



Republic of the Philippines  
**Department of Education**

NOV 20 2025

DepEd MEMORANDUM  
No. **103**, s. 2025

**TIMELINE OF ACTIVITIES FOR THE IMPLEMENTATION OF THE JOINT  
DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL  
TECHNICAL-VOCATIONAL-LIVELIHOOD SPECIALIZATIONS  
FOR THE SCHOOL YEAR 2025-2026**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public School Heads  
Attached Agencies  
All Others Concerned

1. Pursuant to DepEd Order (DO) No. 002, s. 2025<sup>1</sup>, the Department of Education (DepEd) issues this Memorandum to guide DepEd implementers, technical-vocational institutions (TVIs), public senior high schools (SHSs), parents/guardians, and learners on the timeline of the implementation of the Joint Delivery Voucher Program (JDVP) for Senior High School Technical-Vocational-Livelihood (SHS-TVL). All other concerned are encouraged to observe the timelines enclosed in this Memorandum to ensure efficient and timely implementation of the program.

2. The learner-beneficiaries from identified public SHSs will undergo training in their assigned partner TVIs for a total of 320 hours. Upon completion, the partner TVI may claim the prescribed fee of Twelve Thousand Pesos (P12,000) per learner-beneficiary. Moreover, the cost for the National Certification shall be covered by the Technical Education and Skills Development Authority (TESDA).

3. The timeline of activities for the implementation of the JDVP for SHS-TVL Specializations for the school year (SY) 2025-2026 is as follows:


<b>Date</b>	<b>Activity</b>	<b>Responsible Office/Unit</b>
October 21, 2025	Deadline of submission of the initial master list of JDVP learner-beneficiaries to the Central Office (CO)	Regional Offices (ROs)

<sup>1</sup> Amendment to DepEd Order No. 006, s. 2023 (Guidelines on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specializations for School Year 2022-2023)

November 11, 2025	Dissemination of the validated final master list with voucher control numbers to regions	DepEd CO-Government Assistance and Subsidies Service
After the 320 hours	Start of the preparation of billing statements	TVIs
February 13, 2026	Deadline for submission of billing statements to the CO	TVIs Public SHSs Schools Division Offices ROs

4. The release of vouchers to the TVIs is subject to the submission of complete documentary requirements and the availability of funds.
5. The processes required for the implementation of the JDVP-TVL for SY 2025–2026 are outlined in DO 006, s. 2023 (Guidelines on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specializations for School Year 2022–2023), as amended by DO 002, s. 2025 and updated by DepEd Memorandum No. 017, s. 2024 (Updates on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specializations). The list of annexes referenced in DO 006, s. 2023, including its submission guide, can be accessed through the link: <https://tinyurl.com/JDVPAnnexes25-26>.
6. All regional JDVP-TVL coordinators shall use the standardized templates accessible through the link: <https://tinyurl.com/JDVPMasterlistTemplates> for the data submission.
7. Further, the replacement of learner-beneficiaries in the master list shall **no longer be accepted** once the 320-hour training has commenced.
8. All concerned are enjoined to strictly observe the above timelines to ensure efficient and timely implementation of the JDVP-TVL.
9. For more information, please contact the **Office of the Undersecretary for Finance** at [usec.financebpm@deped.gov.ph](mailto:usec.financebpm@deped.gov.ph) or the **Government Assistance and Subsidies Service-Operations and Data Management Division** through email at [gass.odmd@deped.gov.ph](mailto:gass.odmd@deped.gov.ph).
10. Immediate dissemination of this Memorandum is directed.

By the Authority of the Secretary:

  
**ATTY. EDSON BYRON K. SY**  
Assistant Secretary  
Officer-in-Charge

Office of the Undersecretary for Finance



References:

DepEd Order (Nos. 002, s. 2025 and 006, s. 2023)  
DepEd Memorandum (No. 017, s. 2024)

To be indicated in the Perpetual Index  
under the following subjects:

FUNDS  
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