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ONLINE PRE-ELIGIBILITY CONFERENCE FORM

Directions: Please fill out all information requested **legibly**. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

To be filled by ProcMS-BACSec staff only:  
 Control No.: \_\_\_\_\_

PROJECT NO.: **2022-ICTS1(003)-BI-CB-010**  
 PROJECT: **Professional and Consulting Services for the Production, Training, Distribution and Archiving of Television and Radio-based Lessons for DepEd TV and DepEd Radio, Including the Embedding of Filipino Sign Language, Conversion in Six Localized Dialects of Its Episodes and IT Back-up Support with 24/7 Help Desk**  
 TOTAL ABC: **PhP600,000,00.00**

DATE : \_\_\_\_\_

GENERAL INFORMATION

FULL NAME OF FIRM/COMPANY: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

TEL. NO(S) : \_\_\_\_\_

FAX NO(S) : \_\_\_\_\_

EMAIL ADD. : \_\_\_\_\_

(1) AUTHORIZED REPRESENTATIVE

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

EMAIL ADD. : \_\_\_\_\_

(2) AUTHORIZED REPRESENTATIVE

NAME : \_\_\_\_\_

POSITION : \_\_\_\_\_

TEL. NO. : \_\_\_\_\_

MOBILE NO. : \_\_\_\_\_

EMAIL ADD. : \_\_\_\_\_

Where did you find out about this project?  PhilGEPS  DepEd website  Bulletin Board

Authorized by:

\_\_\_\_\_  
 Name and Signature

Notes:

- Prospective bidders who intend to participate are required to communicate with the BAC Secretariat through email at [depedcentral.bacsecretariat@deped.gov.ph](mailto:depedcentral.bacsecretariat@deped.gov.ph) their confirmation and indicate herein the authorized representative/s on or before the deadline indicated in the Invitation to Bid, Bidding Documents or Bid Bulletin.
- During the videoconferencing, a maximum of two (2) bidder's representative shall be allowed to participate.
- Prospective bidders are required to download and secure accounts of their representative/s of the videoconferencing platform/application to be used.
- Email accounts may be: Google, Yahoo or Outlook.
- Representative/s are required to be present at least 20 mins. before the scheduled time.
- Representatives are required to abide by the house rules/protocol presented during the Pre-eligibility Conference.
- Upon receipt of this form which should not be later than 12:00 NN of June 16, 2022, the BAC Secretariat Division will send through email the link of the meeting.
- The bidder's authorized representatives are required to indicate their meeting name in the following format: <Company Name>\_<Name of Authorized Representative>.

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm's security.