

HOUSE RULES DURING TESTING

1. During set-up, maximum of two (2) bidder's representatives per LCB shall be allowed to set-up the items/demo units for evaluation. Setting up will start at 7:30 AM. Briefing on house rules will commence at 9:00 AM to be attended by not more than two (2) representatives per bidder. Questions and clarifications should be addressed during the briefing.
2. The testing shall commence right after the briefing.
3. During the testing period, only the authorized representative of the bidder having the lowest calculated bid/s shall conduct the testing under the direction of the BAC and TWG. He/She shall be assigned in the area specifically designated for the bidder.
4. The tests will be conducted by item.
5. The Bidder is advised to submit TWO (2) sets of the following demo units:
 - Laptop
 - Mouse
 - Headset
6. Bidders are allowed to bring and set up one (1) set of samples.
7. The Bidder shall pre-install prior to the setting up the following software/applications in the Demo units for the testing procedures:
 - Windows 10 Professional ("Shape the Future") SKU with antivirus
 - Latest Available Microsoft Office (installer and license key to be provided by the BAC II Secretariat)
 - Adobe flash player and PDF reader
 - PassMark Monitor Test
8. The Bidder shall ensure that the Laptops are fully charged and that the power option of the Host Laptop are not set to sleep, dim/ and or screen save mode.
9. Arguments during testing shall not be entertained.
10. The bidders are allowed to bring one (1) electric fan for the authorized representative's use.
11. Bidder/s is required to bring enough/sufficient extension cords to be used during the actual evaluation.
12. Bidder or his/her authorized representative shall sign the approved house rules and testing procedures signifying his/her conformity thereto.