



Republic of the Philippines
Department of Education
Procurement Management Service

Bids and Awards Committee IV

SUBJECT : **BID BULLETIN NO. 3**
PROJECT : **Procurement of Test Materials for Educational Management Test**
PROJECT NO.: **2022-BEA2(003)-BIV-CB-005**
DATE : **August 18, 2022**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier relative to the above project.

I.

Provision	Original	Amended
Section I: Invitation to Bid	2. The DepEd , through the Bids and Awards Committee (BAC) IV , now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. The expected completion of delivery of the goods is within Sixty (60) calendar days after the supplier signed the Notice to Proceed (NTP).	2. The DepEd , through the Bids and Awards Committee (BAC) IV , now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. The expected completion of delivery of the goods is within the specified dates stipulated in the Section IV, Schedule of Requirements.

Provision	Original	Amended
	<p>7. Bids must be duly received by the BAC Secretariat on or before 8:30 A.M. of July 11, 2022 at Room 406, 4th Flr., BHRD Conference Room, Mabini Building, DepEd Complex, Meralco Ave., Pasig City.</p> <p>Late bids shall not be accepted.</p> <p>9. Bid opening shall be on July 12, 2022, 9:00 A.M. at Room 406, 4th Flr., BHRD Conference Room, Mabini Building, DepEd Complex, Meralco Ave., Pasig City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p> <p>xxx</p>	<p>7. Bids must be duly received by the BAC Secretariat on or before 8:30 A.M. of August 30, 2022 at Room 213, BEA Meeting Room, 2nd Floor, Bonifacio Building, DepEd Complex, Meralco Ave., Pasig City.</p> <p>Late bids shall not be accepted.</p> <p>9. Bid opening shall be on August 30, 2022, 9:00 A.M. at Room 213, BEA Meeting Room, 2nd Floor, Bonifacio Building, DepEd Complex, Meralco Ave., Pasig City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.</p> <p>xxx</p>
<p>Section VI: Schedule of Requirements</p>	<p>A.1 The delivery schedule expressed below stipulates the date of delivery to the project site. Specified delivery schedule shall be provided by DepEd-BEA.</p> <p>Lot 1: EMT Test Booklets Delivery Schedule: August 2022</p> <p>Contract Duration: Within 60 calendar days from the issuance of the NTP</p> <p>Lot 2: Delivery Schedules</p> <p>Scannable Answer Sheets: August 2022</p> <p>Scoring / Rating Sheets: August 2022</p> <p>Certificate of Ratings: September 2022</p> <p>Contract Duration: Within 60 calendar days from the issuance of the NTP</p>	<p>A.1 The delivery schedule expressed below stipulates the date of delivery to the project site. Specified delivery schedule shall be provided by DepEd-BEA.</p> <p>Lot 1: EMT Test Booklets Delivery Schedule: October 23, 2022</p> <p>Contract Duration: Within 6 calendar days from the issuance of NTP</p> <p>Lot 2: Delivery Schedules</p> <p>Scannable Answer Sheets: October 22, 2022</p> <p>Scoring / Rating Sheets: October 22, 2022</p> <p>Certificate of Ratings: December 14, 2022</p> <p>Contract Duration: Within 90 calendar days from the issuance of the NTP</p>

