



Republic of the Philippines
Department of Education



PROCUREMENT MANAGEMENT SERVICE

OD ☎ 633.7232 PPMD ☎ 636.6543 CMD ☎ 635.3762

Rm. M-511, 5th Floor, Mabini Bldg., DepEd Central Office Complex, Meralco Avenue, Pasig City, Philippines

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(revised 040519; prepared by conicolas)

Bids and Awards Committee I

Minutes of Pre-Bid Conference

Project No. : **2021c-ProcMS4(001)-BI-CB-08**
Project : **Procurement of Third-Party Integrated Logistics Service
Provider under a Framework Agreement (Option Contract)**
ABC : **Php 671,862,028.50**
End-User :
Date & Time : **May 24, 2021; 9:00 A.M.**
Venue : **Videoconferencing using the Microsoft Teams**

Present:

Bids and Awards Committee (BAC) I: Usec. Alain Del B. Pascua, Chairperson; Dir. Rhoan G.L. Orebia, Vice-Chairperson; Dir. Samuel R. Soliven, Regular Member; and Dir. Lope B. Santos III and Ms. Maritess L. Ablay, Provisional Members

Procurement Management Service: Mr. James Ronald G. Ybiernas, Supervising Administrative Officer; Ms. Christa O. Nicolas, Senior Technical Assistant II; Ms. Ruby Anna G. Balaoro, Technical Assistant II; Mr. Homer A. Silva, Administrative Support II and Ms. Patricia P. Muñoz, Administrative Support I; (BAC Secretariat Division)

Office of the Asst. Sec. for Procurement and Administration: Atty. Salvador C. Malana III, Asst. Secretary; Ms. Criselyn C. Saquing; Ms. Julie Ann Pearl Amarles; Mr. Romeo Tuddao Jr.; and Mr. Don Timothy Cabrera

End-User Representative(s): Mr. Jeffrey Corla and Mr. Ferdinand Merjilla (ProcMS-CMD)

Observer(s): Mr. Leo Bautista (COA)

Prospective Bidder(s): (1) Mr. William N. Batac (MetroPac Movers Inc.); (2) Mr. Noel F. Pilapil and Ms. Amita Ebron (Ximex Delivery Express Inc.); (3) Mr. Allan Mina and Mr. Joseph Javier (One Stop Logistics Solutions Inc.); (4) Mr. Sean Winfred M. Paler and Mr. Carlo L. de Guzman (Transpac Cargo Logistics Inc.); and (5) Mr. Cris Allan P. Lardizabal (Artgaim Enterprise)

59 I. CALL TO ORDER

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61 Usec. Alain B. Del Pascua, BAC I Chairperson, presided and called the pre-
62 bid conference to order at 9:20 A.M. The BAC Secretariat documented the
63 minutes of meeting.

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65 II. CERTIFICATION OF QUORUM

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67 The BAC I Chairperson certified that the quorum of the BAC was present to
68 transact business. He acknowledged the presence of the BAC members, BAC
69 Secretariat, Office of the Assistant Secretary for Procurement and
70 Administration, End-User Representatives, observer and prospective bidders.

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72 III. HIGHLIGHTS OF DISCUSSION

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74 The BAC I Chairperson welcomed everyone to the pre-bid conference.

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76 The BAC I Chairperson asked Ms. Christa Nicolas, BAC Secretariat, to
77 facilitate the roll of attendance. Ms. Nicolas acknowledged the presence of
78 BAC members, BAC Secretariat Division, Office of the Assistant Secretary for
79 Procurement and Administration, end-user representatives, observer from
80 COA, and asked the prospective bidders to introduce themselves and the
81 company they represent. The BAC I Chairperson asked the BAC Secretariat
82 to proceed with the presentation of the project.

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84 Ms. Nicolas proceeded with the presentation of the project information such
85 as the approved budget of the contract, nature of the framework agreement
86 as an option contract and focused on the salient features of the Bidding
87 Documents such as the bid data sheet, special conditions of contract,
88 schedule of requirements, technical specifications/terms of reference,
89 framework agreement list and price schedule form.

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91 Atty. Salvador Malana III, Assistant Secretary for Procurement and
92 Administration reiterated the nature of this bidding as an option contract
93 wherein the Department of Education and the bidder(s) granting the
94 Department the option to either place an order for any of the goods and
95 services identified in the Framework Agreement List or not a buy at all
96 within a minimum period of one year.

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98 The BAC I Chairperson opened the floor for queries, as follows:

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<i>Instructions to Bidders / Bid Data Sheet</i>			
<i>Provision</i>	<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
	Mr. William N. Batac of MetroPac Movers Inc. asked whether the project is composed of only one lot or will it be divided into 3 lots as it also includes warehousing, freight forwarding and Information Technology (IT) part.	The BAC Secretariat answered that as indicated in the bidding documents, it is only one lot.	N
Section I.	Mr. Batac asked regarding the	Asec. Malana III	Y

<p>Invitation to Bid and Section II, ITB Clause 5</p>	<p>SLCC requirement as based on the bidding documents, it should include warehousing and delivery. He explained that most logistics company have different contract for the warehousing and a different contract for freight forwarding. He asked that since they can present a numerous contract for the 50% requirement provided the largest is at least 25%, can they aggregate also the “and” part requirement of SLCC because it’s not a single contract but a series of contract that pertains to warehouse and delivery.</p> <p>Mr. Batac further asked whether or not they can submit different contract for warehousing and a separate for freight forwarding but still compliant with the required aggregate amount of 50% of ABC as most contracts in the logistics have different contract for warehousing, and another contract for freight forwarding.</p>	<p>responded that as stated in the Invitation to Bid and Instruction to Bidders Clause, the bidder must be able to submit at least two similar contracts and the total aggregated contract amount should be equivalent to at least 50% of the ABC, but the largest of these similar contracts must be at least 25% of the ABC for the project. The 25% requirement cannot be aggregated, meaning, the bidder should have atleast one contract that must be 25% and for the 50% requirement, the bidder can aggregate because the requirement is atleast two similar contracts.</p> <p>Asec. Malana answered that the conjunctive word “and” in the SLCC requirement was earlier emphasized by Ms. Nicolas in the presentation. The contract should show the integrated logistics that includes hauling, warehousing and delivery services. He added that we will take note of the concern and will be respond by way of bid bulletin.</p>	
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<i>Schedule of Requirements</i>			
<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
	Mr. Noel F. Pilapil of Ximex Delivery Express Inc. asked if the bidder can be provided with the list of recipient schools for the logistics services for Logistics Services for costing purposes.	The BAC I Chairperson asked the BAC Secretariat if the said list of recipient schools is provided in the bidding documents. The BAC Secretariat answered that it is not provided. The BAC I Chairperson took note of this and will be further discussed with the BAC.	Y
<i>Technical Specifications</i>			
<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
Sec. VII. Technical Specifications / Terms of Reference, A. Warehousing, Floor Area, Main Warehouse at least one (1) 2,000 sqm warehouse in NCR, Region 4-A OR Region 3 and 15 Regions except BARMM and NCR- 200sqm warehouse	Mr. Batac clarified that since this is an option contract and will be on call, regarding the warehousing requirement of 2,000 sqm in NCR and 200 sqm in 15 regions, can it be charged monthly even without the on-call project of freight forwarding. Mr. Batac also asked if the 2,000 sqm requirement for warehouse is enough for this project.	Asec. Malana answered in the affirmative. These are the initial requirements as there is an urgent need for warehouses for DepEd. DepEd is going to call off almost immediately the warehouses as well as the system because these are urgent. Asec. Malana answered that the bidder must take into account the way this was configured. All of these items are	N

