



Republic of the Philippines
Department of Education

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NOTICE TO PROCEED

DECEMBER 28, 2023

Date

MICHAEL ALMENDRALA
Authorized Representative
A4 LUCK MARKETING CORPORATION
67 A. Mabini St. Poblacion, San Pedro Laguna

Project No.: **2023-SIF2(016)-BIV-NPSVP-045**

Project: **Procurement of Office Furniture**

Dear **Mr. Almendrala**:

The attached **Purchase Order** of the above project, bearing no. **2023-SIF2(016)-BIV-NPSVP-045** in the amount of **PHILIPPINE NINETY-ONE THOUSAND and 00/100 (PhP91,000.00)** only, having been approved, this Notice is hereby issued to your firm, that the performance of the agreement shall commence effective from date of receipt of this Notice.

Therefore, you are responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

ATTY. MICHAEL WESLEY T. POA
Undersecretary and Chief of Staff
Head of Procuring Entity

[Handwritten signature of Michael Wesley T. Poa]
11/10/2023
Michael Wesley T. Poa
27.85

I acknowledge receipt of this Notice on:

Name of the Service Provider:

Authorized Signature:

Encl. as stated.