



Chali Resort

LIVE - IN SEMINAR BANQUET SERVICE CONTRACT

EVENT NAME:	DEPARTMENT OF EDUCATION - CENTRAL OFFICE
AUTHORIZE SIGNATORY:	UNDERSECRETARY ALAIN DEL B. PASCUA
DATE:	JANUARY 12-18, 2020
NO. OF GUEST:	130 PAX GUARANTEED
TYPE OF EVENT:	LIVE-IN SEMINAR
TYPE OF SET-UP:	LONG TABLE

BANQUET REQUIREMENT/S:

PACKAGE: PARTICIPANTS PACKAGE 130 persons
P 2,000.00 per person per day with free flowing coffee
 (1 Soup, 3 Viands, salad, Rice, Dessert & Soft drinks)
 (Buffet Breakfast, Lunch, Dinner & Plate-in AM & PM Snacks)

ROOM ACCOMMODATION:

Triple Occupancy and Quadruple Occupancy

ARRIVAL: January 12, 2020

CONFERENCE: January 13-17, 2020

DEPARTURE: January 18, 2020

VENUE: Acacia Hall

INCLUSIONS:

Use of air-conditioned venue from 8am-8pm
 Use of Sound System with public-address system and microphones
 Complimentary use of white screens (*LCD Projector not included*)
 Complimentary backdrop for venue - Tarpaulin
 Complimentary use of swimming pool for check-in guest with proper swimming attire 8am-9pm only.
 Free access of WIFI (certain resort spot only)
 Free pencils and Notepads

OTHER OPTIONAL CHARGE/S:

LCD Rental: Php. 3,000.00 (max of 8 hours from time of use ; Php. 500.00/excess hour)
 Php. 2,000.00 (max of 4 hours from time of use; Php. 500.00/excess hour)
Videoke Rental: Php. 3,000.00 (max of 4 hours)

BILLING ARRANGEMENT:

Mode of Payment: Send Bill

Terms of Payment: Contract of Agreement, Letter of Authorization, and Notice of Award are required for confirmation of the reservation. Full payment will be settled 30 days after the event on February 22, 2020.

CANCELLATION POLICY:

Should there be any cancellation of the reservation of 130 persons, no refund based on the Agreed total reservation will be charged to the Client in favor to Chali Beach Resort to cover costs of preparations applied and loss of income.

Should there be any reduction in the guaranteed reservation; a written notification made by the Client must be done 72 hours (3 days) in advance prior to the date of reservation.

That any extra of guest of the Client incurred during the event, additional charges shall be made in accordance with the agreed cost per person chargeable to the Client. Other incidental charges (*restaurant, minibar, telephone and other miscellaneous charges*) will be billed and settled by the Client on or before check-out date/ time.

OTHER TERMS AND CONDITIONS

This Agreement, made this 18th day of December 2019 at Cagayan de Oro City, by and between **UNDERSECRETARY ALAIN DEL B. PASCUA** of legal age, Referred to as the **Client**.

- AND -

Chali Beach and Resort Corporation, a business entity engaged in the Hotel and Restaurant Business, represented herein by its **MS. JANNETH B. VALMORIA** (Sales and Banquet Supervisor), and herein referred to as the Resort.

CONTRACT COST/S: PHP 1,560,000.00 (ONE MILLION FIVE HUNDRED SIXTY THOUSAND PESOS ONLY)

Prepared By:

MS. JANNETH B. VALMORIA
Sales and Marketing Supervisor
Chali Beach Resort Corporation

Conform By:

MR. ALAIN DEL B. PASCUA
UNDERSECRETARY
Department of Education - Central Office

[Signature]
ENCARNACION T. ESCUADRO
Information Technology Officer III Chief
ICTS-User Support Division

[Signature]
ABRAM Y. C. ABANI
DIRECTOR IV
ICT SERVICE

SUBSCRIBED AND SWORN TO
BEFORE ME THIS **MAR 05 2020**
IN QUEZON CITY

[Signature]
ATTY. CONCEPCION P. VILLARENA
Notary Public for Quezon City
Until December 31, 2021
PTR No. 9230041 - 5-2-2020/ QC
IBP No. 093586 - 10-22-2019/ QC
Roll No. 30437 - 95-09-80
MCLE VI - 0039379
Adm. Matter No. NP-001(2020-2021)
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