		<p>moving and will not be stored in the warehouses. The strategy of the operation is that some will have to be stored in the warehouse by way of transit, also by way of buffer stocking but the rest if it can be delivered right from the warehouses of the suppliers direct to the project sites then the items will not have to be stored in the warehouses. The reason that a warehouse is needed, either: (1) the items have to be received by DepEd through the third-party logistics provider but the delivery sites of DepEd are not yet ready to receive the items, thus, causes delay; (2) buffer stocking; and (3) the quarantine situation in the country must also be considered, thus, may also cause delays. The inbound and outbound logistics are dynamic and going to be very active. The idea is not to store the items in the warehouse for a long period of</p>	
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	<p>Mr. Batac also mentioned that the main purpose of the warehouse is cross docking. He further asked if they can charge DepEd in case the warehouse exceeds the 2,000 sqm requirement.</p>	<p>time because the items are supposed to be delivered to the schools. He also added that it depends on the strategy, for example, taking the items from the supplier directly delivering it to the school sites and divisions depending on how the distribution was strategized.</p> <p>Asec. Malana responded yes. The costing indicated in the price schedule form will be the basis for any adjustment in price by way of variation or amendment to order. If there will be requirement for additional spaces for one reason or another, it will be unfair if the bidder will be charged for additional square meters. He also added that there are limitations under the rules that will be taken care of during the contract implementation stage. The logistics unit as well as the contract management unit should be</p>
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	<p>Mr. Batac also asked for an elaboration on the IT requirement with regard to the DepEd supply tagging and inventory control system and consumables.</p>	<p>able to prepare for that.</p> <p>Asec. Malana explained the reasons for including this requirement in the project. Traditionally, the requirement is a door-to-door delivery. Winning bidders/suppliers are required under their contract to deliver the items directly to the sites and this has given DepEd challenges in terms of inventory control, warranty, managing the contracts because logistics are not the core business competence of some of the suppliers. Because of this system, DepEd will have monitoring not only to track and trace nor warehouse management system but basically a tagging and an inventory control system of the items purchased from the suppliers. Once the items have been accepted, a tag will be put in place. The system will be able to know the</p>	
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		<p>status for purposes of disposal, warranty, and replacement, among others. DepEd is expecting a system infrastructure and the actual operations of the system, thus, the inclusion of mobile application. For example, after the inspection and acceptance of the inspectorate team of the items from the supplier's warehouse, the items will be tagged and sealed and goes to the third-party logistics provider. The mobile application will be able to record every step of the delivery until the usage of the items. It will also provide status of the items and will be able to generate notice to the supplier of any defects or damages within the warranty period. In terms of contract management and implementation, this system will be useful. On the inventory control aspect, it will be used for purposes of PPE</p>	
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		<p>inventory, bookkeeping and disposal. It's more than just a track and trace and warehouse management system but could be used as a warehouse management system because it has identities and with geolocation, thus, more comprehensive than any of those two.</p>	
	<p>Mr. Pilapil asked the following clarifications on the warehouse requirement, to wit: racking system, the equipment needed, the things to be placed in the warehouse, the number of manpower we need, the kind of operation whether one shifting or two shifting and whether or not they have to provide the list of warehouses during bid submission.</p>	<p>Asec. Malana responded that based on the technical specifications, the bidder has to provide a proposed operation plan. The racking system is assumed already as the general requirement is that the warehouse should be able to properly store the items that will be placed in the warehouse.</p> <p>For the list of warehouses, there is no need to provide during bid submission. The way the project was designed, as soon as the project is awarded, such requirement will be indicated in</p>	<p>N</p>

		the call off contract. The bidder will be given a time to look for warehouses and will be vetted and approved by DepEd's logistics team. The incidentals, the money requirement, the equipment needed are up to the bidder for as long as the bidder satisfies the functional and performance requirement of the Department.	
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<i>Annexes</i>			
<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
Annex C- Price Schedule Form	Mr. Batac asked about the price schedule form specifically on how they will come up with their quotation on the consumables.	Asec. Malana responded that the framework agreement list as well as on the price schedule form, for the DSTICS (1 lot), costing will be based on the number of items/consumables and system. He also underscored that instruction to bidders and bid data sheet stated that subcontracting is allowed but shall not exceed 20% of the aggregated contract cost. If the service provider has no readily available system, the mentioned provision provided a leeway for the service provider to	N

	<p>Mr. Batac also suggested the separate the IT system into another lot so that IT company can participate.</p>	<p>subcontract provided that it is within the limits of the law.</p> <p>Asec. Malana explained that the suggestion of the bidder was taken into account during the preparation of the project considering its pros and cons but nonetheless the suggestion will be noted. He further explained that dividing the project into several lots for one whole system that will be working in terms of operations could also have its downsides.</p>	
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The BAC I Chairperson announced that having exhausted most of the bidders' queries and issues, the prospective bidders may write a clarification which may be sent via the BAC Secretariat e-mail address on or before May 26, 2021, 5:00 P.M. Furthermore, the BAC I Chairperson stated that the BAC will issue a Bid Bulletin, if necessary.

Having no other matters to discuss, the pre-bid conference was adjourned at 11:50 A.M.

Prepared by:



Ruby Anna G. Balaoro
Technical Assistant II
BAC Secretariat Division

Reviewed by:



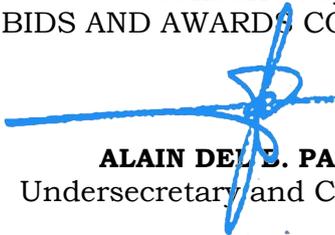
Christa O. Nicolas
Senior Technical Assistant II
BAC Secretariat Division

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Minutes of Pre-Bid Conference

Project No. : **2021c-ProcMS4(001)-BI-CB-08**
Project : **Procurement of Third-Party Integrated Logistics Service
Provider under a Framework Agreement (Option Contract)**
ABC : **Php 671,862,028.50**
End-User :
Date & Time : **May 24, 2021; 9:00 A.M.**
Venue : **Videoconferencing using the Microsoft Teams**

Concurred by:
BIDS AND AWARDS COMMITTEE



ALAIN DEL E. PASCUA
Undersecretary and Chairperson



RHOAN G.L. OREBIAS
Director IV and Vice-Chairperson



SAMUEL R. SOLIVEN
Director III and Regular Member



LOPE B. SANTOS III
Provisional Member



MARITESS L. ABLAY
Provisional Member



PROCUREMENT MANAGEMENT SERVICE
Room M-511, 5th Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City, Philippines
Website: <http://www.deped.gov.ph>; email: depedcentral.bacsecretariat@deped.gov.ph
Telefax: 8633.93.43 / 8636.65.42

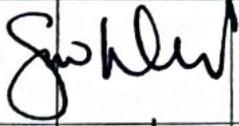
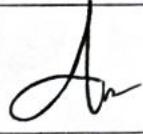
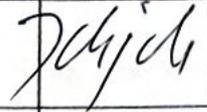
Bids and Awards Committee I
ATTENDANCE SHEET

◇ Pre-Procurement Conference ◆ Pre-Bid Conference ◇ Bid Opening ◇ Other BAC Meeting: BAC Required Doc. Etc

Project(s) **Procurement of Third-Party Integrated Logistics Service Provider under a Framework Agreement (Option Contract)**

Date **May 24, 2021** Time **9:00 AM**
Venue **Video Conferencing through Ms Teams**

Name / Position	Signature	Name / Position	Signature	Name / Position	Signature
I. BAC Officials					
BAC Secretariat Division					
Chairperson		James Ronald G. Ybiernas, SAO	<i>[Signature]</i>	Jonah Shiela B. Rañin, TA II	
Usec. Alain Del B. Pascua Administration	<i>[Signature]</i>	Josha B. Buela, AO II		Daisy A. Adriatico, TA I	
Vice-Chairperson		Raquel S. Familara, AA III		Theo Jeremiah C. Baguio, TA I	
Dir. Rhoan G.L. Orebia Legal Service	<i>[Signature]</i>	Marigin de Jack S. Salayon, AA III		Jelly Anne Therese A. Dioso, TA I	
Regular Member		Ivy E. Acebo, STA II		Rubi Angeli C. Pirote, TA I	
Dir. Samuel R. Soliven Bureau of Curriculum Development	<i>[Signature]</i>	Lady Love S. Arenas, STA II		Viktor Nigel F. Robles, TA I	
Provisional Members		Christa O. Nicolas, STA II	<i>[Signature]</i>	Roderin C. Balla, AS II	
Ms. Maritess L. Ablay CAO, Asset Management Division	<i>[Signature]</i>	Lauro L. Roberto, Jr., STA II		Tiffany T. Arcaya, AS II	
Mr. Adolf P. Aguilar Chief, Youth Formation Division		May Ann D. Escorsa, STA I		Karlo Vizenzo M. Medina, AS II	
Ms. Sonia R. de Leon CAO, Cash Division		Lee Jeffrey Roedell C. Oliva, STA I		Jaycee B. Quilatan, AS II	
Dir. Ella Cecilia G. Naliponguit Dir. III, Bureau of Learner Support Services		Ruby Anna G. Balaoro, TA II	<i>[Signature]</i>	Joan B. Sabino, AS II	
Engr. Annabelle R. Pangan Chief, Education Facilities Division		Danilo P. Catague, TA II		Homer A. Silva, AS II	<i>[Signature]</i>
Engr. Luis G. Purisima, Jr. Assistant Chief for Operations, EFD		Rally M. Jandoc, TA II		Adrian Paul D. Esplana, AS I	
Dir. Lope B. Santos III Dir. IV, Bureau of Learner Support Services	<i>[Signature]</i>	Paula Janine L. Manuel, TA II		Arben Allan A. Gomez, AS I	
Arch. Felix F. Villanueva, Jr. Architect II, EFD		Reymark B. Nagallo, TA II		Christopher P. Ludovice, AS I	
		Marianes M. Parcon, TA II		Patricia P. Muñoz, AS I	<i>[Signature]</i>
Name / Office	Signature	Name / Office	Signature	Name / Office	Signature
II. Office of the Asst. Sec. for Procurement and Administration					
Atty. Salvador C. Malana III, Assistant Secretary	<i>[Signature]</i>	Cricelyn C. Saquing, STA III	<i>[Signature]</i>	Romeo Tuddao, Jr., STA III	<i>[Signature]</i>
		Julie Ann Pearl Amarles, EA II	<i>[Signature]</i>	Don Timothy Cabrera, STA I	<i>[Signature]</i>
III. Procurement Management Service					
Atty. Marcelo H. Bragado, Jr., Director IV					
IV. Technical Working Group (TWG)					
V. End-User Representative(s)					
VI. Observer(s)					
JEFFERSON CORLA					<i>[Signature]</i>
FERDINAND MERULLA					
LEONARDO BANTISTA					

10	Transpac Cargo Logistics Inc.	Sean Winfred M. Paler seanpaler@transpaccargo.com	0917- 8147297			
11	Transpac Cargo Logistics Inc	Carlo L. de Guzman caloydeguzman@transpaccargo.com	0905- 5700993			
12	Artgaim Enterprise	Cris Allan P. Lardizabal ARTGAIM18@GMAIL.COM	0956- 3212777			

Welcome to the Pre-Bid Conference!



