






Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR PROCUREMENT

OUPRO No. O-_____ s. 2023

MEMORANDUM

FOR : 
GLORIA JUMAMIL-MERCADO
*Undersecretary for Human Resource and Organizational
Development, National Educators Academy of the Philippines,
and Teacher Education Council Secretariat*

↓

FROM : 
ATTY. GERARD L. CHAN, CESO I
Undersecretary for Procurement 

SUBJECT : **CY 2024 Supplemental Indicative Annual Procurement Plan**

DATE : **September 22, 2023**

Republic Act (R.A.) No. 9184, or the *Government Procurement Reform Act*, requires an Annual Procurement Plan (APP) to undertake government procurement.¹ Section 7.2 of the 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184 states that “(n)o procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto.” Any “(c)hanges to the individual PPMPs and the consolidated APP maybe undertaken every six (6) months or as often as maybe required by the HoPE.”² Should there be additional projects and/ or revisions, the concerned units shall prepare their supplemental Project Procurement Monitoring Plans (PPMPs) and submit to the Budget Division, which shall transmit the same to the Procurement Management Service for consolidation and corresponding adjustment or supplementation of the APP.

In compliance therewith, this Office respectfully submits the hereto attached CY 2024 Supplemental Indicative APP of the Department of Education – Central Office with a total amount of PhP476,033,502.80.

¹ Republic Act No. 9184, Section 7.

² *Id.* at Section 7.4.

The 2024 Indicative APP consists of the procurement projects of the following units of the Department of Education-Central Office, *viz*:

1. Bureau of Education Assessment - Education Assessment Division;
2. Administrative Service - Office of the Director;
3. Administrative Service - Asset Management Division; and
4. Security Services.

The procurement projects of the abovementioned units are as indicated in their respective initial PPMPs that were accomplished in accordance with the format prescribed by the Government Procurement Policy Board.³

Respectfully submitted for the consideration and possible approval of the Undersecretary for Human Resource and Organizational Development as a Head of Procuring Entity (HoPE) pursuant to Office Order No. OO-OSEC-2023-060, dated March 14, 2023.⁴

³ 2016 Revised Implementing Rules and Regulations (RIRR) of R.A. No. 9184, Appendix 2 per GPPB Circular 08-125.

⁴ Amending OO-OSEC-2023-33 Re Signing Authority for Procurement-Related Matters Concerning the Head of Procuring Entity in the Department of Education – Central Office.

Republic of the Philippines
DEPARTMENT OF EDUCATION - Main (Central Office)
CY 2024 SUPPLEMENTAL INDICATIVE ANNUAL PROCUREMENT PLAN

PAP Code	Name of End-User/ PMO	Total Budget Estimates								TOTAL
		Competitive Bidding	Limited Source Bidding	Direct Contracting	Shopping	Negotiated Procurement (Agency to Agency)	Negotiated Procurement (Highly Technical Consultants)	Negotiated Procurement (Small Value Procurement)	Negotiated Procurement (Lease of Real Property)	
CURRICULUM AND TEACHING										
BEA2	BEA - Education Assessment Division	269,930,000.00								269,930,000.00
ADMINISTRATION										
AdmS1	Administrative Service - Office of the Director								107,190,000.00	107,190,000.00
AdmS2	Asset Management Division	10,823,340.00								10,823,340.00
AdmS7	Security Services	88,090,162.80								88,090,162.80
TOTAL		368,843,502.80	-	-	-	-	-	-	107,190,000.00	476,033,502.80

0.00%

Prepared by:


MARIA TERESA S. FULGAR
Chief Administrative Officer
ProcMS-PPMD

Reviewed by:


Atty. RHOAN L. OREBIAS
Director IV
Concurrent Head of BAC Secretariat
Procurement Management Service (ProcMS)

Recommended for Approval:


Atty. GERARD L. CHAN, CESO I
Undersecretary
Procurement

Approved by:


GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and
Organizational Development

DEPARTMENT OF EDUCATION (BEA - Education Assessment Division) - Annual Procurement Plan for FY 2024

Name of Office : BEA - Education Assessment Division

PAP Code	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks
						Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
	<i>Textbooks/Instructional Materials</i>														
BEA2-001	Procurement of Test Materials for the 2024 Early Language, Literacy, and Numeracy Assessment (ELLNA)	BEA - Education Assessment Division	Yes	Goods & Services (GS)	Competitive Bidding (CB)	Jan-24	Jan-24	Feb-24	Mar-24	Apr-24	2024-NASBE (NEP)	P83,840,000.00	P83,840,000.00		Originally, estimated budget is P81,840,000.00.
BEA2-002	Procurement of Test Materials for the 2024 National Achievement Test for Grade 6 (NATG6)	BEA - Education Assessment Division	Yes	Goods & Services (GS)	Competitive Bidding (CB)	Jan-24	Jan-24	Feb-24	Mar-24	Apr-24	2024-NASBE (NEP)	P81,790,000.00	P81,790,000.00		Originally, estimated budget is P91,790,000.00.
BEA2-003	Procurement of Test Materials for the 2024 National Achievement Test for Grade 10 (NATG10)	BEA - Education Assessment Division	Yes	Goods & Services (GS)	Competitive Bidding (CB)	Jan-24	Jan-24	Feb-24	Mar-24	Apr-24	2024-NASBE (NEP)	P104,300,000.00	P104,300,000.00		Originally, estimated budget is P96,300,000.00.
											TOTAL	P269,930,000.00	P269,930,000.00	P0.00	

