



Republic of the Philippines  
Department of Education

JAN 24 2024

DepEd MEMORANDUM  
No. **005**, s. 2024

**REVISED MANAGEMENT SUPPORT COMMITTEE FOR BAGUIO TEACHERS CAMP**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
Baguio Teachers Camp Superintendent  
All Others Concerned

1. The Baguio Teachers Camp (BTC) was created by virtue of Presidential Proclamation No. 290 dated July 18, 1988, titled **Declaring Certain Parcels of Land of the Public Domain Situation in the City of Baguio, Island of Luzon as Teacher's Camp Reservation** under the administration of the Department of Education, Culture, and Sports.
2. The BTC was declared as a heritage site in 2005 and 2008 by the Baguio City Government and the National Government through the National Heritage Commission. It is known to be a teachers' training center and venue for events and seminars of the Department of Education (DepEd), Local Government Units, and other public and private organizations. It also serves as a vacation site for teachers and their families, including other government employees, with discount rates.
3. From 2014 to 2022, the BTC had an average annual gross income of P40M from the rentals for the use of dormitories, cottages, and other facilities and with an average annual occupancy of 300,000 individuals. As such, it is imperative to fully sustain the BTC as a viable source of income to finance its operation.
4. Moving towards development, the internal and external operational issues, problems, and concerns affecting its smooth operations, require immediate attention and support from the DepEd Central Office management.
5. In view of this, DepEd reconstitutes the Management Support Committee (MSC) for the BTC with the following composition:

Chairperson	:	Undersecretary for Administration
Co-Chairperson	:	Undersecretary for Finance
	:	Undersecretary for Human Resource and Organizational Development
Members	:	Assistant Secretary for Administration
		Assistant Secretary for Operations
		Assistant Secretary for Legal and Legislative Affairs
		Director, National Educators Academy of the Philippines
		Regional Director, Cordillera Administrative Region

Secretariat : Office of the Undersecretary for Administration  
Office of the Assistant Secretary for Administration  
Office of the Undersecretary for Finance  
BTC Chief of Finance  
BTC Chief Administrative Officer

6. The MSC shall provide necessary advisory and policy-making assistance to the BTC and shall perform the following functions:

- a. recommend policies, which will effectively improve the administration and management of BTC;
- b. provide advisory assistance in addressing problems and/or disputes concerning the ownership of BTC by DepEd; and
- c. ensure effective implementation of recommended and approved actions and activities relating to the operations of BTC.

7. This supersedes DepEd Memorandum No. 007 s. 2023<sup>1</sup>. All other issuances inconsistent with this Memorandum are hereby revoked/repealed accordingly.

8. BTC-MSA will conduct a regular monthly meeting starting January 2024.

9. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:

  
**ATTY. MICHAEL WELSEY T. POA**  
Undersecretary and Chief of Staff

References:

DepEd Memorandum (No. 007, s. 2023) and 045, s. 2018

To be indicated in the Perpetual Index  
under the following subjects:

AMENDMENT  
COMMITTEE  
OFFICIALS  
POLICY  
PROGRAMS  
PROJECTS  
TEACHERS CAMP



WNBO, MPC, DM Revised Management Support Committee for Baguio Teachers Camp  
0735 – December 7, 2023

<sup>1</sup> Reconstitution of the Management Support Committee for Baguio Teachers Camp (Amendment to DepEd Memorandum No. 045, s. 2018)