Procurement of Third-Party Integrated Logistics Service Provider Under A Framework Agreement (Option Contract)

**May 24, 2021, 9:00 A.M.
Videoconferencing thru MS Teams**

Video Conferencing House Rules

Prospective bidders may send their clarifications via the chat room in this platform



A maximum of two (2) bidder's representatives shall be allowed to participate



Bidder-representatives may join the meeting at least 20 minutes before the scheduled time. The attendance sheets are uploaded at the chat room and have to be signed by those present



All participants must turn on their video for the teleconference - during the introduction of attendees and when speaking



All participants must maintain their microphones on "MUTE", and turn it "ON" only when speaking



Only the BAC Secretariat is allowed and authorized to record the proceedings

Opening Prayer

Loving heavenly Father,

We come to You this hour asking for Your blessing and help as we are gathered together.

We pray for guidance in the matters at hand and ask that You would clearly show us how to conduct our work with a spirit of joy and enthusiasm.

Give us the desire to find ways to excel in our work. Help us to work together and encourage each other to excellence.

We ask that we would challenge each other to reach higher and farther, to be the best we can be.

We ask this in the name of the Lord Jesus Christ.

Amen

Pre-bid Conference

Purpose of Pre-bid Conference

1. To clarify and address bidder's questions on the different aspects of the procurement at hand;
2. For bidders to fully understand the requirements.

*Note that any statement issued shall not modify the terms, unless in writing and issued through Supplemental Bulletin.

Bids and Awards Committee I

- **Usec. Alain Del B. Pascua**
Chairperson
- **Dir. Rhoan G.L. Orebia**
Vice-Chairperson
- **Dir. Samuel R. Soliven**
Regular Member
- **Dir. Lope B. Santos III**
- **Ms. Maritess L. Ablay**
Provisional Members

Observers

(invited through letters dated May 17, 2021)

- **Commission on Audit (COA)**
- **NAMFREL**
- **ANSA-EAP Foundation, Inc.**
- **Phil. Chamber of Commerce & Industry**
Civil Society Organizations

Project Information

End-User / PMO: **Procurement Management Service-
Contract Management Division**

Source of Funds: **General Appropriations Act (GAA) 2020
and 2021 (Various Funds)**

Included Projects:

- **2020 & 2021 DCP**
- **2020 Textbooks & Instructional Materials**
- **2021 School Furniture**
- **2021 TVL**
- **2021 SME**

Project Information

Approved Budget for the Contract (ABC)

- ✓ **Six Hundred Seventy-One Million, Eight Hundred Sixty-Two Thousand, Twenty-Eight and 50/100
(PhP 671,862,028.50)**

Project Information

Start of Issuance of Bidding Documents:

May 15, 2021

Cost of Bidding Documents:

Php 75,000.00

Bidding Documents may be downloaded at the following websites:

<https://notices.philgeps.gov.ph>

<https://www.deped.gov.ph>

Project Information

No. of Prospective Bidders that purchased the Bidding Documents

As of **May 24, 2021; 9:00 A.M.:**

__ Prospective bidder

The pre-bid conference is open to all interested parties who have or have not bought the Bidding Documents.

Instruction to Bidders

- For those who are interested to purchase the **Bidding Documents**, two (2) options are made available, to wit:

- 1) A complete set of Bidding Documents may be acquired by interested Bidders from the DepEd Procurement Management Service, Room M-511, 5th Floor, Mabini Building, DepEd Central Office Complex, Meralco Avenue, Pasig City, upon accomplishing a bidder's information sheet and payment of a non-refundable fee for the Bidding Documents to the DepEd Cashier.

Payment in checks should be made payable to **DECS OSEC Trust**.

Instruction to Bidders

2. Interested Bidders may signify their intent to purchase the Bidding Documents through email at depcentral.bacsecretariat@deped.gov.ph by accomplishing a bidder's information sheet (Annex A of BDs). Upon receipt of the bidder's information sheet, the BAC Secretariat Division will send through email the details of the DECS OSEC Trust Fund Account for payment. Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids. Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.

Instruction to Bidders

Consistent with Section 22.5.3 of the Revised IRR of RA 9184, posting on the PhilGEPS (www.philgeps.gov.ph / <https://notices.philgeps.gov.ph>) and the procuring entity's website (www.deped.gov.ph) of any supplemental / bid bulletin shall be considered sufficient notice to all bidders or parties concerned.

“It shall therefore be the responsibility of all Bidders who secure the Bidding Documents to: a) inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC; b) know the latest website of PhilGEPS and the procuring entity; c) check from time to time the PhilGEPS and Procuring Entity's websites, and at any conspicuous place within the premises of the Procuring Entity for possible posting of any supplemental/bid bulletin; and d) inform the BAC in writing, through its Secretariat, of any changes in its address or contract numbers.

Instruction to Bidders

Duly signed written communication such as notices or requests shall, likewise, be deemed to have been given or made and considered official communication when received by the concerned party, either in person or through an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, electronic mail or facsimile to such Party at the address or contact numbers specified in the Bidder's Information Sheet, which shall be effective when delivered and duly received or on the notice's effective date, whichever is later.”

Sec. I. Invitation to Bid

Single Largest Completed Contract (SLCC)

- ▶ should have completed within a period of ***five (5) years***
- ▶ must be **at least two (2) similar contracts**
- ▶ must be **fifty percent (50%)** of the ABC
- ▶ the largest of these similar contracts must be equivalent to **at least twenty-five percent (25%)** of the ABC

Sec. III. Bid Data Sheet

➤ ITB Clause 5

- **Contract similar shall refer to Integrated Logistics that includes hauling, warehousing AND delivery services.**
- **Should have been completed within a period of five (5) years immediately preceding the deadline for the submission and receipt of bids**

Sec. III. Bid Data Sheet

➤ ITB Clause 7

Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted shall not exceed twenty percent (20%) of the aggregated project contract cost.

Sec. III. Bid Data Sheet

➤ ITB Clause 14.1

The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:

Lot	Description	Approved Budget of the Contract (ABC)	Bid Security Form & Amount (if other than Bid Securing Declaration)	
			2% of ABC (if bid security is in case, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit)	5% of ABC (if security is in Surety Bond)
1	Procurement of Third-Party Integrated Logistics Service Provider under a Framework Agreement (Option Contract)	671,862,028.50	13,437,240.57	33,593,101.43

Sec. III. Bid Data Sheet

➤ ITB Clause 14.2

- Bid securities, other than a Bid Securing Declaration, shall be turned over to the DepEd Cash Division for custody. On the other hand, the Bid Securing Declaration shall be turned-over to the BAC Secretariat.
- The Bid Security shall not contain any deletion, crossing-out, expunction, or any form of correction, otherwise, DepEd may reject such security if any such intercalation or alteration affects any material information or feature information of feature of the document.

Sec. III. Bid Data Sheet

➤ ITB Clause 15

- Enclose original eligibility and technical documents in one sealed envelope marked “ORIGINAL – TECHNICAL COMPONENT”
- Enclose original financial component in another sealed envelope marked “ORIGINAL – FINANCIAL COMPONENT”
- Submit a copy of each of the Technical and Financial Component (hard and soft copy) in separate envelopes
- Seal and mark the original and the copies of the bids

Sec. III. Bid Data Sheet

➤ ITB Clause 15

- ❖ In the event of any discrepancy between the original and the copy, the original shall prevail.
- ❖ Original copies of the Class “A” Eligibility Legal Documents, such as the SEC, DTI, or the CDA registration certificate and the Mayor’s Permit, may not be submitted on the date and the time of the bid submission. However, the bidder must be able to present such original copies during post-qualification on demand by the BAC or its authorized representative(s).

Sec. III. Bid Data Sheet

➤ ITB Clause 15

- ❑ To facilitate the receipt and classification of bid envelopes:
 - ✓ **outer envelopes** shall be color **RED**
 - ✓ **inner envelope containing Technical Proposal** shall be color **Blue**
 - ✓ **inner envelope containing Financial Proposal** shall be color **Green.**

Sec. III. Bid Data Sheet

➤ ITB Clause 15

- ❑ The following documents which are to be submitted as part of the bids are advised to be produced in electronic forms recorded on three (3) USB / flash drives (both Word format and PDF (or read-only) format)
 - ✓ Statement of Compliance with Technical Specifications
 - ✓ Filled out Price Schedule
 - ✓ Filled out Net Financial Contracting Capacity (NFCC)

Sec. III. Bid Data Sheet

➤ ITB Clause 15

- ❑ In case of discrepancy in the substance and content between the printed copies and the USB/flash drives, the printed copies shall prevail. Non-submission of electronic copies will not be a ground for disqualification, but the bidder/s are required to submit the same during the post-qualification.

