement Reform Act*, and its Implementing Rules and Regulations (IRR), we are providing hereto the Annual Procurement Plan for CY 2021 to cover the procurement project of ICTS-Technology Infrastructure Division in the total amount of Php2,400,000,000.00, for approval.

The procurement project of the above-mentioned unit is as indicated in the respective Project Procurement Management Plan that was accomplished in accordance with the format prescribed by the Government Procurement Policy Board.

Pursuant to Sections 7.2 and 7.4 of the IRR of R.A. 9184, no procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. Changes to the individual PPMPs and the consolidated APP maybe undertaken every six (6) months or as often as maybe required by the HoPE. Should there be additional projects and/ or revisions, the concerned unit shall prepare their supplemental PPMP and submit to the Budget Division, which shall transmit the same to the Procurement Management Service so that the APP would be adjusted, and the corresponding projects shall be scheduled.


The APP shall be evaluated, assessed, and updated to check the progress of each project.

For your approval.

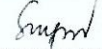
Republic of the Philippines  
 DEPARTMENT OF EDUCATION - Main (Central Office)  
 CY 2021 ANNUAL PROCUREMENT PLAN 4

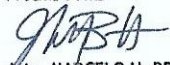
PAP Code	Name of End-User/ PMO	Total Budget Estimates							TOTAL
		Competitive Bidding	Shopping	Negotiated Procurement (Agency to Agency)	Negotiated Procurement (Highly Technical Consultants)	Negotiated Procurement (Small Value Procurement)	Negotiated Procurement (Lease of Real Property)	Negotiated Procurement (Emergency Cases)	
<b>INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE</b>									
ICTS3	Technology Infrastructure Division	2,400,000,000.00							2,400,000,000.00
	<b>TOTAL</b>	<b>2,400,000,000.00</b>	-	-	-	-	-	-	<b>2,400,000,000.00</b>

Prepared by:


  
 MARY GAE P. HAS  
 Administrative Officer IV  
 ProcMS-PPMD

Reviewed by:

  
 MA. TERESA S. FULGAR  
 Chief Administrative Officer  
 ProcMS-PPMD

  
 Atty. MARCELO H. BRAGADO, Jr.  
 Director IV  
 ProcMS

Endorsed by:

  
 Atty. SALVADOR C. MALANA III  
 Assistant Secretary  
 Procurement and Administration

Recommending Approval:

  
 Usec. ALAN DEL B. PASCUA  
 Undersecretary for Administration

APPROVED BY:

  
 LEONOR MANTOLIS BRIONES  
 Secretary  
 Head of Procuring Entity

**ANNEX A**

**DEPARTMENT OF EDUCATION (ICTS-Technology Infrastructure Division) - Annual Procurement Plan for FY 2021  
 Supplemental - APP 4**

Office : ICTS-Technology Infrastructure Division

Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (PhP)			Remarks
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
Infrastructure Establishment and Management														
Laptop for Teachers	ICTS-Technology Infrastructure Division	No	Goods & Services (GS)	Competitive Bidding (CB)	4-Apr-21	23-Apr-21	19-May-21	23-Jun-21	30-Jun-21	BA 2	P2,400,000,000.00	P2,400,000,000.00		Originally, the mode of procurement is Procurement Agent (PA)
<b>TOTAL</b>											<b>P2,400,000,000.00</b>	<b>P2,400,000,000.00</b>	<b>P0.00</b>	

Type of Contract	Total
Goods & Services (GS)	P2,400,000,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
<b>Grand Total</b>	<b>P2,400,000,000.00</b>

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P2,400,000,000.00
<b>Alternative Methods of Procurement (AMP):</b>	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
<b>Negotiated Procurement</b>	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P0.00
<b>Grand Total</b>	<b>P2,400,000,000.00</b>

**DEFINITION**

- (BESF)- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- (BESF)- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- User - Unit as proponent of program or project
- Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- For Each Procurement Activity - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; contract preparation), delivery/completion and acceptance/turnover.
- Funds - Whether GoP, Foreign Assisted or Special Purpose Fund
- Budget - Agency approved estimate of project/program costs
- Remarks - brief description of program or project

**Remarks**

- Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.
- Breakdown into mooe and co for tracking purposes; aligned with budget documents
- Any remark that will help GPPB track programs and projects