Type of Contract	Total
Goods & Services (GS)	P269,930,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P269,930,000.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P269,930,000.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P0.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P269,930,000.00

DEFINITION

- PROGRAM (BESF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

PAP Code	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (PhP)			Remarks
						Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	

3. PMO/End User - Unit as proponent of program or project

4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.

5. Schedule for Each Procurement Activity - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.

6. Source of Funds - Whether GoP, Foreign Assisted or Special Purpose Fund

7. Estimated Budget - Agency approved estimate of project/program costs

8. Remarks - brief description of program or project

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

DEPARTMENT OF EDUCATION (AS-Office of the Director) - Annual Procurement Plan for FY 2024

Name of Office : AS-Office of the Director

PAP Code	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks
						Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
Adms1-001	Procurement of Lease of Office Space for DepEd Central Office	AS-Office of the Director	Yes	Goods & Services (GS)	Lease of Real Property (NP-LRP)	Nov-23			Dec-23	Jan-24	2024-GMS (NEP)	P107,190,000.00	P107,190,000.00		
											TOTAL	P107,190,000.00	P107,190,000.00	P0.00	

Type of Contract	Total
Goods & Services (GS)	P107,190,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P107,190,000.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P107,190,000.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P107,190,000.00



DEFINITION

- PROGRAM (BESF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects

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DEPARTMENT OF EDUCATION (AS-Asset Management Division) - Annual Procurement Plan for FY 2024

Name of Office : AS-Asset Management Division

PAP Code	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (PhP)			Remarks
						Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
AdmS2-001	Lease Agreement of Photocopying Machines for FY 2024	AS-Asset Management Division	Yes	Goods & Services (GS)	Competitive Bidding (CB)	Oct-23	Oct-23	Nov-23	Dec-23	Jan-24	2024-GMS (NEP)	P10,823,340.00	P10,823,340.00		
											TOTAL	P10,823,340.00	P10,823,340.00	P0.00	

Type of Contract	Total
Goods & Services (GS)	P10,823,340.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P10,823,340.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P10,823,340.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P0.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P10,823,340.00

DEFINITION

- PROGRAM (BESF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects

DEPARTMENT OF EDUCATION (AS-Security Services) - Annual Procurement Plan for FY 2024

Name of Office : AS-Security Services

PAP Code	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Type of Contract	Mode of Procurement	Schedule for Each Procurement Activity				Delivery	Source of Funds	Estimated Budget (Php)			Remarks
						Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
Adm57-001	Procurement of Security Services for DepEd Central Office, DepEd Baguio Teacher's Camp, DepEd Bagabag, DepEd Taguig Facilities, DepEd NEAP, and DepEd Nasuli Malaybalay, Bukidnon														
	Procurement of Security Services for DepEd Central Office, DepEd Baguio Teacher's Camp, DepEd Bagabag, DepEd Taguig Facilities, DepEd NEAP, and DepEd Bagabag, Nueva Vizcaya	AS-Security Services	Yes	Goods & Services (GS)	Competitive Bidding (CB)	Dec-23	Dec-23	Jan-24	Feb-24	Mar-24	FY 2024 GMS (NEP)	P80,131,850.40	P80,131,850.40		
	Procurement of Security Services for DepEd Nasuli, Malaybalay City	AS-Security Services	Yes	Goods & Services (GS)	Competitive Bidding (CB)	Oct-23	Oct-23	Nov-23	Dec-23	Jan-24	FY 2024 GMS (NEP)	P7,958,312.40	P7,958,312.40		
											TOTAL	P88,090,162.80	P88,090,162.80	P0.00	

Type of Contract	Total
Goods & Services (GS)	P88,090,162.80
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P88,090,162.80

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P88,090,162.80
<i>Alternative Methods of Procurement (AMP):</i>	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
<i>Negotiated Procurement</i>	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P0.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P88,090,162.80

DEFINITION

- PROGRAM (BESF)- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- PROJECT (BESF)- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User - Unit as proponent of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.


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Type of Contract	Total
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Mode of Procurement				TOTAL
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- 4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- 6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. **Estimated Budget** - Agency approved estimate of project/program costs
- 8. **Remarks** - brief description of program or project

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects

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