Provision	Original	Amended
	<p>B. Contract Duration</p> <p>Lot 1: Within 60 calendar days from the issuance of the NTP</p> <p>Lot 2: Within 60 calendar days from the issuance of the NTP</p>	<p>B. Contract Duration</p> <p>Lot 1: Within 6 calendar days from the issuance of the NTP</p> <p>Lot 2: Within 90 calendar days from the issuance of the NTP</p>
	<p>D.1 (Delivery and Pick-up Schedule)</p> <p>Date of Delivery of Boxes of Answer Sheets: Specified date by EU in August 2022</p> <p>Date of Matching of Boxes of Answer Sheets and Test Booklets: Specified date by EU in August 2022</p> <p>Date of Pick-up of Boxes of Test Booklets and Answer Sheets of BEA representative: Specified date by EU in August 2022</p>	<p>D.1 (Delivery and Pick-up Schedule)</p> <p>Date of Delivery of Boxes of Answer Sheets: October 22, 2022</p> <p>Date of Matching of Boxes of Answer Sheets and Test Booklets: October 22, 2022</p> <p>Date of Pick-up of Boxes of Test Booklets and Answer Sheets of BEA representative: October 23, 2022</p> <p>Note: Administration of Test is scheduled on October 23, 2022.</p> <p>The new dates provided are contingent on the issuance and signing of the Notice to Proceed.</p>
	<p>D.2 (Instruction)</p> <p>DELIVERY OF ANSWER SHEETS AND SCORING/RATING SHEETS</p> <p>1. Boxes containing scannable answer sheets and non-classified materials must be delivered at the plant of the Printer of test booklets is on specified date of EU in August 2022.</p> <p>Delivery dates must be strictly followed, otherwise, a penalty of 1/10 of 1 % of the total contract price shall be imposed for every day of delay;</p>	<p>D.2 (Instruction)</p> <p>DELIVERY OF ANSWER SHEETS AND SCORING/RATING SHEETS</p> <p>1. Boxes containing scannable answer sheets and non-classified materials must be delivered at the plant of the Printer of Test Booklets is on October 22, 2022.</p> <p>Delivery dates must be strictly followed, otherwise, a penalty of 1/10 of 1 % of the total contract price shall be imposed for every day of delay;</p>

Provision	Original	Amended
	<p>2. Boxes containing scoring/rating sheets must be delivered on the specified date by EU in August 2022; and</p> <p>xxx</p>	<p>2. Boxes containing scoring/rating sheets must be delivered on the October 22, 2022 and</p> <p>xxx</p>
<p>Section VII: Technical Specifications B. Detailed Project Specifications</p>	<p>Lot No. 1 : EMT TEST BOOKLETS</p> <p>Additional Project Requirements</p> <p>3. Printing of Test booklets</p> <ul style="list-style-type: none"> • Camera-ready form of test booklets shall be given by DepEd – BEA on the specified date by EU in August 2022 • Printing, stitching, numbering, labeling and packing period of test booklets is within 4 calendar days on the specified date by the EU in August 2022. <p>Lot No. 2 : EMT TEST BOOKLETS</p> <p>Additional Project Requirements</p> <p>2. Printing of Scannable answer sheets</p> <ul style="list-style-type: none"> • DepED-BEA shall provide the variable/contents of the scannable answer sheets and scoring/rating sheets on August __, 2022 • Printer must present the customized design of scannable answer sheets and scoring/rating sheets based on the variable/contents provided by DepED-BEA. Design must be approved by DepED-BEA • Answer sheets and scoring/rating sheets must have serialized numbering and bar codes 	<p>Lot No. 1 : EMT TEST BOOKLETS</p> <p>Additional Project Requirements</p> <p>3. Printing of Test booklets</p> <ul style="list-style-type: none"> • Camera-ready form of test booklets shall be given by DepEd – BEA on the specified date by EU in October 18, 2022 • Printing, stitching, numbering, labeling and packing period of test booklets is on October 18-22, 2022. <p>Lot No. 2 : EMT TEST BOOKLETS</p> <p>Additional Project Requirements</p> <p>2. Printing of Scannable answer sheets</p> <ul style="list-style-type: none"> • DepED-BEA shall provide the variable/contents of the scannable answer sheets and scoring/rating sheets on October 11, 2022 • Printer must present the customized design of scannable answer sheets and scoring/rating sheets based on the variable/contents provided by DepED-BEA. Design must be approved by DepED-BEA on October 13, 2022 • Answer sheets and scoring/rating sheets must have serialized numbering and bar codes

Provision	Original	Amended
	<ul style="list-style-type: none"> • Printing, packing and labeling period of answer sheets and scoring/rating sheets is on August ___ - ___, 2022 (2 calendar days) <p>XXX</p>	<ul style="list-style-type: none"> • Printing, packing and labeling period of answer sheets and scoring/rating sheets is on October 20-22, 2022 <p>XXX</p>
	<p>5. Printing of Certificate of Ratings and Processing of Statistical Data output requirements</p> <ul style="list-style-type: none"> • Printing of Certificate of Rating forms and processing period is from September ___ - ___ 2022 (5 calendar days) • Please see attached for the statistical data output requirements • Certificate of Ratings must be delivered to DepED – BEA on September ___, 2022 • Statistical data output requirements in printed and electronic copies must be delivered at DepED - BEA on or before September __, 2022 	<p>5. Printing of Certificate of Ratings and Processing of Statistical Data output requirements</p> <ul style="list-style-type: none"> • Printing of Certificate of Rating forms and processing period is from October 5-10, 2022. • Please see attached for the statistical data output requirements • Certificate of Ratings must be delivered to DepED – BEA on December 14, 2022 • Statistical data output requirements in printed and electronic copies must be delivered at DepED - BEA on or before December 21, 2022

II. Attached as Appendix A is the schedule of activities/ timetable and Appendix B is the Statistical Output Requirements for 2022 Educational Management Test.

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.

FOR THE BIDS AND AWARDS COMMITTEE IV:


ALMA RUBY C. TORIO

Assistant Secretary and BAC IV Chairperson



Appendix A

Activities	Date
Provision of variable/contents of the scannable answer sheets, scoring/rating sheets by DepEd- BEA to Printer of Lot 2.	October 11, 2022
Presentation of the customized design of answer sheets and scoring/rating sheets by the Printer of Lot 2	October 13, 2022
Printing of Certificate of Rating Forms and Processing Period	October 5-10, 2022
Provision of Camera-ready form of test booklets by DepEd- BEA to Printer of Lot 1	October 18, 2022
Printing, Stitching, Numbering, Labeling and Packaging of Test Booklets by the Printer of Lot 1	October 18 to 22, 2022
Printing, Packing and Labeling of Answer Sheets and Scoring/Rating sheets by the Printer of Lot 2	October 20-22, 2022
Delivery of Boxes of Answer Sheets by the Printer of Lot 2 to the plant of the Printer of Lot 1	October 22, 2022
Matching of Boxes of Answer Sheets and Test Booklets by the Printer of Lot 1	October 22, 2022
Delivery of Matched Boxes of Answer Sheets and Test Booklets by the Printer of Lot 1 to Makati Science High School.	October 23, 2022
Test Administration	October 23, 2022
Retrieval of Boxes of Test Booklets and Answer Sheets by the Printer of Lot 1	October 23, 2022
Delivery of retrieved boxes of Test Booklets to the ware house of the Printer for Lot 1	October 23, 2022
Delivery of retrieved boxes of Test Booklets to the ware house of the Printer for Lot 1 and Boxes of retrieved Answer Sheets to the warehouse of Test Processing Company	October 23, 2022
Delivery of Certificate of Ratings to DepEd-BEA by the Printer of Lot 2	December 14, 2022
Statistical Data Output requirements in printed and Electronic copies	December 21, 2022

**Statistical Output Requirements for
2022 Educational Management Test**

Descriptive

I. Distribution (Frequency, Percentage) by

1. Gender
2. Age
3. Number of Years in Teaching
4. Number of Years in Instructional Supervision
5. No. of times CESWE was Taken
6. Region
7. Division
8. Current Position
9. Year Superintendent Exam Taken Before
10. Highest Educational Attainment
11. Licensure Examination Passed
12. No. of times EMT was taken

II. Total Test Mean Scores by

1. Subtest (Multiple Choice)
2. Total Test (Multiple Choice)
3. Essay Score #1
4. Essay Score #2
5. Essay Score #3
6. Total Essay Score

III. Pearson r Inter-correlations of Scores on Subtests of EMT with Variables in I with II above

IV. T-test and ANOVA of EMT Subtest Scores based on Variables in I and II

V. Stepwise Prediction Analysis of Total Test Scores in Multiple Choice, in Essay and in Total Test using Variables in I and II

VI. Item Analysis

1. Identification of really good items
2. Comparison of item performance(s) indices for items which have been at least in the last 3 years from storing in an item bank

VII. Percentile Listing and Cut-off