



Republic of the Philippines
Department of Education

AUG 11 2023

DepEd MEMORANDUM
No. **047**, s. 2023

**CHANGE IN AND ADDITIONAL INFORMATION TO
DEPED MEMORANDUM NO. 040, S. 2023**
(Administration of the Educational Management Test)

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Relative to the issued Department of Education (DepEd) Memorandum No. 040, s. 2023 titled **Administration of the Educational Management Test (EMT)**, the Department, through the Bureau of Education Assessment (BEA), shall administer the EMT on **August 27, 2023** in a school in Makati City (*specific venue to be announced in a separate advisory*).

2. The designated Officers-In-Charge of the Office of the Assistant Schools Division Superintendents (OIC-ASDSs); regional, division and district supervisors; public elementary and secondary schools principals; division chiefs in the bureaus/centers/services in the central, regional, and division offices; and administrators and professors in colleges and universities, who hold a Certificate of Registration as professional teachers issued by the Professional Regulation Commission (PRC) shall be allowed to take the test upon the filing of applications provided that they meet the qualifications in Item 3.

3. Further, the following changes have been made to the said DepEd Memorandum:

The applicants must possess the qualifications and must submit the corresponding requirements:

QUALIFICATION		REQUIREMENT	LEGAL BASIS
a. Education	At least a Master of Arts (MA), Master of Arts in Education (MAEd), Master of Arts in Teaching (MAT), or any related master's degree	Transcript of Records	DepEd Order No. 88, s. 2012

QUALIFICATION		REQUIREMENT	LEGAL BASIS
b. Experience	At least five years of experience in administration and instructional supervision (no minimum Salary Grade required)	Service Record	DepEd Order No. 15, s. 2015
c. Performance	Duly certified rating for the last one year, which must be at least Very Satisfactory (VS)	Performance Rating	DepEd Order No. 88, s. 2012
d. Eligibility	<ol style="list-style-type: none"> LET Passer Career Executive Service Eligible (CESE), Career Service Executive Eligible (CSEE), and passers of the Career Executive Officer (CEO) or Career Executive Service Written Examination (CESWE) 	<ol style="list-style-type: none"> PRC License ID or Certificate of Registration/ Rating Notice of Rating or Certification from the Civil Service Commission (CSC) or Career Executive Service Board (CESB) 	RA 9155 Rule XI, Sec. 11.2 DepEd Order No. 88, s. 2012
e. Age	No age requirement	Not applicable	DepEd Order No. 15, s. 2015

4. To reiterate, applicants shall apply online by accessing the 2023 EMT Application link: bit.ly/2023-EMT. The deadline of submission is extended to **August 14, 2023**.

5. **Only qualified applicants** as notified by the Bureau of Human Resource and Organizational Development-Personnel Division (BHROD-PD) through email must pay the registration fee of **Two Thousand Pesos (P2,000.00)** only to the Regional or Division Collecting Officers who shall deposit all collections in the bank account provided below.

Land Bank of the Philippines
DECS Branch
DepEd NETRC Trust
3342-1010-37

6. The test administration shall accommodate a maximum of **1,200 qualified test takers** subject to the allotment of test materials.
7. All other provisions stated in the said DM shall remain in effect.
8. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:



GINA O. GONONG

Undersecretary for Curriculum and Teaching

References:

DepEd Order (No. 88, s. 2012 and 15, s. 2015) and 53, s. 2016
DepEd Memorandum (No. 40, s. 2023)

To be indicated in the Perpetual Index
under the following subjects:

CHANGE
EXAMINATION
OFFICIALS
QUALIFICATIONS
REQUIREMENTS
SUPERINTENDENTS
TEACHERS
TEST