

52 Mahes Icantha and Mr. Chew Kar Kin); and (11) Red Gutz Trading (Mr. Noel Tome
53 Gutierrez and Mr. Ruben Kismundo)

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55 I. CALL TO ORDER

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57 Usec. Diosdado M. San Antonio, BAC V Chairperson, presided and called
58 the pre-bid conference to order at 09:00 A.M. The BAC Secretariat
59 documented the minutes of meeting.

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61 II. CERTIFICATION OF QUORUM

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63 The BAC V Chairperson certified that the quorum of the BAC was present
64 to transact business. He acknowledged the presence of the BAC members,
65 BAC Secretariat, Technical Working Group, End-User representative,
66 observers and prospective bidders.

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68 III. HIGHLIGHTS OF DISCUSSION

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70 Usec. Diosdado M. San Antonio, BAC V Chairperson, welcomed everyone to
71 the conduct of pre-bid conference pursuant to Sec. 22 of RA 9184 and gave
72 a brief description of the project at hand.

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74 The BAC V Chairperson instructed the BAC Secretariat to present the
75 house rules during video conferencing.

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77 Mr. Reymark B. Nagallo stated that invitations were sent to the
78 Commission on Audit (COA) and various civil society organizations (CSOs)
79 thru letters dated May 21, 2021 and receipt of invitations were
80 acknowledged through email.

81 Consistent with Sec 22.3, Rule VII of the IRR of RA 9184, the BAC V
82 Chairperson instructed the BAC Secretariat to proceed with the discussion
83 of project information, eligibility requirements, technical components of the
84 contract, financial components of the contract and other salient features of
85 the Bidding Documents. Ms. Jessa B. Buela also presented the deadline
86 and venue for the submission and opening of bids as well as the deadline
87 for submission of letter of clarifications from the bidders, if there is any.

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89 The BAC V Chairperson announced that the floor is open to queries,
90 information, proposals or other concerns coming from the prospective
91 bidders or suppliers and End-Users on the assumption that the prospective
92 bidders have downloaded bidding documents from the PhilGEPS, requested
93 from the BAC Secretariat for copies of the same, or bought copies of the
94 same. The prospective bidders were asked to virtually raise their hands if
95 have queries/clarifications and wait to be recognized before proceeding with
96 their question(s). Details of the queries are as follows:

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<i>Special Conditions of Contract</i>			
<i>Provision</i>	<i>Questions/Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
GCC Clause 1	A bidder clarified if it is not a door to door delivery, and instead, the inspection and	Yes	No

	acceptance will only be done at the Supplier's warehouse.		
GCC Clauses 1 and 2.2	Can the bidder already process the billing after the inspection and acceptance? Should the supplier's warehouse be located within Metro Manila?	The two (2) weeks is indicative but that's the target. We're hoping to be able to do that within that period. But the idea is, once inspected, accepted, tagged, it will go to the system, we generate the documents for purposes of the payment and will facilitate the payment, almost immediately after that. Supplier's warehouse should be located in NCR, Region 3 or Region 4-A.	No
GCC Clause 1	Do the bidders have to maintain a warehouse, or can the bidder send the containers to the nominated logistics company? Who will bear the cost of transferring the items from the bidder's warehouse to the logistics company's warehouse?	The bidder must maintain a warehouse because there is no assurance that the items will automatically pass and will be accepted during the inspection and acceptance. The bidder must have a warehouse that will be available for inspection and acceptance. It is already assumed in the third-party logistics provider.	No

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<i>Schedule of Requirements</i>		
<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Yes/No)</i>
What are the items for "Stem" and what are the items for "Core"? Will all the items be delivered to the specified schools? Will it be like the last time, wherein some schools received "Stem" items and the others received the "Core" items?	The Stem and Core items are already included in the 16 lots, distributed according to the key stage area. Listing of the said items is found in Annex N of the Bidding Documents. The third party logistics will	No

rbnagallo

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	handle the forwarding of the goods from the supplier's warehouse to the recipient schools.	
For the Cabinet item, how long will it take for the third-party logistics to deliver the goods from the supplier's warehouse to the schools? Can the bidder get the schedule of the third-party logistics so that the bidder can deploy the installers based on the dates of the scheduled delivery of the third-party logistics?	We can establish the timeline during the contract implementation. We have to be very specific when it comes to the timelines especially on the coordination on the days that the logistics will pick up the unassembled items from the bidder's warehouse and deliver it to the schools. Bidders must have a good coordination with the logistics for the deployment of the assembler and installer.	No
Is the timeline of delivery of the third-party logistics accounted to the calendar days of the supplier?	The delivery of the logistics is part of the contract delivery time, but if the delay is caused by the logistics, it will not be charged against the supplier. We have to identify who makes the delay between the supplier and logistics. We can also charge liquidated damages to the third-party logistics.	No
Is it possible to extend the contract duration for Lot Nos. 1 and 2, since the production time for these lots is not sufficient? Also, the material will come from abroad. For the storage cabinet item, will the bidder be paid once the inspection is made?	The timeline is enough to produce the mass production item and we cannot go beyond or extend it because this is a cash-based budget. In our evaluation it is reasonable to produce those items. The BAC emphasized that the funds should be used up before December 31, 2021 because of the cash-based budget system, and the bidder must be paid before this year ends.	No
The bidder explained that it is difficult for them to comply with the 144 calendar days delivery period.	The establishment of the delivery period was well evaluated by the end-user. The bidder should not worry about the delivery period because the delivery will be handled by the third-party logistics. The delivery schedule was really reduced because of the cash-based budgeting system. DepEd cannot afford to go beyond 2021, the procurement time	No

