



Republic of the Philippines  
Department of Education

**NOTICE TO PROCEED**

DEC 14 2022

**Date**

**Ms. FRANCES NICOLA B. MENDEZ**

Unit 14A Viceroy Tower 2  
Florence Way, McKinley Hill  
Pinagsama, Taguig City  
Metro Manila, Philippines  
Las Piñas City, Philippines  
Mobile No.: 0917-502-5899  
Email Add.: [fmmendez@gmail.com](mailto:fmmendez@gmail.com)

Project No. : **2022-USEC7(005)-BIV-NPHTC-032**

Project Name: **Hiring of Highly Technical Consultant**

Dear **MS. Mendez**:

The attached **Contract**, bearing no. **2022-USEC7(005)-BIV-NPHTC-032-C015** in the amount of **PHILIPPINE PESOS TWO HUNDRED SIXTY THOUSAND and 00/100 (PhP260,000.00)** only, having been approved, this Notice is hereby issued to you, that the performance of your contractual obligations as Highly Technical Consultant (HTC) shall commence effective from date of receipt of this Notice.

Therefore, you are responsible for performing said obligations in accordance with the terms, conditions and implementation schedule of the **Contract**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

  
**JOSE ARTURO C. DE CASTRO**  
Undersecretary for Legal Affairs

I acknowledge receipt of this Notice on: DEC 14 2022

Name of the Representative of the Supplier: FRANCES NICOLA B. MENDEZ

Authorized Signature: 

*Encl. as stated.*