



**Republic of the Philippines**  
**Department of Education**  
**Procurement Management Service**  
**BAC Secretariat Division**

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**BIDDER'S INFORMATION SHEET**

Directions: Please fill out all information requested legibly. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

To be filled by ProcMS-BACSec staff only:  
 Control No.: \_\_\_\_\_

PROJECT NO.: **2021-AdmS4(006)-BI-CB-013a**  
 PROJECT: **Procurement of the Design and Construction of Kindergarten, Elementary and Secondary School Buildings and Technical Vocational Laboratories for the Last Mile Schools CY 2021**  
 TOTAL ABC: **PhP1,485,000,000.00**

Cost of Bidding Documents –	Lot 1	PhP 17,500.00
	Lot 2	PhP 10,000.00
	Lot 3	PhP 30,000.00
	Lot 4	PhP 17,500.00

DATE : \_\_\_\_\_

GENERAL INFORMATION

FULL NAME OF FIRM/COMPANY: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

TEL. NO(S) : \_\_\_\_\_

FAX NO(S) : \_\_\_\_\_

EMAIL ADD. : \_\_\_\_\_

PERSON MANAGING AFFAIRS OF THE FIRM

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

AUTHORIZED REPRESENTATIVE

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

Where did you find out about this project?  PhilGEPS  DepEd website  Bulletin Board

Your Firm/Company will join in the following lots:  Lot 1  Lot 3  
 Lot 2  Lot 4

Bid Docs: \_\_\_\_\_ OR No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Received from Procurement Management Service – BAC Secretariat Division the following:

✓	Document(s)	Received by		Date Received
		Printed Name	Signature	
<input type="checkbox"/>	Bidding Documents			
<input type="checkbox"/>	Annex A			
<input type="checkbox"/>	Annex B			
<input type="checkbox"/>	Annex C			
<input type="checkbox"/>	Annex D			

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm's security.

<input type="checkbox"/>	Annex E			
<input type="checkbox"/>	Annex F			
<input type="checkbox"/>	Annex G			

*Notes:*

- 1. Interested Bidders may signify their intent to purchase the Bidding Documents through email at [depedcentral.bacsecretariat@deped.gov.ph](mailto:depedcentral.bacsecretariat@deped.gov.ph) by accomplishing this form.*
- 2. Upon receipt of the bidder's information sheet, the BAC Secretariat Division will send through email the details of the DECS OSEC Trust Fund Account for payment.*
- 3. Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids indicated in the Invitation to Bid, Bidding Documents or Bid Bulletin.*
- 4. Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.*