



Republic of the Philippines
Department of Education
Procurement Management Service

Bids and Awards Committee IV

SUBJECT : **BID BULLETIN NO. 1**
PROJECT : **Procurement of Test Materials for Educational Management Test**
PROJECT NO.: **2022-BEA2(003)-BIV-CB-005**
DATE : **June 22, 2022**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier relative to the above project.

I.

Provision	Original	Amended
Section I: Invitation to Bid	2. The DepEd , through the Bids and Awards Committee (BAC) IV , now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. <i>The expected completion of delivery of the goods is within Ninety (90) calendar days after the supplier signed the Notice to Proceed (NTP).</i>	2. The DepEd , through the Bids and Awards Committee (BAC) IV , now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. <i>The expected completion of delivery of the goods is within Sixty (60) calendar days after the supplier signed the Notice to Proceed (NTP).</i>
	6. Considering the current situation due to the pandemic (COVID-19) and	6. Considering the current situation due to the pandemic (COVID-19)

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	<p>the mandate to observe social distancing, DepEd will hold a pre-bid conference for this Project on June 20, 2022, 1:00 P.M. at Room 213, BEA Meeting Room, 2nd Floor, Bonifacio Building, DepEd Complex, Meralco Ave., Pasig City, which shall be open to prospective bidders.</p>	<p>and the mandate to observe social distancing, DepEd will hold a pre-bid conference for this Project on June 28, 2022, 1:00 P.M. at BEA Meeting Room, 2nd Floor, Bonifacio Building, DepEd Complex, Meralco Ave., Pasig City, which shall be open to prospective bidders.</p>
	<p>7. Bids must be duly received by the BAC Secretariat on or before 8:30 A.M. of July 4, 2022 at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City.</p> <p>Late bids shall not be accepted.</p>	<p>7. Bids must be duly received by the BAC Secretariat on or before 8:30 A.M. of July 11, 2022 at Room 406, BHROD Conference Room, 4th Floor, Mabini Building, DepEd Complex, Meralco Ave., Pasig City.</p> <p>Late bids shall not be accepted.</p>
	<p>9. Bid opening shall be on July 4, 2022, 9:00 A.M. at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p> <p>In case of imposition of alert level system due to COVID-19, the bidders shall adhere to the applicable minimum health and safety protocols pursuant to relevant guidelines issued for that purpose. Prior to the submission and opening of bids, the bidders whenever necessary, shall be required to present a negative RT-PCR or antigen test, or Vaccination Card before entering the premises of DepEd.</p>	<p>9. Bid opening shall be on July 11, 2022, 9:00 A.M. at Room 406, BHROD Conference Room, 4th Floor, Mabini Building, DepEd Complex, Meralco Ave., Pasig City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p> <p>In case of imposition of alert level system due to COVID-19, the bidders shall adhere to the applicable minimum health and safety protocols pursuant to relevant guidelines issued for that purpose. Prior to the submission and opening of bids, the bidders whenever necessary, shall be required to present a negative RT-PCR or antigen test, or Vaccination Card before entering the premises of DepEd.</p>

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Section II. Instruction to Bidders 1. Scope of Bid	The Procuring Entity, Department of Education (DepEd) , through its Bureau of Education Assessment – Education Assessment Division wishes to receive Bids for the project: Procurement of Test Materials for Educational Management Test (EMT) , with project identification number 2022-BEA2(003)-BIV-CB-005	The Procuring Entity, Department of Education (DepEd) , through its Bureau of Education Assessment – Education Assessment Division wishes to receive Bids for the project: Procurement of Test Materials for Educational Management Test , with project identification number 2022-BEA2(003)-BIV-CB-005
Section V. Special Conditions of Contract GCC Clause 1	For purposes of this Clause the DepEd’s Representative at the delivery Site: DepEd Central Office – PERCIVAL M. GONZALES, for the End-User Unit, and MR. ALBERT C. ALANO , for the Inspectorate Team. xxx	For purposes of this Clause the DepEd’s Representative at the delivery Site: DepEd Central Office – PERCIVAL M. GONZALES, for the End-User Unit, and MS. MARIVIC B. TOLITOL , for the Inspectorate Team. xxx
Section VI: Schedule of Requirements	A.1 The delivery schedule expressed below stipulates the date of delivery to the project site. Specified delivery schedule shall be provided by DepEd-BEA. Lot No. 2 Scoring/Rating Sheets Delivery Schedule: September 2022 Lot No. 1 and 2 Contract Duration: Within 90 calendar days from the issuance of NTP.	A.1 The delivery schedule expressed below stipulates the date of delivery to the project site. Specified delivery schedule shall be provided by DepEd-BEA. Lot No. 2 Scoring/Rating Sheets Delivery Schedule: August 2022 Lot No. 1 and 2 Contract Duration: Within 60 calendar days from the issuance of NTP.
	A. Contract Duration Lot 1: Within 90 calendar days from the issuance of the NTP Lot 2: Within 90 calendar days from the issuance of the NTP	B. Contract Duration Lot 1: Within 60 calendar days from the issuance of the NTP Lot 2: Within 60 calendar days from the issuance of the NTP
Section VII: Technical Specifications	Lot No. 1 : QEALIS TEST BOOKLETS	Lot No. 1 : EMT TEST BOOKLETS