- ❑ Post qualification documents maybe submitted during the bidding but this does not disqualify bidders who will not submit post qualification documents during bid submission.

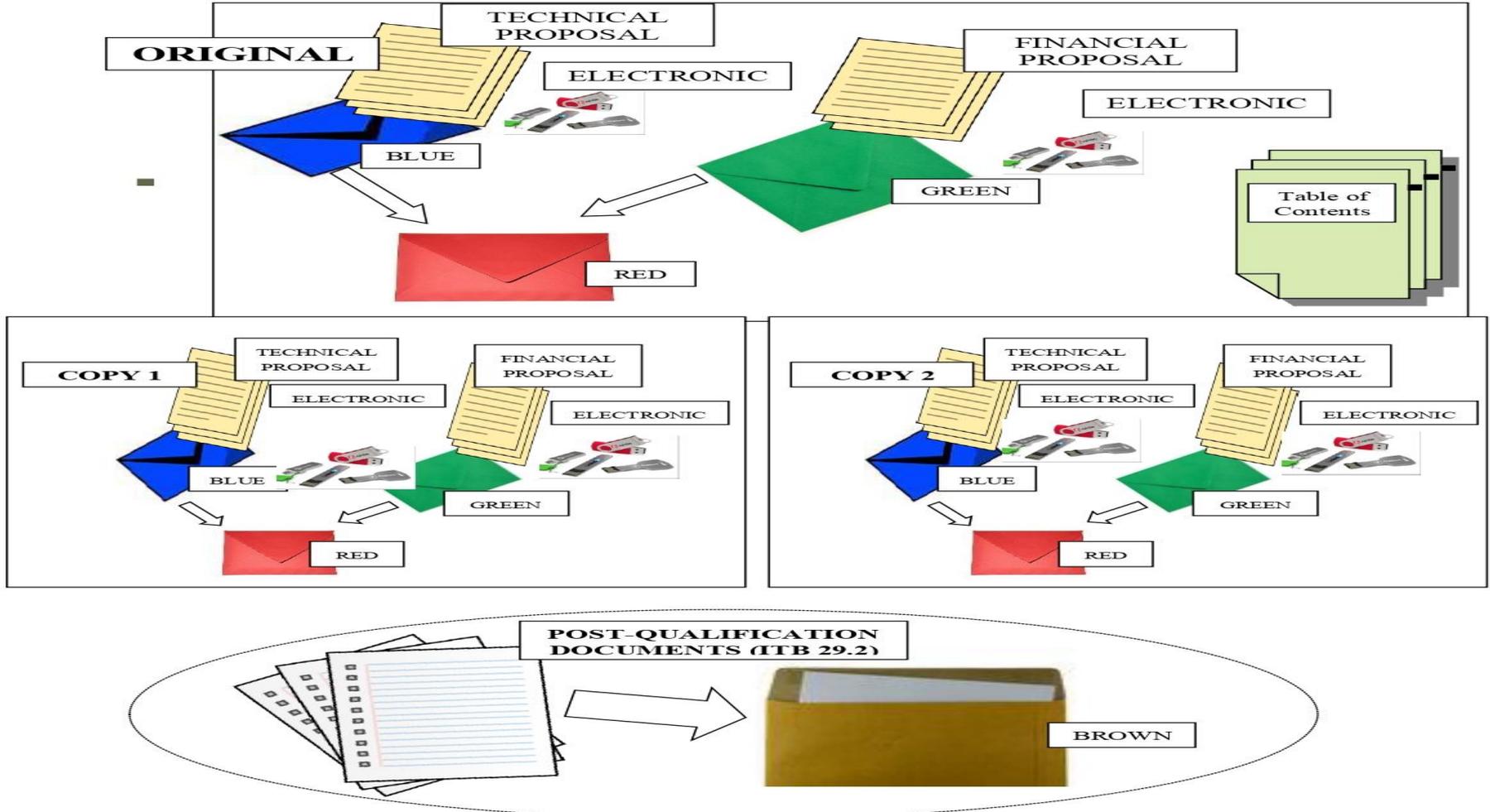
Note: Each Bidder shall submit three (3) paper copies of its bid.

Sec. III. Bid Data Sheet

➤ ITB Clause 15

- ❑ Unsealed or unmarked bid envelopes, shall be rejected. However, bid envelopes that are not properly sealed and marked as required in the Bidding Documents, shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or for its premature opening.

SEALING AND MARKING OF BIDS



Sec. III. Bid Data Sheet

➤ ITB Clause 19.5

- The computation of a prospective bidder's NFCC must be at least equal to the ABC to the bid, calculated as follows:

NFCC – [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started.

Sec. III. Bid Data Sheet

➤ **ITB Clause 19.5: NFCC**

- The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.
- For purposes of computing the foreign bidder's NFCC, the value of the current assets and current liabilities shall be based on the latest Audited Financial Statements prepared in accordance with international financial reporting standards. (23.5.1.4a)

Sec. II. Instruction to Bidders

➤ ITB Clause 19

- **19.2** The Project does not allow partial bids. Bidders shall submit proposal for the entirety of the project (as indicated in the Framework Agreement List), and evaluation will be undertaken on the basis of the completeness of the bid.

- **19.4** The Project shall be awarded as follows:

One Framework Agreement having ALL items in the Framework Agreement List that may be awarded as separate Call-Off Contracts, when if and when option is exercised by DepEd.

Sec. III. Bid Data Sheet

➤ ITB Clause 19.5

- If the prospective bidder submits a **committed Line of Credit**, it must be at least equal to **ten percent (10%) of the ABC**. Provided, that if the same is issued by a foreign Universal or Commercial Bank, it shall be confirmed or authenticated by a local Universal or Commercial Bank.
- In case of a joint venture, the NFCC shall be computed based on the Audited Financial Statement of the lead operating partner who must be of Filipino Nationality, unless it is shown by clear proof that the other partners to the joint venture have infused capital investment to support the operation of the local lead partner to ensure compliance with the obligations under the contracts in this project, in which case the NFCC of the foreign joint venture or the minority partner of the joint venture shall be computed.

Sec. III. Bid Data Sheet

➤ ITB Clause 19.5

- For this purpose, the local lead partner shall be that person/organization/ company identified in the Joint Venture Agreement or in the Letters of Intent (for potential JV partners) shown to have the controlling stakes in the JV.
- For easier reference, participating JVs or prospective JV partners must indicate in their JVAs or Letters of Intent the local lead partner appointed by them.

Sec. III. Bid Data Sheet

➤ ITB Clause 20.2

❖ Within a non-extendible period of **five (5) calendar days** from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following requirements:

a. Latest income and business tax returns: Printed copies of the Electronically filed Income Tax and Business Tax Returns with copies of their respective Payment Confirmation Forms for the immediately preceding calendar/tax year from the authorized agent bank;

Only tax returns filed and taxes paid through the BIR Electronic Filing and Payments System (EFPS) shall be accepted.

NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.

b. Certificate of PhilGEPS Registration (Platinum Membership); and

c. Other appropriate licenses and permits required by law and stated in this **BDS.**

Sec. V. Special Conditions of Contract

➤ **GCC Clause 1: Delivery of Goods**

- ❖ The delivery terms applicable to this Contract are delivered **DDP DepEd Central Office**. Risk will pass from the **Third-Party Integrated Logistics Service (3PL) Provider** to the Procuring Entity upon receipt and final acceptance of the Goods subject of the integrated logistics services at their final destination.

Sec. V. Special Conditions of Contract

➤ **GCC Clause 1: Delivery of Goods**

- ❖ Upon delivery of the Goods subject of the logistics services to the Delivery Site, the 3PL Provider shall notify DepEd thru CMD and present the following documents:
 - i. Signed Delivery Receipts;
 - ii. Signed Inspection and Acceptance Reports (IAR)- Logistics;
 - iii. Signed Transfer Manifest;
 - iv. Signed Property Transfer Report (PTR).

Sec. V. Special Conditions of Contract

➤ **GCC Clause 1: Delivery of Goods**

❖ The DepEd's Representative at the Project Site are:

- **For Inspection:** DepEd Field Inspectorate Team, RO, DO or School Inspectorate Team
- **Property Transfer:** DepEd AS-AMD/Supply Officer/School Property Custodian

❖ In case the **3PL Provider** encounters conditions impeding timely delivery of the Goods, it must promptly notify DepEd in writing of such conditions. As a rule, and on account of the emergency nature of this project, no work suspensions and/or contract period extension shall be permitted.

Sec. V. Special Conditions of Contract

➤ **GCC Clause 1: Delivery of Goods**

❖ **Incidental Services**

- it shall include the prices charged by the 3PL Provider for incidental services and shall not exceed the prevailing rates charged to other parties by the 3PL Provider for similar services.

❖ **Packaging**

- it shall be sufficient to withstand, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage among others.

