



Republic of the Philippines
Department of Education

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NOTICE TO PROCEED

December 29, 2023

Date

ROMILLO P. PAZ

Authorized Representative
RUNR ENTERPRISE AND SERVICES COMPANY
Unit 61 Megaland bldg. 2769 Buencamino St., Poblacion, Makati City.

Project No.: **2023LCC(001)-BIV-NPSVP-057a**

Project: **Procurement of Plaques and Markers for the National Literacy Awards Winners**

Dear **Mr. Paz**:

The attached **Purchase Order** of the above project, bearing no. **2023LCC(001)-BIV-NPSVP057a-P015** in the amount of **PHILIPPINE ONE HUNDRED SIXTY-SEVEN THOUSAND SIX HUNDRED and 00/100 (Php167,600.00)** only, having been approved, this Notice is hereby issued to your firm, that the performance of the agreement shall commence effective from date of receipt of this Notice.

Therefore, you are responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

ATTY. MICHAEL WESLEY T. POA
Undersecretary and Chief of Staff
Head of Procuring Entity

[Handwritten signature in blue ink]
Jan. 2, 2024

I acknowledge receipt of this Notice on:

Name of the Service Provider:

Authorized Signature:

[Handwritten signature: ROMILLO P. PAZ]
[Handwritten text: RUNR ENTERPRISE AND SERVICES COMPANY]

Encl. as stated.

[Handwritten mark] NTP_SNDT_22023-PAS1(007)-BIV-NPSVP-057a