

**ANNEX "C"**  
**PHYSICAL EVALUATION**

**PROJECT:** PROCUREMENT OF PRINTERS FOR DEPED CENTRAL OFFICE  
**DATE AND TIME OF SAMPLE PHYSICAL EVALUATION:** \_\_\_\_\_  
**NAME OF BIDDER:** \_\_\_\_\_

DEVICE INFORMATION	EVALUATION DETAILS	REMARKS / COMMENTS
BRAND		
MODEL		
FUNCTION		
ADF CAPACITY		
TONER MODEL		
CONNECTIVITY		
NUMBER OF PAPER TRAY		
PAPER TRAY CAPACITY		
PAPER SIZE		
POWER REQUIREMENT		
OUTPUT TRAY CAPACITY		

# TESTING PARAMETERS

PROJECT NO.: \_\_\_\_\_

DATE AND TIME OF SAMPLE EVALUATION: \_\_\_\_\_

NAME OF BIDDER: \_\_\_\_\_

## IT EQUIPMENT TEST PARAMETER

DEVICE INFORMATION		ITEMS	PROCEDURE	PARAMETER		EVALUATION DETAILS	COMPLIANCE (Comply / Not Comply)	REMARKS / COMMENTS
1	PRINTING	PRINT SPEED	<ul style="list-style-type: none"> <li>• Open any printable file on the computer.</li> <li>• On print settings set the resolution at 600dpi</li> <li>• Send print job to the printer</li> </ul>	Print Speed	Black: 24.0 Colored: 15.0			
2	SCANNING	SCAN SPEED	<ul style="list-style-type: none"> <li>• Place a document to the ADF</li> <li>• Set scan resolution at 300 dpi</li> <li>• Start Scanning</li> </ul>	Resolution;	Up to 1,200 x 1,200 dpi			

3	COPY	COPY SPEED	<ul style="list-style-type: none"> <li>Place a document at the ADF</li> <li>Start Copying</li> </ul>	Copy Speed	Black: 22.0 Color: 12.0			
4	COPY	COPY FUNCTION	<ul style="list-style-type: none"> <li>Place a document to the ADF/Flatbed</li> <li>Set the function:               <ul style="list-style-type: none"> <li>Print, copy, scan</li> </ul> </li> </ul>	Copy Function	<ul style="list-style-type: none"> <li>Print, copy, scan</li> </ul>			
5	PORTS	Connectivity	<ul style="list-style-type: none"> <li>Connect computer via USB</li> <li>Connect computer via WLAN</li> <li>Connect computer via wired LAN</li> </ul>	Connectivity	Check that computer can print via: <ul style="list-style-type: none"> <li>USB</li> <li>WLAN</li> <li>LAN</li> </ul>			