



Republic of the Philippines  
Department of Education  
Bids and Awards Committee II

PROJECT NO.: 2024c-PPS(001)-BII-CB-021

INVITATION TO BID

FOR THE

**Supply and Delivery of Sports Uniforms, Caps, Sports Bag with Towelette and Toiletries, and Promotional Item for 2024 Palarong Pambansa**

1. The **Department of Education (DepEd)**, through the *Government of the Philippines (GOP) under 2024 PFSS (Current Fund)* intends to apply the sum of **Philippine Pesos Four Million, Three Hundred Ninety-Five Thousand and 00/100 (PhP4,395,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Sports Uniforms, Caps, Sports Bag with Towelette and Toiletries, and Promotional Item for 2024 Palarong Pambansa** broken down as follows:

Lot No.	Item No.	Description	Quantity	UOM	Amount in PhP
1 lot	1	Short Sleeves - Polo Shirt (4pcs per set)	4,400	Pcs	1,540,000.00
	2	Promotional Item (Polo Shirt)	600	Pcs	270,000.00
	3	Sports Jacket	1,100	Pcs	770,000.00
	4	Jogging Pants	1,100	Pcs	660,000.00
	5	Sports Cap	1,100	Pcs	275,000.00
	6	Sports Bag	1,100	Pcs	550,000.00
	7	Towelette	1,100	Pcs	165,000.00
	8	Toiletries with clear pouch	1,100	Sets	165,000.00
<b>TOTAL ABC</b>					<b>4,395,000.00</b>

Bids received in excess of the ABC for the project shall be automatically rejected at bid opening.

2. The **DepEd**, through the **Bids and Awards Committee (BAC) II**, now invites bids for the goods/services contemplated in this project. Expected completion of delivery of the goods/services is specified in **Section VI. Schedule of Requirements** and **Section VII. Technical Specifications** of the Bidding Documents.

Prospective bidder should have completed, within a period of **Seven (7) years** immediately preceding the deadline for submission of bids, Single Largest Completed Contract (SLCC) similar to the contract to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices



using the Philippine Statistics Authority's (PSA's) Consumer Price Index (CPI), must be **at least fifty percent (50%)** of the ABC.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **DepEd Procurement Management Service – BAC Secretariat Division** at **Telephone Nos. 8636-6542 or 8633-9343** and inspect the Bidding Documents at the address given below from **Monday to Friday from 8:00 a.m. to 5:00 p.m.**

5. For those who are interested to purchase the Bidding Documents, two (2) options are made available, to wit:

- a. A complete set of Bidding Documents may be acquired by interested Bidders from the **DepEd Procurement Management Service – BAC Secretariat Division, Room M-511, 5th Floor, Mabini Building, DepEd Central Office Complex, Meralco Avenue, Pasig City**, upon accomplishing a bidder's information sheet and payment of a non-refundable fee for the Bidding Documents to the **DepEd Cashier**.

Payment in checks should be made payable to **DECS OSEC Trust**.

- b. Interested Bidders may signify their intent to purchase the Bidding Documents through email at **depedcentral.bacsecretariat@deped.gov.ph** by accomplishing a bidder's information sheet (***Annex "A"***). Upon receipt of the bidder's information sheet, the BAC Secretariat Division will send through email the details of the DECS OSEC Trust Fund Account for payment. Upon payment, bidders may send through email the proof of payment before the deadline for submission of bids. Upon receipt of proof of payment, the BAC Secretariat will send the electronic copy of the Bidding Documents.

Amount of Bidding Documents shall be ***Philippine Pesos Five Thousand and 00/100 (PhP5,000.00)***.

6. The **DepEd** will hold a Pre-bid Conference for this Project on **April 19, 2024, 1:00 p.m.** at **Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat on or before **9:30 a.m. (Philippine Standard Time) of May 2, 2024** at **Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**. Bids will be opened, immediately after the aforementioned deadline for receipt of bids, in the presence of the bidders' representatives who choose to attend the activity.

**Late bids shall not be accepted.**

Only **two (2) representatives** per bidder will be allowed to enter inside the venue.

**For the purpose of constituting a quorum**, both the physical and virtual presence of the BAC members shall be considered pursuant to GPPB Resolution No. 09-2020.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. The **DepEd** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**GERALDINE M. COMBALICER**

Technical Assistant II

Procurement Management Service - BAC Secretariat Division

Rm. M-511, 5th Floor, Mabini Bldg.

DepEd Central Office Complex Meralco Avenue, Pasig City

Telephone Nos. 8636-6542 or 8633-9343

Email address: [depedcentral.bacsecretariat@deped.gov.ph](mailto:depedcentral.bacsecretariat@deped.gov.ph)

11. You may visit the following websites:

For downloading of Bidding Documents:

<https://notices.philgeps.gov.ph/>

<https://www.deped.gov.ph/>

*Date of Issuance of Bidding Documents: April 12, 2024*

Digitally signed by  
Asec. Dexter A. Galban on  
April 11, 2024, 8:00PM  
ASDGB204112024800A



**DR. DEXTER A. GALBAN**

*Assistant Secretary and Chairperson*