	including the delivery.	
Is the delivery period of the 3rd party logistics provider designated by DepEd to the respective schools included in the delivery period of 154 days?	The delivery period of 3PL is not included in the 154-delivery period	No

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Asec. Salvador C. Malana III stated that in the General Conditions of Contract as well as in the Special Conditions of Contract, the assembly, installation, start-up and/or commissioning of items, in cases where they are necessary, shall remain to be the responsibility and for the account of the supplier notwithstanding inspection and acceptance at its warehouse or premises. After the items have been inspected and accepted at the bidder's warehouse, the items will be tagged, and the bidder will be paid immediately. But the bidder has a residual obligation despite the inspection and acceptance, to ensure that the items are properly assembled, installed, or commissioned at the project's sites. In case of failure of supplier to do this, DepEd may call upon the supplier's warranty so that the assembly, installation, start-up and/or commissioning shall be undertaken by DepEd. The bidder will be provided with a schedule called "3D plan" (dispatch, deployment and distribution plan) under the logistics system, so that the bidder will be aware as to when exactly are the items delivered and received at the project's site. In any case, the supplier shall provide written manuals and tutorial videos for installation, commissioning, start-up, assembly, use and maintenance of the items delivered.

<i>Technical Specifications</i>			
<i>Provision</i>	<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
Detailed Technical Specifications, Lot No. 5 (Balance, Toploading, Electronic)	Under Design Specifications, No. 10, "With Statement of Accuracy (Certificate of Traceability) indicating accuracy traceable to NSIT standards", what kind of document is this? The bidder also asked for clarification for the specification indicated under No. 21 which states that: "Comes with a brand with more than 100 years in the weighing industry."	This is a new integration to the specification to improve quality. The objective of putting this specification is to increase the quality of the product.	Pending decision

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Dir. Raul C. La Rosa announced a proposal subject for the approval of the BAC. He said that during post-qualification, submission and evaluation of

122 some of the items and equipment will be in Cebu and big items like
123 cabinets will be in NCR.


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125 The BAC V Chairperson reiterated that after having exhausted most of the
126 bidders' queries and issues, the prospective bidders may write a
127 clarification which may be sent via the BAC Secretariat e-mail address on
128 or before May 28, 2021, 5:00 P.M.

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130 Having no other matters to discuss, the pre-bid conference was adjourned
131 at 10:28 A.M.

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133 Prepared by:

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136 **REYMARK B. NAGALLO**
137 *Technical Assistant II*
138 BAC Secretariat Division

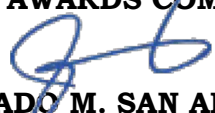
133 Reviewed by:

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136 **JESSA B. BUELA**
137 *Administrative Officer II*
138 BAC Secretariat Division

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140 **Minutes of Pre-Bid Conference**

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142 Project Title : **Mass Production and Supply of Science and**
143 **Mathematics Equipment Packages to Public**
144 **Elementary Schools for Grades 1 to 3 & Grade 4 to**
145 **6, Public Junior High School for Grades 7 to 10 and**
146 **Public Senior High Schools for Grades 11 to 12**
147 **(Core and Stem)**
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149 ABC : **PhP 1,986,246,762.52**
150 End-User/PMO : **Bureau of Learning Resources- Cebu**
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152 Date and Time : **May 26, 2021; 9:00 A.M**
153 Venue : **Thru Videoconferencing via Microsoft (MS) Teams**

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156 Concurred by:
157 **BIDS AND AWARDS COMMITTEE V**

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160 **DIOSDADO M. SAN ANTONIO**
161 Undersecretary and Chairperson

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164 **RAMON FIEL G. ABCEDE**
165 Assistant Secretary and Vice-Chairperson

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168 **ROBERT M. AGUSTIN**
169 Director IV and Regular Member

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172 **ARIZ DELSON ACAY D. CAWILAN**
173 Director IV and Provisional Member

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172 **RAUL C. LA ROSA**
173 Director III and Provisional Member