Sec. V. Special Conditions of Contract

➤ **GCC Clause 1: Delivery of Goods**

❖ **Insurance**

- it shall be fully insured by the **3PL Provider** in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods shall be at the risk of the **3PL Provider** until their final acceptance by the Procuring Entity at the delivery sites.

❖ **Transportation**

- DepEd accepts no liability for the damage of Goods during transit. Risk will not be deemed to have passed to DepEd until its receipt and final acceptance at the final destination, through its authorized receiving personnel.

Sec. V. Special Conditions of Contract

➤ GCC Clause 2.2: Schedule of Payment

❖ Progress Payments

- 3PL Provider may submit a request for payment based on the **monthly Progress Reports** which shall be attached to the progress billing and include the cumulative quantities of items delivered based on the schedule of deliveries and other relevant terms and conditions of the contract.
- Payment shall be made within sixty calendar days after the date of acceptance of the goods at the Project Site or recipient schools and upon submission of the following documents and other documents required in accounting and auditing rules and regulations, to wit:
 - i. Signed Delivery Receipts;
 - ii. Signed Inspection and Acceptance Reports (IAR);
 - iii. Signed Transfer Manifest;
 - iv. Signed Property Transfer Report (PTR).

Sec. V. Special Conditions of Contract

➤ **GCC Clause 2.2: Schedule of Payment**

❑ Advance Payment

not to exceed fifteen percent (15%) of the pertinent call-off contract amount shall be allowed and paid within sixty (60) calendar days from signing of each call-off contract. An irrevocable letter of credit or bank guarantee or an equivalent amount must be submitted, and shall remain valid until the goods are delivered, and accompanied by a claim for advance payment

❑ Initial Payment

a minimum of 25% of the Price of the pertinent Call-off Contract shall be paid to the 3PL Provider upon a minimum of 25% delivery of the requirement duly accepted by the school's representatives

❑ Final Payment

shall constitute release of the retention money in case of expiry of the warranty period, or whatever is left of it, after it been called for use under the warranty provision. (Applicable only on case of DSTICS)

All progress payments shall be first be charged against the advance payment until the latter have been fully exhausted.

Sec. V. Special Conditions of Contract

➤ **GCC Clause 3: Performance Security**

- ❖ shall be posted in favor of DepEd, and shall be forfeited in the event it is established that the **3PL Provider** is in default of any of its obligation under the contract.
- ❖ The **3PL Provider** shall be responsible for the extension of its performance security and/or renewal of its performance security whenever necessary and without need of prior notice or instruction from DepEd, to ensure that it is in force and effect for the whole duration of the contract delivery period and until a Certificate of Final Acceptance is duly issued.

Sec. V. Special Conditions of Contract

➤ **GCC Clause 4: Inspection and Tests**

- Inspection, tests, packaging and conditions, and acceptance of the delivered goods at the delivery sites shall be confined to quantity in accordance with the delivery instructions and other delivery documents. Provided, however, that inspection can be made on the proper sealing and marking of the items to ensure the integrity of the contents which were previously inspected, accepted, sealed, marked and tagged by the DepEd Inspectorate Team.

Sec. V. Special Conditions of Contract

➤ **GCC Clause 5: Warranty**

- Payments shall be subject to the “Warranty” provision in the form of either retention money in an amount equivalent to: (a) at least one percent (1%) of every progress payment; (b) a special bank guarantee equivalent to at least one percent (1%) of the contract price; required in Section 62 of RA 9184 and its IRR.
- The Special Bank Guarantee shall not contain any deletion, crossing-out, expunction, or any form of correction. Otherwise, DepEd may reject such security if any such intercalation or alteration affects any materials information or feature of the document.

Sec. V. Special Conditions of Contract

➤ **GCC Clause 6: Liability of the Supplier**

- Neither the execution of a test and/or inspection of the goods or any part thereof, nor the attendance by the Procuring Entity or its representative to the said test and/or inspection shall release the 3PL Provider from any warranties or other obligations under this Contract

- *In case of a joint venture:*

All partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Sec. V. Special Conditions of Contract

➤ **GCC Clause 6: Liability of the Supplier**

- *Other liabilities:*
 1. Operational activities may vary depending on the situation prevailing at that time and may affect the volume of supplies, materials and equipment to be transferred or transported. For this reason, the volume awarded is not guarantee that the total volume that will be transferred or transported and may be reduced as warranted depending on the operational requirements.
 2. There shall be no employer-employee relationship between DepEd and the 3PL Provider's employee. Hence, DepEd shall not be liable for claims that may arise under the ECC, SSS, Medicare, Minimum Wage Law, and other related laws. Likewise, DepEd shall not be held responsible for any claims of third persons arising from vehicular accidents and/or negligence of 3PL Provider's employees or for any contraband goods found in the 3PL Provider's delivery trucks.

Sec. VI. Schedule of Requirements

List/Description of Goods/Services

The delivery schedule expressed as week/months stipulates hereafter a delivery date which is the date of delivery to the project site

Sec. VI. Schedule of Requirements

No.	Description	Maximum Quantity	Delivery/Contract Duration
I. LOGISTICS SERVICES			
1	Logistics Services for DepEd Computerization Program (DCP-2020) to NCR Recipient Schools	2,492 cbps	Subject to Call-Off Contract Terms and Conditions
2	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to CAR Recipient Schools	510 cbps	Subject to Call-Off Contract Terms and Conditions
3	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 1 Recipient Schools	1,340 cbps	Subject to Call-Off Contract Terms and Conditions
4	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 2 Recipient Schools	1,970 cbps	Subject to Call-Off Contract Terms and Conditions
5	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 3 Recipient Schools	2,976 cbps	Subject to Call-Off Contract Terms and Conditions
6	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 4-A Recipient Schools	3,448 cbps	Subject to Call-Off Contract Terms and Conditions
7	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 4-B Recipient Schools	697 cbps	Subject to Call-Off Contract Terms and Conditions
8	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 5 Recipient Schools	2,085 cbps	Subject to Call-Off Contract Terms and Conditions
9	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 6 Recipient Schools	4,135 cbps	Subject to Call-Off Contract Terms and Conditions
10	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 7 Recipient Schools	2,275 cbps	Subject to Call-Off Contract Terms and Conditions
11	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 8 Recipient Schools	1,500 cbps	Subject to Call-Off Contract Terms and Conditions
12	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 9 Recipient Schools	2,026 cbps	Subject to Call-Off Contract Terms and Conditions
13	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 10 Recipient Schools	1,464 cbps	Subject to Call-Off Contract Terms and Conditions
14	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 11 Recipient Schools	1,458 cbps	Subject to Call-Off Contract Terms and Conditions
15	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 12 Recipient Schools	1,425 cbps	Subject to Call-Off Contract Terms and Conditions
16	Logistics Services for DepEd Computerization Program (DCP-2020) from NCR to Region 13 Recipient Schools	1,525 cbps	Subject to Call-Off Contract Terms and Conditions
17	Logistics Services for DepEd Computerization Program (DCP-2021) to NCR Recipient Schools	674 cbps	Subject to Call-Off Contract Terms and Conditions
18	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to CAR Recipient Schools	1,519 cbps	Subject to Call-Off Contract Terms and Conditions
19	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 1 Recipient Schools	2,368 cbps	Subject to Call-Off Contract Terms and Conditions
20	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 2 Recipient Schools	2,095 cbps	Subject to Call-Off Contract Terms and Conditions

Sec. VI. Schedule of Requirements

No.	Description	Maximum Quantity	Delivery/Contract Duration
<i>I. LOGISTICS SERVICES</i>			
21	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 3 Recipient Schools	3,031 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
22	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 4-A Recipient Schools	2,934 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
23	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 4-B Recipient Schools	1,942 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
24	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 5 Recipient Schools	3,162 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
25	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 6 Recipient Schools	3,334 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
26	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 7 Recipient Schools	3,092 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
27	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 8 Recipient Schools	3,458 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
28	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 9 Recipient Schools	2,094 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
29	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 10 Recipient Schools	2,077 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
30	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 11 Recipient Schools	1,772 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
31	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 12 Recipient Schools	1,859 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
32	Logistics Services for DepEd Computerization Program (DCP-2021) from NCR to Region 13 Recipient Schools	1,697 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
33	Logistics Services for Textbooks & Instructional Materials (2020) to NCR Recipient Schools	1,142 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
34	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to CAR Recipient Schools	220 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
35	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 1 Recipient Schools	634 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
36	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 2 Recipient Schools	440 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
37	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 3 Recipient Schools	1,290 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
38	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 4-A Recipient Schools	1,622 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
39	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 4-B Recipient Schools	445 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
40	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 5 Recipient Schools	909 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>

