



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR PROCUREMENT

OUPRO No. O- 1141 s. 2023

MEMORANDUM

FOR : **GLORIA JUMAMIL-MERCADO**
*Undersecretary for Human Resource and Organizational
Development, National Educators Academy of the Philippines,
and Teacher Education Council Secretariat*

FROM : **ATTY. GERARD L. CHAN, CESO I**
Undersecretary for Procurement

SUBJECT : **CY 2023 Supplemental Annual Procurement Plan 4**

DATE : **June 21, 2023**

Republic Act (R.A.) No. 9184, or the *Government Procurement Reform Act*, requires an Annual Procurement Plan (APP) to undertake government procurement.¹ Section 7.2 of the 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184 states that “(n)o procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto.” Any “(c)hanges to the individual PPMPs and the consolidated APP maybe undertaken every six (6) months or as often as maybe required by the HoPE.”² Should there be additional projects and/ or revisions, the concerned units shall prepare their supplemental Project Procurement Monitoring Plans (PPMPs) and submit to the Budget Division, which shall transmit the same to the Procurement Management Service for consolidation and corresponding adjustment or supplementation of the APP.

In compliance therewith, this Office respectfully submits the hereto attached Supplemental APP 4 for CY 2023 of the Department of Education – Central Office with a total amount of Php300,000,000.00.

¹ Republic Act No. 9184, Section 7.

² *Id.* at Section 7.4.

The Supplemental APP 4 consists of the procurement projects of the following units of the Department of Education-Central Office, *viz*:

1. Disaster Risk Reduction Management Service; and
2. Administrative Service - Office of the Director.

The procurement projects of the abovementioned units are as indicated in their respective supplemental PPMPs that were accomplished in accordance with the format prescribed by the Government Procurement Policy Board.³

Respectfully submitted for the consideration and possible approval of the Undersecretary for Human Resource and Organizational Development as a Head of Procuring Entity (HoPE) pursuant to Office Order No. OO-OSEC-2023-060, dated March 14, 2023.⁴

³ 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184, Appendix 2 per GPPB Circular 08-125.

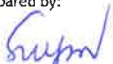
⁴ Amending OO-OSEC-2023-33 Re Signing Authority for Procurement-Related Matters Concerning the Head of Procuring Entity in the Department of Education – Central Office.

Republic of the Philippines
 DEPARTMENT OF EDUCATION - Main (Central Office)
CY 2023 SUPPLEMENTAL ANNUAL PROCUREMENT PLAN 4
 as of June 21, 2023

PAP Code	Name of End-User/ PMO	Competitive Bidding	Limited Source Bidding	Direct Contracting	Shopping	Negotiated Procurement (Agency to Agency)	Negotiated Procurement (Highly Technical Consultants)	Negotiated Procurement (Small Value Procurement)	Negotiated Procurement (Lease of Real Property)	Direct Retail Purchase (NP-DP)	TOTAL
<i>OPERATIONS</i>											
DRRWS	Disaster Risk Reduction and Management Service	100,000,000.00									100,000,000.00
<i>ADMINISTRATION</i>											
Adm51	Administrative Service - Office of the Director	200,000,000.00									200,000,000.00
TOTAL		300,000,000.00	-	-	-	-	-	-	-	-	300,000,000.00


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Prepared by:



 MARIA TERESA S. FULGAR
 Chief Administrative Officer
 ProcMS-PPMD *agf*


 Atty. RHOAN L. OREBIA
 Director IV
 Concurrent Head of BAC Secretariat
 Procurement Management Service (ProcMS)

Recommended for Approval:


 Atty. GERARD L. CHAN, CESO I
 Undersecretary
 Procurement

Approved by:


 GLORIA JUMAMIL-MERCADO
 Undersecretary for Human Resource and
 Organizational Development *ots*


DEPARTMENT OF EDUCATION (Disaster Risk Reduction Management Service) - Annual Procurement Plan for FY 2023
Supplemental - APP 4

Name of Office : Disaster Risk Reduction Management Service

PAP Code	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks
						Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
	Disaster Preparedness and Response Program														
DRRMS-036	Construction of DepEd Central Office MATATAG Center	Disaster Risk Reduction Management Service	No	Civil Works (CW)	Competitive Bidding (CB)	Sep-23	Oct-23	Nov-23	Dec-23	Dec-23	CORODO Fund	P10,000,000.00		P10,000,000.00	
DRRMS-037	Procurement of Supply, Delivery and Maintenance of ICT Equipment for the DepEd Central Office MATATAG Center	Disaster Risk Reduction Management Service	No	Goods & Services (GS)	Competitive Bidding (CB)	Sep-23	Oct-23	Nov-23	Dec-23	Dec-23	CORODO Fund	P75,000,000.00		P75,000,000.00	
DRRMS-038	Procurement of Supply, Delivery and Maintenance of ICT System for the DepEd Central Office MATATAG Center	Disaster Risk Reduction Management Service	No	Goods & Services (GS)	Competitive Bidding (CB)	Sep-23	Oct-23	Nov-23	Dec-23	Dec-23	CORODO Fund	P10,000,000.00		P10,000,000.00	
DRRMS-039	Procurement of Furniture for the DepEd Central Office MATATAG Center	Disaster Risk Reduction Management Service	No	Goods & Services (GS)	Competitive Bidding (CB)	Sep-23	Oct-23	Nov-23	Dec-23	Dec-23	CORODO Fund	P2,500,000.00		P2,500,000.00	
DRRMS-040	Procurement of Equipment for the DepEd Central Office MATATAG CENTER	Disaster Risk Reduction Management Service	No	Goods & Services (GS)	Competitive Bidding (CB)	Sep-23	Oct-23	Nov-23	Dec-23	Dec-23	CORODO Fund	P2,500,000.00		P2,500,000.00	
											TOTAL	P100,000,000.00	P0.00	P100,000,000.00	

Type of Contract	Total
Goods & Services (GS)	P90,000,000.00
Civil Works (CW)	P10,000,000.00
Consulting Services (CS)	P0.00
Grand Total	P100,000,000.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P100,000,000.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00

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Type of Contract	Total
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Mode of Procurement	TOTAL
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P0.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P100,000,000.00

DEFINITION

Remarks

- PROGRAM (BESF)**- A homogeneous group of activities necessary for the Conduct of performance of a major purpose for which a government agency is established, for the Conduct of basic maintenance of the agency's administrative operations or for the Conduct of provisions of staff support to the agency's administrative operations or for the Conduct of provisions of staff support to the agency's line functions.
- PROJECT (BESF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects

Type of Contract	Total
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Mode of Procurement				TOTAL
Grand Total				P200,000,000.00

DEFINITION

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