



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR PROCUREMENT

OUPRO No. O-_____s. 2024

MEMORANDUM

FOR : **ATTY. MICHAEL WESLEY T. POA**
Undersecretary and Chief of Staff
Head of Procuring Entity

FROM : 
ATTY. GERARD L. CHAN, CESO I
Undersecretary for Procurement


ATTY. REYNOLD S. MUNSAYAC
Assistant Secretary for Procurement

SUBJECT : **CY 2024 Supplemental Annual Procurement Plan (APP) 1**

DATE : **February 8, 2024**

Republic Act (R.A.) No. 9184, or the *Government Procurement Reform Act*, requires an Annual Procurement Plan (APP) to undertake government procurement.¹ Section 7.2 of the 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184 states that "(n)o procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto." Any "(c)hanges to the individual PPMPs and the consolidated APP maybe undertaken every six (6) months or as often as maybe required by the HoPE."² Should there be additional projects and/ or revisions, the concerned units shall prepare their supplemental Project Procurement Management Plans (PPMPs) and submit to the Budget Division, which shall transmit the same to the Procurement Management Service for consolidation and corresponding adjustment or supplementation of the APP.

In compliance therewith, this Office respectfully submits the hereto attached Supplemental APP 1 for CY 2024 of the Department of Education – Central Office with a total amount of PhP4,459,700.00.

¹ Republic Act No. 9184, Section 7.

² *Id.* at Section 7.4.

This supplemental APP is to reflect changes in the procurement project of the Bureau of Curriculum Development – Office of the Director, *i.e.*, change in the mode of procurement from Negotiated Procurement – Lease of Real Property (NP-LRP) to Negotiated Procurement – Agency to Agency (NP-AtoA), as per attached approved resolution³.

Respectfully submitted for the consideration and possible approval of the Undersecretary and Chief of Staff as Head of Procuring Entity (HoPE) pursuant to Office Order No. OO-OSEC-2023-267, dated October 17, 2023.⁴

³ Resolution Recommending to the Head of the Procuring Entity the Change of Alternative Mode of Procurement for the Event Venue of the Project National Summit of the Pilot Implementers of the MATATAG Curriculum.

⁴ Amending OO-OSEC-2023-060 Re Amending OO-OSEC-2023-33 Re Signing Authority for Procurement-Related Matters Concerning the Head of the Procuring Entity in the Department of Education - Central Office.


Republic of the Philippines
DEPARTMENT OF EDUCATION - Main (Central Office)
CY 2024 ANNUAL PROCUREMENT PLAN Supplemental
as of February 8, 2024

PAP Code	Name of End-User/ PMO	Total Budget Estimates									TOTAL
		Competitive Bidding	Limited Source Bidding	Direct Contracting	Shopping	Negotiated Procurement (Agency to Agency)	Negotiated Procurement (Highly Technical Consultants)	Negotiated Procurement (Small Value Procurement)	Negotiated Procurement (Lease of Real Property)	Direct Retail Purchase (NP-DP)	
CURRICULUM AND TEACHING											
BCD1	Bureau of Curriculum Development - Office of the Director					2,580,000.00			P1,879,700.00		4,459,700.00
TOTAL		-	-	-	-	2,580,000.00	-	-	1,879,700.00	-	4,459,700.00

57.85%

P4,459,700.00

Prepared by:


MARIA TERESA S. FULGAR
Chief Administrative Officer
ProcMS-PPMD


Reviewed by:


Atty. RHOAN L. OREBIAS
Director IV
Concurrent Head of BAC Secretariat
Procurement Management Service (ProcMS)

Recommended for Approval:


Atty. REYNOLD S. MUNSAYAC
Assistant Secretary
Procurement

Approved by:


Atty. MICHAEL WESLEY T. POA
Undersecretary and Chief of Staff
Head of Procuring Entity

DEPARTMENT OF EDUCATION (BCD-Office of the Director) - Annual Procurement Plan for FY 2024

Name of Office : BCD-Office of the Director

PAP Code	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks
						Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
BCD1-010	Procurement of venue with board and lodging for the conduct of National Summit of Pilot Implementers of MATATAG Curriculum														Originally, the mode of procurement is NP-LRP, and estimated budget is PhP4,459,700.00
	Board and Lodging for the Pilot Implementers of MATATAG Curriculum	BCD-Office of the Director	No	Goods & Services (GS)	Lease of Real Property (NP-LRP)	Nov-23	Dec-23	Jan-24	Feb-24	Feb-24	2023-BEC(Continuing Fund)	P2,580,000.00	P2,580,000.00		
	Venue for the Conduct of the National Summit of the Pilot Implementers of MATATAG Curriculum	BCD-Office of the Director	No	Goods & Services (GS)	Agency-to-Agency (NP-AA)	Nov-23	Dec-23	Jan-24	Feb-24	Feb-24	2023-BEC(Continuing Fund)	P1,879,700.00	P1,879,700.00		Change of mode of procurement from NP-LRP to Agency to Agency per RAMP No. 2024-EASU-002(AA)
											TOTAL	P4,459,700.00	P4,459,700.00	P0.00	

Type of Contract	Total
Goods & Services (GS)	P0.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P0.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P2,580,000.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P1,879,700.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P4,459,700.00

DEFINITION

Remarks

- PROGRAM (BESF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects