



Republic of the Philippines
Department of Education

NOTICE TO PROCEED

November 18, 2024
Date

GLAZE ANN I. GONZALES
Authorized Representative
J&L CREATIVE MINDS CO.
10 Lark Street, Brgy. San Juan, Cainta Rizal

Project No.: **2024-BHROD4(005)-BIV-NPSVP-029**

Project: **Procurement of Advocacy Shirts, Jackets, Lanyards**

Dear **Ms. Gonzales**:

The attached **Purchase Order** of the above project, bearing no. **2024-BHROD4(005)-BIV-NPSVP029-P012** in the amount of **PHILIPPINE PESOS EIGHTEEN THOUSAND and 00/100 (PhP18,000.00)** only, having been approved, this Notice is hereby issued to **J&L CREATIVE MINDS CO.**, that the firm's performance of its contractual obligation shall commence effective from the date of receipt of this Notice by the firm.

Therefore, the firm is responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development

I acknowledge receipt of this Notice on:
Name of the Representative of the Supplier:
Authorized Signature:

Nov-18-2024
Glaze Ann I. Gonzales
[Signature]

Encl.: As stated

Sir - ASP - DCA - JRY - SDA - RLO - GLC



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