Sec. VI. Schedule of Requirements

No.	Description	Maximum Quantity	Delivery/Contract Duration
<i>I. LOGISTICS SERVICES</i>			
41	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 6 Recipient Schools	1,014 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
42	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 7 Recipient Schools	987 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
43	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 8 Recipient Schools	664 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
44	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 9 Recipient Schools	512 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
45	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 10 Recipient Schools	642 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
46	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 11 Recipient Schools	655 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
47	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 12 Recipient Schools	607 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
48	Logistics Services for Textbooks & Instructional Materials (2020) from NCR to Region 13 Recipient Schools	424 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
49	Logistics Services for School Furniture (2021) to NCR Recipient Schools	526 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
50	Logistics Services for School Furniture (2021) from NCR to CAR Recipient Schools	579 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
51	Logistics Services for School Furniture (2021) from NCR to Region 1 Recipient Schools	1,638 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
52	Logistics Services for School Furniture (2021) from NCR to Region 2 Recipient Schools	1,859 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
53	Logistics Services for School Furniture (2021) from NCR to Region 3 Recipient Schools	2,728 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
54	Logistics Services for School Furniture (2021) from NCR to Region 4-A Recipient Schools	2,090 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
55	Logistics Services for School Furniture (2021) from NCR to Region 4-B Recipient Schools	1,388 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
56	Logistics Services for School Furniture (2021) from NCR to Region 5 Recipient Schools	2,018 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
57	Logistics Services for School Furniture (2021) from NCR to Region 6 Recipient Schools	1,729 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
58	Logistics Services for School Furniture (2021) from NCR to Region 7 Recipient Schools	1,333 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
59	Logistics Services for School Furniture (2021) from NCR to Region 8 Recipient Schools	804 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>
60	Logistics Services for School Furniture (2021) from NCR to Region 9 Recipient Schools	843 cbps	<i>Subject to Call-Off Contract Terms and Conditions</i>

Sec. VI. Schedule of Requirements

No.	Description	Maximum Quantity	Delivery/Contract Duration
I. LOGISTICS SERVICES			
61	Logistics Services for School Furniture (2021) from NCR to Region 10 Recipient Schools	662 cbps	Subject to Call-Off Contract Terms and Conditions
62	Logistics Services for School Furniture (2021) from NCR to Region 11 Recipient Schools	609 cbps	Subject to Call-Off Contract Terms and Conditions
63	Logistics Services for School Furniture (2021) from NCR to Region 12 Recipient Schools	1,469 cbps	Subject to Call-Off Contract Terms and Conditions
64	Logistics Services for School Furniture (2021) from NCR to Region 13 Recipient Schools	1,069 cbps	Subject to Call-Off Contract Terms and Conditions
65	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) to NCR Recipient Schools	284 cbps	Subject to Call-Off Contract Terms and Conditions
66	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to CAR Recipient Schools	86 cbps	Subject to Call-Off Contract Terms and Conditions
67	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 1 Recipient Schools	172 cbps	Subject to Call-Off Contract Terms and Conditions
68	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 2 Recipient Schools	176 cbps	Subject to Call-Off Contract Terms and Conditions
69	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 3 Recipient Schools	484 cbps	Subject to Call-Off Contract Terms and Conditions
70	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 4-A Recipient Schools	368 cbps	Subject to Call-Off Contract Terms and Conditions
71	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 4-B Recipient Schools	191 cbps	Subject to Call-Off Contract Terms and Conditions
72	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 5 Recipient Schools	471 cbps	Subject to Call-Off Contract Terms and Conditions
73	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 6 Recipient Schools	945 cbps	Subject to Call-Off Contract Terms and Conditions
74	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 7 Recipient Schools	510 cbps	Subject to Call-Off Contract Terms and Conditions
75	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 8 Recipient Schools	300 cbps	Subject to Call-Off Contract Terms and Conditions
76	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 9 Recipient Schools	497 cbps	Subject to Call-Off Contract Terms and Conditions
77	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 10 Recipient Schools	110 cbps	Subject to Call-Off Contract Terms and Conditions
78	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 11 Recipient Schools	127 cbps	Subject to Call-Off Contract Terms and Conditions
79	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 12 Recipient Schools	87 cbps	Subject to Call-Off Contract Terms and Conditions
80	Logistics Services for Technical-Vocational-Livelihood (TVL-2021) from NCR to Region 13 Recipient Schools	31 cbps	Subject to Call-Off Contract Terms and Conditions

Sec. VI. Schedule of Requirements

No.	Description	Maximum Quantity	Delivery/Contract Duration
I. LOGISTICS SERVICES			
81	Logistics Services for Science and Mathematics Equipment (SME-2021) to NCR Recipient Schools	237 cbps	Subject to Call-Off Contract Terms and Conditions
82	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to CAR Recipient Schools	906 cbps	Subject to Call-Off Contract Terms and Conditions
83	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 1 Recipient Schools	1,363 cbps	Subject to Call-Off Contract Terms and Conditions
84	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 2 Recipient Schools	1,286 cbps	Subject to Call-Off Contract Terms and Conditions
85	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 3 Recipient Schools	1,642 cbps	Subject to Call-Off Contract Terms and Conditions
86	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 4-A Recipient Schools	806 cbps	Subject to Call-Off Contract Terms and Conditions
87	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 4-B Recipient Schools	829 cbps	Subject to Call-Off Contract Terms and Conditions
88	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 5 Recipient Schools	952 cbps	Subject to Call-Off Contract Terms and Conditions
89	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 6 Recipient Schools	1,903 cbps	Subject to Call-Off Contract Terms and Conditions
90	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 7 Recipient Schools	1,995 cbps	Subject to Call-Off Contract Terms and Conditions
91	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 8 Recipient Schools	960 cbps	Subject to Call-Off Contract Terms and Conditions
92	Logistics Services Science and Mathematics Equipment (SME-2021) from NCR to Region 9 Recipient Schools	944 cbps	Subject to Call-Off Contract Terms and Conditions
93	Logistics Services Science and Mathematics Equipment (SME-2021) from NCR to Region 10 Recipient Schools	2,056 cbps	Subject to Call-Off Contract Terms and Conditions
94	Logistics Services Science and Mathematics Equipment (SME-2021) from NCR to Region 11 Recipient Schools	1,413 cbps	Subject to Call-Off Contract Terms and Conditions
95	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 12 Recipient Schools	2,002 cbps	Subject to Call-Off Contract Terms and Conditions
96	Logistics Services for Science and Mathematics Equipment (SME-2021) from NCR to Region 13 Recipient Schools	1,125 cbps	Subject to Call-Off Contract Terms and Conditions
II. WAREHOUSING SERVICES			
97	Warehousing Services for at least 200 sqm	15 warehouses	Subject to Call-Off Contract Terms and Conditions
98	Warehousing Services for at least 2,000 sqm	1 warehouse	Subject to Call-Off Contract Terms and Conditions
III. DEPED SUPPLY TAGGING AND INVENTORY CONTROL SYSTEM (DSTICS)			
99	Tagging Services System	1 lot	Subject to Call-Off Contract Terms and Conditions
100	Tagging Services Consumables	1 lot	Subject to Call-Off Contract Terms and Conditions

Sec. VII. Technical Specifications/Terms of Reference

General Requirements/Specifications	Statement of Compliance and Cross Reference
<p>1. 3PL Provider must have been operating as Logistics Provider for at least 10 years;</p>	<p><i>Refer to SEC Registration and bidder should attach a corporate profile</i></p>
<p>2. 3PL Provider must own or have access to equipment and trucks as indicated in the hereto attached list of minimum equipment and vehicle available for the project;</p>	<p><i>Submit as part of the Proposed Operations Plan an Equipment and Vehicle Utilization Schedule, indicating whether the vehicle is owned, or leased</i></p>
<p>3. Must have technical capability to undertake the project as shown in its Proposed Operations Plan, particularly showing the following:</p> <ul style="list-style-type: none"> (i) Strategy on Equipment and Vehicle Utilization; (ii) Strategy on Manpower Deployment Schedule; (iii) Proposed System Architecture for the DSTICS showing compliance with Technical Specifications as indicated herein; (iv) Strategy on Warehousing Management and Distribution Plans <i>(the Technical Specifications of Warehouses indicated herein for references)</i>; 	

Sec. VII. Technical Specifications/Terms of Reference

Technical Specifications

A. WAREHOUSING

1	FLOOR AREA <ul style="list-style-type: none">• Main Warehouse at least one (1) 2,000sqm warehouse in NCR, Region 4-A OR Region 3• 15 Regions except BARMM and NCR - 200sqm warehouse• Size of warehouses shall be subject to increase should there be a necessity for additional spaces
2	AVAILABLE FACILITIES <ul style="list-style-type: none">• office space (must have workstation, equipped with computer & computer peripherals)• comfort room• telephone• electrical lines with good network signal or communication to the site• water system
3	FLOOD HISTORY <p>No history of inundation for the last three (3) years and any damage due to rainwater.</p>

Sec. VII. Technical Specifications/Terms of Reference

A. WAREHOUSING

4 **SPACE FOR MANEUVERING OF TRUCKS OR PARKING FACILITY**

Accessible for easy ingress/egress of cargo trucks and trailer trucks to load and unload stocks.

5 **WIND LOAD**

Should be able to withstand velocity of 350 kmh. The structure should be fully sealed against rainwater intrusion during typhoons and heavy rains to protect sensitive materials and equipment. Doors and windows should be fully sealed against strong vertical & lateral rains.

