



Republic of the Philippines  
Department of Education  
Procurement Management Service

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**Bids and Awards Committee V**

SUBJECT : **BID BULLETIN NO. 1**

PROJECT : **Procurement of Production Materials for Tactile Format (LRs)**

PROJECT NO.: **2021-BLR2(007)- BV-CB-028**

DATE : **November 08, 2021**

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This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier relative to the above project.

**I. Section I: Invitation to Bid**

**1. Item No. 7**, on page 9, of the bidding documents is hereby amended, as follows:

Bids must be duly received by the BAC Secretariat on or before **01:00 P.M. of November 16, 2021 at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City.**

**Late bids shall not be accepted.**

**2. Item No.9**, on page 9, of the bidding documents is hereby amended, as follows:

Bid opening shall be on **November 16, 2021, 01:30 P.M. at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

In adherence to health protocols and to ensure the safety of everybody, all participants to the submission and opening of bids for the above project are required to present a latest negative result of rapid test/ swab test/ antigen test, before entering the premises of the Department of Education.

Only one (1) representative per bidder will be allowed entry into the premises.

**For the purpose of constituting a quorum**, both the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

**II. Section VIII. Checklist of Technical and Financial Documents**

- 1. Checklist of Technical and Financial Documents, item 1 (Technical Component Envelope)** on page 41, the following is hereby added:

Technical Documents

- (e) Certificate of Authenticity for Kyocera Toners from the manufacturer; **and**

- 2. Checklist of Technical and Financial Documents, item 2 (Financial Component Envelope)** on page 42, the price schedule is hereby attached as “Price Schedule Form”.

- III.** Attached, as **Annex “A”**, is the list of clarified issues raised by prospective bidder/s.

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.

**FOR THE BIDS AND AWARDS COMMITTEE V:**

  
**DIOSDADO M. SAN ANTONIO.**  
Undersecretary and BAC V Chairperson 

# PRICE SCHEDULE FORM

Name of Bidder:

ITB No.:

Project Title: Procurement of Production Materials for Tactile Format Learning Resources (LRs)

LOT 1					ABC: Php 4,017,764.50				
1	2	3	4	5	6	7	8	9	10
Items	Description	Country of Origin	Estimated price per unit	Quantity	Unit price EXW per item	Cost of labor, raw material and component	Sales and other taxes payable if contract is awarded	Unit price per item inclusive of other incidental services (cols. 6 + 7 + 8)	Total price delivered at Supplier's Warehouse (Bid Price) (cols. 9 x 5 )
1	Swell Touch Paper size 11"x11.5"			3 boxes				-	-
2	Swell Touch Paper size A4			311 boxes				-	-
3	Kyocera Toner TK-8519K			9 pcs				-	-
4	Kyocera Toner TK-8519C			3 pcs				-	-
5	Kyocera Toner TK-8519M			3 pcs				-	-
6	Kyocera Toner TK-8519Y			3 pcs				-	-
<b>Total Price:</b>	-	<b>Total Price in Words:</b>							
Name and Signature of Authorized Representative							Date:		
Notes:									
1. Column 4 of the Price Schedule Form is DepEd's estimated price per unit for each of the items in the Lot which, for purposes of the bidding, constitutes the ceiling for the price to be offered by the bidder. The unit price per item (Col. 9) should not be higher than the estimated price per unit. Any bid in violation of this rule shall be automatically reduced to the estimated price per unit.									
2. Total Bid Price (i.e. Total Lot Price) exceeding the ABC shall be a ground for the rejection of the bid.									
* In case of discrepancies between or among the Schedule of Requirements and the Price Schedule Form insofar as the lists of items and quantities are concerned, those appearing in the PRICE SCHEDULE FORM SHALL PREVAIL.									

Rates and prices for all the lots described in the Technical Specifications and Schedule of Requirements shall be indicated, therefore, all columns shall be filled-out. Where a required item is provided, but no price is indicated, the same shall be considered as non-responsive and, thus, automatically disqualified. Specify that items are being offered for free to the government by indicating dash (-) or zero ("0") or not applicable (N/A).

Item No.	Clarification	Response
<b>Raised During Pre-bid Conference</b>		
1	Ms. Luanne Subion of Philcopy asked if the Kyocera toner does not fall under Direct Contracting since these items are only available at Philcopy and if they still need to bid.	Mr. James Ronald G. Ybiernas, BAC Secretariat, confirmed and stated that they recognized that it can be considered as Direct Contracting, but they are not also not prohibited from using the Competitive Bidding as a default mode. He added that if Philcopy has the items with them, they may participate as a bidder for this project.
2	Ms. Subion asked regarding the warranty if they need to submit a warranty letter or if it is automatic.	Mr. Ybiernas answered that additional letter is not required. The statement of compliance with the requirements already indicates the compliance with the required warranty.
3	Ms. Subion shared that there are bidders posing that their products are somewhat similar or equivalent to Kyocera. She stated that since Philcopy does not want to compromise the machine's performance by using generics, she suggested to include from the machine's manufacturer, (Kyocera), that the toners to be supplied are genuine or original as one of the eligibility documents.	Refer to this Bid Bulletin No. 1
4	Ms. Ella Sasan of first and Finest asked if they can use as SLCC their contract for portable tactile graphic machine which uses swell papers, that they supplied to the National Library of the Philippines.	Mr. Ybiernas pointed that it would be premature for the BAC to determine if it can be considered as similar contract because they have not yet seen the documents and they will see the documents only during the opening of bids. He then asked the opinion of the End-User pertaining to the raised concern.  Ms. Dema Blando-Lustria, End-User representative, answered that the bidder's completed contract is the equipment they are currently using;

		thus, it can be considered similar in nature to the project at hand.
<b>Raised thru Letter</b>		
1	Ms. Ella Sasan from First and Finest wrote: "As our offer will be imported, our principal supplier informed us that they are having delays in shipment and production of stocks nowadays. In this case, can we request for an extension if ever we might encounter uncontrollable and unforeseen events?"	It is the right of the winning supplier but the request shall be subject to the approval or disapproval by the Procuring Entity. In case the Supplier encounters conditions impeding timely delivery of the Goods, it must promptly notify DepEd in writing of such conditions and any request for work suspension and/or contract delivery period extension shall be promptly done in writing as soon as circumstances providing justification for such requests have become apparent. Supplier must provide sufficient proof to support any request for work suspension and/or contract delivery period extension.
3	Ms. Kathleen Nicole V. De Jesus from Philcopy clarified the project name in Invitation to Bid versus the project name in Bid Data Sheet.	The project title stated in Bid Data Sheet refers to the definition of the similar contract.
4	Ms. De Jesus raised that Price schedule, "Annex C", is not included in the bidding document.	Refer to Bid Bulletin No. 1