



Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

## MEMORANDUM

DM-OUHROD-2023-0879

TO : **Bureau and Service Directors  
Central Office Division Chiefs**

From : **GLORIA JUNAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development*

SUBJECT : **Call for Nomination for JICA's Training Course Offering on  
Capacity Development for the Education Policy Formulation  
and Analysis for Learning Improvement**

DATE : **June 30, 2023**

The Japan International Cooperation Agency (JICA) announces its training course titled, "Capacity Development for the Education Policy Formulation and Analysis for Learning Improvement." The course details are as follows:

<b>Course Title</b>	Capacity Development for the Education Policy Formulation and Analysis for Learning Improvement
<b>Course Schedule</b>	September 28 – November 1, 2023
<b>No. of Slots</b>	1
<b>Modality</b>	Face to Face (onsite)
<b>Target Participants</b>	Central or local government officers engaged in Education Policy Formulation and Analysis for Learning Improvement

For selection purposes, NEAP encourages each bureau or service from the Central Office to nominate either one of the following:

- Chief Education Program Specialist / Project Development Officer V
- Supervising Education Program Specialist / Project Development Officer IV
- Senior Education Program Specialist

All nominees must meet the qualifications and submit the documentary requirements as listed in **Enclosure 1**.

The **Participant Nomination Form and required documents must be filled out and uploaded** on or July 26 2023, through this Google Form <https://bit.ly/JICAPolicyFormulation>. Please use the official DepEd email accounts and submit the documents in PDF. JICA Application forms may be downloaded through this link: <https://bit.ly/JICAPFForms>.



Applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application was sent directly to through the secretariat's email, discrepancy in documents, etc.

Moreover, JICA, as the sponsoring agency, will conduct the final selection of the qualified nominee.

For questions and clarifications, please email the DepEd Scholarship Secretariat at [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph)

Immediate dissemination of and appropriate action on this memorandum is desired.