Sec. VII. Technical Specifications/Terms of Reference

A. WAREHOUSING

6 SECURITY AND/OR SAFETY MEASURE

Fenced warehouse area, CCTV surveillance and safety alarms.

7 FIRE PROTECTION EQUIPMENT

Entire warehouse area shall be equipped with sprinkling system and installed fire extinguishers.

Sec. VII. Technical Specifications/Terms of Reference

A.1 ALLOCATION AND SITE CONDITION

1 ACCESSIBILITY

Concrete roads, Accessible to 40" container and/or 10Wheeler delivery Trucks, Warehouses are located in the city or near cities

2 TOPOGRAPHY/ ELEVATION

Minimum of 0.15 m above the existing roadway

A.2 SUITABILITY

1 The warehouse to be leased shall be suitable for the storage of Technical - Vocational - Livelihood machineries and equipment, Science and Mathematics tools and equipment, Computers, printers, speakers and other accessories, Furniture and Printed Books or Manuals which are ready for occupancy. It shall be free from encumbrances, court litigation and other disputes.

Sec. VII. Technical Specifications/Terms of Reference

B. DEPED SUPPLY TAGGING AND INVENTORY CONTROL SYSTEM (DSTICS)

FUNCTIONAL REQUIREMENTS

1

1.1. The system should have the capability to track and monitor the goods, items, or equipment in transit and delivered to final destination.

1.2. The system should be able to display lists of the procured goods, items, or equipment and its expected delivery schedules.

1.3. The system should be able to generate QR codes with security features for inventory items.

1.4. System and software application can be able to display inventory levels by location, category and overall information of the goods, items, or equipment procured.

Sec. VII. Technical Specifications/Terms of Reference

1

1.5. The System will display the following important details:

1.5.1. Supplier Information

1.5.2. Warranty of goods

1.5.3. QR serial code / Unique code

1.5.4. Date of Inspection and Acceptance of goods.

1.5.5. Specific program name where the goods belong (e.g. Technical-Vocational-Livelihood (TVL), Science and Mathematics Equipment (SME), DepEd Computerization Program (DCP), Furniture and Textbooks).

1.5.6. Photo or image of the goods or item.

1.5.7. End-user units or School ID of the recipient of goods.

1.5.8. Specific location or address of warehouse where the inventory is or Regional Warehouse Location where the inventory is destined to be.

1.6. The software portal shall have the capability to be accessed by DepEd users in different locations and include geo-mapping of the area where the delivery, unloading or distributions take place and any updates made/entered therein.

Sec. VII. Technical Specifications/Terms of Reference

1

1.7. The system shall be able to create a User's Access Levels on the specific modules assigned to the DepEd personnel.

1.8. The system should enable the DepEd user to access the program via Mobile Application and through the web interface (e.g. iPhone, Android).

1.9. The portal should have the capability to monitor valid devices used to scan asset QR codes.

1.10. The system should be able to scan, read and save QR codes of items for asset identification.

1.11. The system will provide drop-down (pop-up) selections and look up tables and automatically display related data to avoid repetitive data entry

Sec. VII. Technical Specifications/Terms of Reference

1

1.12. The system should be able to automatically define the required response time / estimated date of modification and status of the delivery of goods, items or equipment to its designated final destination.

1.13. The system should be able to allow DepEd personnel should be able to search details of a particular good, item, or equipment (e.g. location, delivery date, shelf life and disposal period) and view its status at any given time.

1.14. The system should be able to create profiles for the following;

1.14.1. DepEd System Administrator

1.14.2. Inspectorate Team and its assigned personnel

1.14.3. 3PL and Regional Supply Officers

1.14.4. Property Custodian

1.14.5. Asset Management Division (AMD)

1.14.6. Contract Management Service (CMD)

1.15. The system should be accessible to DepEd's Processors, Supervisors, Officers and Procurement and Logistics Units subject to granting of access rights.

Sec. VII. Technical Specifications/Terms of Reference

- 1 1.16. The mobile application should be able to provide advisory and capture delivery receipt and send to the system portal for validation.
- 1.17. The system should be able to track order completeness, on time delivery and quality performance of suppliers and logistics provider.
- 1.18. The system should be able to check or monitor the arrival of goods, items, or equipment to its assigned delivery location and provide or triggered notification of payments to suppliers.
- 1.19. The system should have a facility to view and print the following information;
- 1.19.1 Inventory inspection history
 - 1.19.2 Inventory distribution history

Sec. VII. Technical Specifications/Terms of Reference

NON-FUNCTIONAL REQUIREMENTS

- | | |
|---|---|
| 2 | <p>2.1. The system should be able to display/print the following reports;</p> <ul style="list-style-type: none">2.1.1 Daily Reports<ul style="list-style-type: none">a. Deliveries Reportb. Daily Transaction Summary Report2.1.2 Weekly / Monthly Reports<ul style="list-style-type: none">a. Weekly / Monthly Transaction Summary Reportsb. Tagged Items Summary2.1.3 Audit Trail |
| | <p>2.2 The system should be able to generate and print customized reports based on certain parameters.</p> |
| | <p>2.3 The system should be able to import/export data to ASCII, text file and MS Word and Excel.</p> |
| | <p>2.4 The system should be able to interface/share/exchange data and information with other users/systems.</p> |
| | <p>2.5 The system should be able to validate double entries and control the system process flow.</p> |
| | <p>2.6 The system should be able to accommodate unlimited number of users without sacrificing system performance.</p> |

Sec. VII. Technical Specifications/Terms of Reference

- 2
- 2.7 The system should be able to accommodate unlimited data entry.
- 2.8 The system should be able to define access rights for each type of users.
- 2.9 The system should be network-ready.
- 2.10 The system should be able to provide an audit trail (including date and time stamps) of data.
- 2.11 The system should provide a data base with flexible and customizable fields that allows renaming of labels and adding extra of new extra fields, among others.
- 2.12 The system should have the facility for data file back-up, restore and purge.
- 2.13 The system should have the facility to delete data in files by date range and conduct archiving at certain timeframe.

Sec. VII. Technical Specifications/Terms of Reference

DSTICS PLATFORM

- | | |
|---|--|
| 3 | <p>3.1. Development Tools</p> <ul style="list-style-type: none">a. Web Portal: Cake Php, JavaScriptb. Mobile Application: Android Studios <p>3.2. Data Base: MySQL</p> <p>3.3 Operating System: Windows 7 or higher</p> <p>3.4 Network: Existing Local Area Network (LAN), Mobile and Wi-Fi Network</p> <p>3.5 Tagging Technology</p> <ul style="list-style-type: none">QR Code Security: QR Code <p>3.6 The 3PL Provider should provide necessary Application Programming Interface (API) to interconnect with other DepEd Systems</p> |
|---|--|

Annexes

- Annex A- Bidder's Information Sheet
- Annex B- Online Pre-Bid Conference Form
- Annex C- [Framework Agreement List](#)
- Annex D- [Price Schedule Form](#)

Bidding Documents

Eligibility Documents



1. Class “A” Documents

Legal Eligibility Documents

Technical Eligibility Documents

Financial Eligibility Documents

2. Class “B” Documents

Joint Venture Agreement or Notarized statements from potential partners

Legal Eligibility Documents

Mayor's / Business Permit



REPUBLIC OF THE PHILIPPINES
CITY OF MANILA
 OFFICE OF THE MAYOR
BUREAU OF PERMITS
BUSINESS PERMIT
This certifies that

B.I.N.: 117-00-2012-0000659
 T.I.N.:
 S.S.S.:
 Date: 01/31/2012
 Permit No.: 2012-41170

NAME: CHARMAINE A. SANTOS
 BUSINESS NAME: SPE TRAVEL AND TOURS
 ADDRESS: RM 406 V MADRIGAL BLDG 286 ESCOLTA ST, BGY 291, ZONE 027 BINONDO, MANILA
 TELEPHONE NOS.: _____ NO. OF EMPLOYEES: 6 NATIONALITY: FILIPINO

has been granted PERMIT to operate the following business/es pursuant to the REVENUE CODE of the City of Manila and after payments of taxes, fees and other regulatory charges and subject to the compliance of such other pertinent laws, ordinances and related administrative regulations.

KIND OF BUSINESS	PERMIT FEES	REMARKS
0757 TRAVEL AGENCY		W/COMMITTEE ON TOURISM 1/27/2012 W/BRGY CLEARANCE 2012 W/LEASE CONTRACT SUBJECT TO THE PRESENTATION OF SSS CLEARANCE AND BIR CERT OF REGISTRATION WITHIN 30 DAYS FROM THE DATE HEREOF. OTHERWISE THIS PERMIT SHALL BE CONSIDERED NULL AND VOID.
0706 TOUR OPTR		
0757 PERMIT FEE	1,500.00	
SIGNBOARD	100.00	
APPLICATION FEE	10.00	
TOTAL	1,610.00	

FAILURE TO COMPLY WITH THE TERMS & CONDITIONS WRITTEN AT THE BACK HEREOF SHALL CAUSE THE IMMEDIATE REVOCATION OF THIS PERMIT.



