



Republic of the Philippines
Department of Education

NOTICE TO PROCEED

July 21, 2025
 Date

ELIZABETH SY DE VERA

Sole Proprietor

VERALIZ MARKETING

102 Biglang Awa St., near 12th Ave.

Barangay 98, District 2, Caloocan City

Email Address: dmdevera.vm@gmail.com

Project No.: **2025c-AdmS2(019)-BVI-NPSVP-019**

Project: **Procurement of Business Cards for the MANCOM**

Dear **Ms. De Vera:**

The attached **Purchase Order** of the above project, bearing no. **2025c-AdmS2(019)-BVI-NPSVP019-P008** in the amount of **PHILIPPINE PESOS EIGHTY-TWO THOUSAND, NINE HUNDRED FIFTY and 00/100 (Php82,950.00)** only, having been approved, this Notice is hereby issued to **VERALIZ MARKETING** that the firm's performance of its contractual obligation shall commence effective from the date of receipt of this Notice by the firm.

Therefore, the firm is responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Purchase Order**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

DR. ELLA CECILIA G. NALIPONGUIT, CESO IV

Director III

OIC, Administrative Service

Head of Procuring Entity

I acknowledge receipt of this Notice on:

Name of the Representative of the Supplier:

Authorized Signature:

21 JULY 2025
JR DIANE DE VERA
Jrmy

Encl.: As stated

JRP - ABA - JAD - JRY - SA - RLO - GLC



BAC Secretariat Division
 Room M-512, 5th Floor, Mabini Building
 DepEd Complex, Meralco Avenue, Pasig City 1600
 Telephone No.: (02) 8633-9343; 8637-8292
 Email Address: depedcentral.bacsecretariat@deped.gov.ph

Doc. Ref. Code	ProcMS_BACSD_F007	Rev	00
Effectivity	09.20.21	Page	1 of 1



Certificate No. PHP QMS 22 83 0005