



Republic of the Philippines  
Department of Education  
Procurement Management Service

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**Bids and Awards Committee V**

SUBJECT : **BID BULLETIN NO. 1**

PROJECT : **Supply and Delivery of Consumables for Printers and Copiers - Rebid**

PROJECT NO.: **2021-AdmS2(001)-BV-CB-032**

DATE : **November 25, 2021**

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This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier relative to the above project.

**I. Section I: Invitation to Bid**

**1. Item No. 1**, on page 8, of the bidding documents is hereby amended as follows:

The **Department of Education (DepEd)**, through the *Government of the Philippines (GOP) under 2021 Various Funds*, intends to apply the sum of **Philippine Pesos Six Million, Six Hundred Forty-Seven Thousand, Six Hundred Forty-Seven and 50/100 (PhP 6,647,647.50)**, being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Consumables for Printers and Copiers - Rebid**, broken down in lots as follows:

Lot No.	Description	Quantity (unit)	ABC in PhP
<b>Consumables for Printers</b>			
1	Canon	200	176,703.00
2	Epson	222	63,270.00
3	HP	594	216,528.00
4	Brother	637	1,463,248.50
<b>Consumables for Copiers</b>			
5	Brother	890	4,727,898.00
	Samsung	13	
<b>GRAND TOTAL</b>			<b>6,647,647.50</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening.

**2. Item No. 5**, on page 9, of the bidding documents is hereby amended, as follows:

For those who are interested to purchase the Bidding Documents, two (2) options are made available, to wit:

- a. A complete set of Bidding Documents may be acquired by interested Bidders from the **DepEd Procurement Management Service, Room M-511, 5th Floor, Mabini Building, DepEd Central Office Complex, Meralco Avenue, Pasig City**, upon accomplishing a bidder's information sheet, **presenting a "freshly-released" negative result (i.e., released within the past 24 to 72 hours) of similar tests (RT/PCR, antigen, or rapid test)**, and payment of a non-refundable fee for the Bidding Documents to the **DepEd Cashier**.

Payment in checks should be made payable to **DECS OSEC Trust**.

- b. Interested Bidders may signify their intent to purchase the Bidding Documents through email at [depedcentral.bacsecretariat@deped.gov.ph](mailto:depedcentral.bacsecretariat@deped.gov.ph) by accomplishing a bidder's information sheet (**Annex A**). Upon receipt of the bidder's information sheet, the BAC Secretariat Division will send through email the details of the DECS OSEC Trust Fund Account for payment. Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids. Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.

Amount of Bidding Documents shall be **as follows**:

Lot	Bidding Documents Fee
1	500.00
2	500.00
3	500.00
4	1,500.00
5	4,800.00
TOTAL	7,800.00

## II. Section VI. Schedule of Requirements

Description	Item	Quantity	Delivery/ Contract Duration
<b>Consumables for Printers</b>			
<b>Lot No. 5</b>	<b>BROTHER</b>		Within Ninety (90) Calendar Days from the receipt of Notice to Proceed
	TONER CART, BROTHER TN 3428, Black	169	
	TONER CART, BROTHER TN-3448, Black	721	
	<b>SAMSUNG</b>		
	Toner Cart, Samsung MLT-D111s	12	
	Samsung MLT-D119S Black Toner Cartridge (SU864A)	1	

**II. Section VII. Technical Specifications**

<b>Lot 5: Consumables for Copiers</b>			
<b>Item</b>	<b>Specification</b>	<b>STATEMENT OF COMPLIANCE</b> (State Comply or Not Comply)	<b>BIDDER'S ACTUAL OFFER</b>
<b>5</b>	<b>BROTHER</b>		
	TONER CART, BROTHER TN 3428, Black		
	TONER CART, BROTHER TN-3448, Black		
	<b>SAMSUNG</b>		
	Toner Cart, Samsung MLT-D111s		
	Samsung MLT-D119S Black Toner Cartridge (SU864A)		

**IV. Section VIII. Checklist of Technical and Financial Documents**

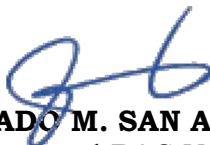
- 1. Checklist of Technical and Financial Documents, item 2 (Financial Component Envelope)** on page 41, the price schedule is hereby attached as "Price Schedule Form".