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<p>B. Detailed Project Specifications</p> <p>Detailed Project Specific Requirements</p>	<p>Additional Project Requirements</p> <p>3. Printing of Test booklets</p> <ul style="list-style-type: none"> • Camera-ready form of test booklets shall be given by DepEd – BEA on the specified date by EU in June 2022 • Printing, stitching, numbering, labeling and packing period of test booklets is within 4 calendar days on the specified date by the EU in June 2022. 	<p>Additional Project Requirements</p> <p>3. Printing of Test booklets</p> <ul style="list-style-type: none"> • Camera-ready form of test booklets shall be given by DepEd – BEA on the specified date by EU in August 2022 • Printing, stitching, numbering, labeling and packing period of test booklets is within 4 calendar days on the specified date by the EU in August 2022.
	<p>Lot No. 2 : QEALIS TEST BOOKLETS</p>	<p>Lot No. 2 : EMT - SCANNABLE ANSWER SHEETS, SCORING/RATING SHEETS, CERTIFICATE OF RATINGS AND PROCESSING OF TEST RESULTS</p>
	<p>Additional Project Requirements</p> <p>2. Printing of Scannable answer sheets</p> <ul style="list-style-type: none"> • DepED-BEA shall provide the variable/contents of the scannable answer sheets and scoring/rating sheets on June __, 2022 • Printer must present the customized design of scannable answer sheets and scoring/rating sheets based on the variable/contents provided by DepED-BEA. Design must be approved by DepED-BEA • Answer sheets and scoring/rating sheets must have serialized numbering and bar codes • Printing, packing and labeling period of answer sheets and scoring/rating 	<p>Additional Project Requirements</p> <p>2. Printing of Scannable answer sheets</p> <ul style="list-style-type: none"> • DepED-BEA shall provide the variable/contents of the scannable answer sheets and scoring/rating sheets on August __, 2022 • Printer must present the customized design of scannable answer sheets and scoring/rating sheets based on the variable/contents provided by DepED-BEA. Design must be approved by DepED-BEA • Answer sheets and scoring/rating sheets must have serialized numbering and bar codes • Printing, packing and labeling period of answer sheets and scoring/rating

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	<p>sheets is on June ___ - ___, 2022 (2 calendar days)</p> <ul style="list-style-type: none"> • Printer must have an in-house Computer Programmer who shall prepare the National Allocation Summary (NAS) • Data of NAS shall be provided by BEA prior to the start of the Project • Preparation of NAS shall be by school, division and region • Program to be used in the preparation of NAS must be evaluated and approved by DepED – BEA • Excel, MS Access, MS SQL, .NET or other programming languages can be used to prepare the NAS • Automated printing of Allocation List and Packing Guides <p><i>(Note: The blank dates will be specified by EU)</i></p>	<p>sheets is on August ___ - ___, 2022 (2 calendar days)</p> <ul style="list-style-type: none"> • Printer must have an in-house Computer Programmer who shall prepare the National Allocation Summary (NAS) • Data of NAS shall be provided by BEA prior to the start of the Project • Preparation of NAS shall be by school, division and region • Program to be used in the preparation of NAS must be evaluated and approved by DepED – BEA • Excel, MS Access, MS SQL, .NET or other programming languages can be used to prepare the NAS • Automated printing of Allocation List and Packing Guides <p><i>(Note: The blank dates will be specified by EU)</i></p>
	<p>5. Printing of Certificate of Ratings and Processing of Statistical Data output requirements</p> <ul style="list-style-type: none"> • Customized designing and printing of Certificate of Ratings forms with Security Logo, DepEd silhouette background and barcodes • Program development and automated processing of test result • Develop program and software to process individual test results • Program development for the automated printing of individual Certificate of Ratings • Printing of Certificate of Rating forms and processing period is from August ___ - __ 2022 (5 calendar days) 	<p>5. Printing of Certificate of Ratings and Processing of Statistical Data output requirements</p> <ul style="list-style-type: none"> • Customized designing and printing of Certificate of Ratings forms with Security Logo, DepEd silhouette background and barcodes • Program development and automated processing of test result • Develop program and software to process individual test results • Program development for the automated printing of individual Certificate of Ratings • Printing of Certificate of Rating forms and processing period is from September ___ - __ 2022 (5 calendar days)

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	<ul style="list-style-type: none"> • Please see attached for the statistical data output requirements • Certificate of Ratings must be delivered to DepED – BEA on August __, 2022 • Statistical data output requirements in printed and electronic copies must be delivered at DepED - BEA on or before August __, 2022 <p><i>(Note: The blank dates will be specified by EU)</i></p>	<ul style="list-style-type: none"> • Please see attached for the statistical data output requirements • Certificate of Ratings must be delivered to DepED – BEA on September __, 2022 • Statistical data output requirements in printed and electronic copies must be delivered at DepED - BEA on or before September __, 2022 <p><i>(Note: The blank dates will be specified by EU)</i></p>
Statement of Compliance	I hereby commit to provide the above-specified requirements in compliance with the Technical Specifications for the Project: Procurement of Test Materials for Educational Management Test (EMT)	I hereby commit to provide the above-specified requirements in compliance with the Technical Specifications for the Project: Procurement of Test Materials for Educational Management Test

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.

FOR THE BIDS AND AWARDS COMMITTEE IV:


DIOSDADO M. SAN ANTONIO
 Undersecretary and BAC IV Chairperson