









ANNEX A

OUA-19-12-10552  
11 DEC 2019 / 1:29pm

Republic of the Philippines

Department of Education

Mimi

0922-2019

**AUTHORITY TO TRAVEL**

CONTROL NO:

2019-45 FF

REGION:

BUREAU/DIVISION/SCHOOL:

Date of Filing

December 10, 2019

NAME

Please see attached

Position/ Designation

Please see attached

Permanent Station

ICTS - User Support Division

Purpose of Travel

To attend the 0365 Empowerment and Leadership Training Workshop for EPS, PSDS and School Heads

Activity Organized/  
Sponsored By

ICTS - User Support Division

Period Covered

December 15 - 21, 2019

(Exclusive of Travel Time)

Please Check

Official Business

Official Time

Venue/Destination

Manila Grand Opera

Expenses Covered

Traveling expense, Incidental expense, etc

Fund Source  
(Pap Code/ ...)

AC-19-ICTS-USD-DCP-016

Recommending Approval:

**FABRAM Y. C. ABANIL**  
Director IV, ICTS

Date: \_\_\_\_\_

**ALAIN DEL B. PASCUA**  
Undersecretary for Administration

Date: \_\_\_\_\_