**III.** Attached as **Annex "A"**, is the list of clarified issues raised by prospective bidder/s.

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.

**FOR THE BIDS AND AWARDS COMMITTEE V:**

  
**DIOSDADO M. SAN ANTONIO**  
 Undersecretary and BAC V Chairperson

# PRICE SCHEDULE FORM

Name of Bidder:

ITB No.:

Project Title: Supply and Delivery of Consumables for Printers and Copiers - Rebid

<b>TOTAL ABC: Php 6,647,647.50</b>									
1	2	3	4	5	6	7	8	9	10
Items	Description	Country of Origin	Estimated price per unit	Quantity	Unit price EXW per item	Cost of labor, raw material and component	Sales and other taxes payable if contract is awarded	Unit price per item inclusive of other incidental services (cols. 6 + 7 + 8)	Total price delivered at Supplier's Warehouse (Bid Price) (cols. 9 x 5)
<b>Consumables for Printers</b>									
1	Canon			200				-	-
2	Epson			222				-	-
3	HP			594				-	-
4	Brother			637				-	-
<b>Consumables for Copiers</b>									
5	Brother			890				-	-
	Samsung			13				-	-
<b>Total Price:</b>	-	<b>Total Price in Words:</b>							
Name and Signature of Authorized Representative							Date:		
Notes:									
1. Column 4 of the Price Schedule Form is DepEd's estimated price per unit for each of the items in the Lot which, for purposes of the bidding, constitutes the ceiling for the price to be offered by the bidder. The unit price per item (Col. 9) should not be higher than the estimated price per unit. Any bid in violation of this rule shall be automatically reduced to the estimated price per unit.									
2. Total Bid Price (i.e. Total Lot Price) exceeding the ABC shall be a ground for the rejection of the bid.									
* In case of discrepancies between or among the Schedule of Requirements and the Price Schedule Form insofar as the lists of items and quantities are concerned, those appearing in the PRICE SCHEDULE FORM SHALL PREVAIL.									

Rates and prices for all the lots described in the Technical Specifications and Schedule of Requirements shall be indicated, therefore, all columns shall be filled-out. Where a required item is provided, but no price is indicated, the same shall be considered as non-responsive and, thus, automatically disqualified. Specify that items are being offered for free to the government by indicating dash (-) or zero ("0") or not applicable (N/A).

Item No.	Clarification	Response
<b>Raised During Pre-bid Conference</b>		
1	Asec. Ramon Fiel G. Abcede, BAC V Vice-Chairperson, suggested to reduce the number of delivery days or period so that Finance will have time to smoothly process the payments.	Ms. Jessica Guillermo of Quartz Business Products Corporation answered that the 90-day delivery period is the safest deadline for the bidders but they are committed to deliver as soon as possible.  Asec. Abcede is okay with the period of delivery so long as the claim for payment should reach the Finance Service with all complete documentary requirements for payment at least 10 days before March 31, 2022 to give ample time to Finance Service in processing the payments. He then reiterated that they need to be strict with this.
2	Mr. Vicente Brillante of Need Ink Sales and Services asked regarding if the BAC will accept alternative toners for Brothers Brand.	Mr. Arvin Venezuela, End-User representative, answered that the alternative toners will not be accepted because it may not be compatible to the existing machines.
<b>Raised Thru Letter</b>		
1	Ms. Jessica B. Guillermo from Quartz Business Products Corporation requested to omit Toner Cart, Samsung MLT-D111s because the model is already in its End-of-Life stage and there will be no replacement available.	The End-User denied the request of Quartz Business Products Corp.
2	Ms. Guillermo wrote to input the correct part number for Toner Cartridge, Samsung MLT-D119S (ML-2010D3), Black	Refer to this Bid Bulletin # 1