PROCESSED BY: GLENN G. REYES
 OR NO.: BAE-055202
 DATE: 01/31/2012

SUBJECT TO INSPECTION

BY AUTHORITY OF THE MAYOR

ATTY. RAFAELITO M. GARAYBLAS
 SECRETARY TO THE MAYOR

Any erasure and/or alteration will invalidate this permit.

SN: BP- 0022197

Legal Eligibility Documents

Tax Clearance Certificate

 REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
ACCOUNTS RECEIVABLE MONITORING DIVISION
National Office, Quezon City

 BIR Form No. 17.14B

TAX CLEARANCE
*** For Bidding Purposes ***

(Required Under Executive Order No. 398, as implemented by Revenue Regulations No. 3-2005, as amended)

*** **HOSPITAL LINK CO.** ***
Name of Taxpayer

ALL SON'S INN BLDG., GEN. ECHAVEZ ST., LOREGA, SAN MIGUEL, CEBU CITY
Address

200-318-321-000
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer has no listed tax liability based on the Tax Delinquency Verification/Certification issued by Revenue Region No. 13 as of December 08, 2016.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this clearance.

Issued this day, Friday, 16 December 2016


ROSANA P. SAN VICENTE
Chief, Accounts Receivable Monitoring Division

TCC NO. NO-ARMD-12-16-R0092-2016

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL December 16, 2017 ONLY OR UNTIL REVOKED, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON December 13, 2016 UNDER EPP/ PAYMENT TRANSACTION NO. 16565827. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

PhilGEPS Certificate of Registration and Membership

2016 Revised IRR of RA 9184, all bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class “A” eligibility documents under Sections 23.1(a) and 24.1(a) of the same IRR.

Bidders shall be guided by the provisions of GPPB Resolutions no. 26-2017, (Deferment of Mandatory Submission of PhiGEPS Certificate of Registration and Membership)

During bid opening bidder may submit:

1. Class “A” Eligibility Documents required to be uploaded and maintained current and updated in the PhilGEPS pursuant to Section 8.5.2 of the same IRR;
2. PhilGEPS Certificate of Platinum Registration and Membership in lieu of their uploaded file of Class “A” Documents; or
3. a combination thereof.

Note: Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement

Technical Eligibility Documents

Statement of Single Largest Completed Contract

Name of Contract	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Amount at Award b. Amount at Completion c. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed d. Contract Performance Certified by the End-user
			Description	%		
<u>Government</u>						
<u>Private</u>						

Note: The bidder shall be able to support this statement with:

Duly signed Contracts/Purchase Orders (POs)/ Agreements/ Memoranda of Agreement (MOA)/Notices of Award (NOA)/Job Orders or Notices to Proceed (NTP) with the corresponding Certificates of Completion of Delivery (CCDs)/ Certificates of Final Acceptance (CFAs)/duly signed Delivery Receipts (DRs), or duly accomplished Inspection and Acceptance Reports (IARs)

Submitted by: _____

(Printed Name and Signature)

Designation: _____

Date: _____

Technical Eligibility Documents

Statement of ongoing and awarded but not yet started contracts

Name of Contract/ Project Cost	Owner's Name a.Address b.Telephone Nos.	Nature of Work	Bidder's Role		Date Awarded a.Date Started a.Date of Completion	% of Accomplishment		Value of Outstanding Works/Undelivered Portion
			Description	%		Planned	Actual	
Government								
Private								

Note: (In case of no ongoing contract, the bidder shall submit this duly signed form and indicate "No ongoing contracts" under the Column for Name of Contract (first column from left))

Submitted by: _____

(Printed Name and Signature)

Designation: _____

Date: _____

Technical Documents

1. Bid Security

2. Compliance with the Schedule of Requirements

3. Compliance with the Technical Specifications

4. Omnibus Sworn Statement

Technical Documents

Bid Security

Forms of Bid Security	Amount (not less than the required percentage of the ABC)
a) Cash or Cashier's/Manager's Check	Two percent (2%)
b) Bank draft/guarantee or irrevocable letter of credit	
c) Surety bond	Five percent (5%)
d) Bid Securing Declaration	No percentage required

Technical Documents

Bid Security: Bid Securing Declaration

Bid Securing Declaration Form
[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

- I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this _____ day of
[month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

Technical Documents

Omnibus Sworn Statement

**Omnibus Sworn Statement
For the Conduct of Procurement Activities under Republic Act No. 11494 or the Bayanihan
to Recover as One Act**

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other;]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder].

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder].

2. [Select one, delete the other;]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney.

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)].

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by its association or relation with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting.

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted.

6. [Select one, delete the rest;]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or

the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- Carefully examine all of the Bidding Documents;
- Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- Made an estimate of the facilities available and needed for the contract to be bid, if any, and
- Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this day of, 20 at _____, Philippines.

Name and Signature of Bidder's
Authorized Representative

[Jurat]

[Format shall be based on the Rules on Notarial Practice]

Financial Eligibility Documents

Audited Financial Statements

SGV
Building a better
working world

Sycip Gorres Velayo & Co.
6762 Ayala Avenue
1226 Makati City
Philippines

Tel: (832) 891 0307
Fax: (832) 819 0872
www.sgv.com.ph

BOA/PRC Reg. No. 01
December 14, 2015
SEC Accreditation No.
November 10, 2015

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working world

- 3 -

Report on the Supplementary Information Required Under Revenue Regulations 15-2010

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information required under Revenue Regulations 15-2010 in Note 23 to the financial statements is presented for purposes of filing with the Bureau of Internal Revenue and is not a required part of the basic financial statements. Such information is the responsibility of the management of Sun Savings Bank, Inc. The information has been subjected to the auditing procedures applied in our audit of the basic financial statements. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

INDEPENDENT AUDITOR'S REPORT

The Stockholders and the Board of Directors
Sun Savings Bank, Inc.
GF Jeserver Building
Fuente Osmeña Circle
Osmeña Boulevard
Cebu City

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Sun Savings Bank, Inc. (the Bank), statements of financial position as at December 31, 2016 and 2015, and the statements of comprehensive income, statements of changes in equity and statement years then ended, and notes to the financial statements, including a summary of policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Bank as at December 31, 2016 and 2015, and its financial performance for the years then ended in accordance with Philippine Financial Reporting Standards.

Basis for Opinion

We conducted our audits in accordance with Philippine Standards on Auditing (PSAs) and the requirements of the Code of Ethics for Professional Accountants in the Philippines (Code of Ethics). We are independent of the Bank and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to support our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Bank's ability to continue as a going concern, disclosing, as applicable, matters related to going concern, and using the going concern basis of accounting unless management either intends to liquidate the Bank or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Bank's financial reporting process.

SYCIP GORRES VELAYO & CO.

Ray Francis C. Balagtas
Ray Francis C. Balagtas
Partner
CPA Certificate No. 108795
SEC Accreditation No. 1510-A (Group A),
October 1, 2015, valid until September 30, 2018
Tax Identification No. 216-950-288
BIR Accreditation No. 08-001998-107-2015,
March 4, 2015, valid until March 3, 2018
PTR No. 5908666, January 3, 2017, Makati City
April 7, 2017

RECEIVED
APR 17 2017
ROLANDO M. SUAREZ
TRF 143-564-884000

A member firm of Ernst & Young Global Limited



Financial Eligibility Documents

Computation of Net Financial Contracting Capacity OR Committed Line of Credit

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid

= must be at least equal to the ABC to be bid.

Committed Line of Credit = must be at least equal to ten percent (10%) of the ABC to be bid

Class “B” Documents

Joint Venture Agreement

OR

Duly notarized statements from all the potential joint venture partners



Other documentary requirements under RA No. 9184 (as applicable)

[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

FINANCIAL COMPONENT ENVELOPE



(a) Original of duly signed and accomplished Financial Bid Form; and

**(b) Origin
al of duly
signed and
accomplish
ed Price
Schedule(s).
(Annex “D”)**

- (A) Logistics Services
- (B) Warehousing Services
- (C) DepEd Supply Tagging and Inventory Control System (DSTICS)
- (D) Summary

No Contact Rule

Section 32.1 of the IRR of RA 9184

“Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award. However, the BAC, through its Secretariat, may ask in writing the bidder for a clarification of its bid. All responses to requests for clarification shall be in writing.”

Deadline for Submission and Opening of Bids

Submission of Bids: June 7, 2021; 8:30 AM

Opening of Bids: June 7, 2021; 9:00 AM

Venue: Bulwagan ng Karunungan, G/F, Rizal Bldg.

In adherence to health protocols and to ensure the safety of everybody, all participants to the submission and opening of bids for the above project are required to present a latest negative result of rapid test/ swab test/ antigen test, before entering the premises of the Department of Education.

Only one (1) representative per bidder will be allowed entry into the premises.

Deadline for Clarification/s

Deadline for Letter of Clarifications:

May 28, 2021; 5:00 P.M.

Email to depedcentral.bacsecretariat@deped.gov.ph

NOTE: Please use your official business email in sending your queries and/or clarifications.

Pre-Bid Conference

**FLOOR NOW OPEN
FOR QUERIES**