



Republic of the Philippines  
**Department of Education**

**NOTICE TO PROCEED**

November 18, 2024  
Date

**WARREN R. DELOS REYES II**

President

**ELEV8 TRADING AND MARKETING CORP.**

6/F Vernida IV Bldg., LP Leviste St., Makati City

Project No.: **2024-BHROD4(005)-BIV-NPSVP-029**

Project: **Procurement of Advocacy Shirts, Jackets, Lanyards**

Dear **Mr. Delos Reyes:**

The attached **Purchase Order** of the above project, bearing no. **2024-BHROD4(005)-BIV-NPSVP029-P014** in the amount of **PHILIPPINE PESOS ONE HUNDRED EIGHTY-THREE THOUSAND and 00/100 (PhP183,000.00)** only, having been approved, this Notice is hereby issued to **ELEV8 TRADING AND MARKETING CORP.**, that the firm's performance of its contractual obligation shall commence effective from the date of receipt of this Notice by the firm.

Therefore, the firm is responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

**WILFREDO E. CABRAL**

*Undersecretary*

*Human Resource and Organizational Development*

I acknowledge receipt of this Notice on:

Name of the Representative of the Supplier:

Authorized Signature:

NOVEMBER 20, 2024  
LARRAINE MARIE CASTILLA  
*L. Castillo*

Encl.: As stated

MBA - ASP - DEA - JRY - STA - RLO - GLC



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