



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DepEd Complex, Merakco Avenue, Pasig City



PURCHASE ORDER

Supplier : **ANGLOWEALTH ENTERPRISES**
Address : Sitio Cabcab, Purok Old Boso-Boso
Brgy. San Jose, Antipolo City, Philippines
Email Address : ae.marketing25@gmail.com
Telephone Nos. : 8782-4386
TIN : 907-558-375-000

P.O. No. : 2021-BH2004(002)-A4
Date : NP-SVP-025-P025
NOV 05 2021

Mode of Procurement : NP-SVP
End-User : BHROD-Organization Effectiveness Division (BHROD-OED)

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd Central Office Delivery Term : Within thirty (30) calendar days upon receipt of the NTP or from the commencement date indicated therein
Date of Delivery : Within thirty (30) calendar days upon receipt of the Notice to Proceed (NTP) or from the commencement date indicated in the NTP Payment Term : See Terms and Conditions

Project Title: **Procurement of DepEd Quality Policy Certification Frames**


DESCRIPTION	UNIT	QTY.	UNIT COST	TOTAL PRICE
DepEd Quality Policy Certification Frames				
Frame A3 Size	piece	90	Php378.00	Php34,020.00
Functional: Posting of Quality Policy in every office of the NQMS Pilot Offices				
Performance: Acrylic Sheet, wall mounted with four (4) bolts each frame				
Design: A3 size, 297*420 1.5mm thick, color: transparent				
Sticker A3 Size	piece	90	Php107.00	Php9,630.00
Functional: Posting of Quality Policy in every office of the NQMS Pilot Offices				
Performance: Quality Policy to be printed in glossy laminated sticker and to be inserted inside the acrylic frame				
Design: A3 size, 297*420 Please see attached design.				
<i>Note: Sample items shall be submitted to the end-user for approval prior to mass production and delivery.</i>				
TOTAL				Php 43,650.00

(Total Amount in Words) **Forty-Three Thousand, Six Hundred Fifty and 00/100 Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay shall be imposed.

Very truly yours,

ATTY. ANNE RACHEL C. MIGUEL
Director IV, Bureau of Human Resource and Organizational Development
Department of Education

Conforme: 
ANGELITIA P. LOPEZ
Signature Over Printed Name of Supplier
11/8/2021
Date

Funds Available: ₱43,650.-
MA. RHUNNAL CATALAN
Chief Accountant 9/10/2021

OR No. : OR# 8141
Amount : ₱43,650.-

TERMS AND CONDITIONS

1. Supplier shall be responsible for the source(s) of its supplies/materials/equipment; and shall make deliveries in accordance with schedule, quality and specifications of the award or purchase order (PO). Failure by the Supplier to comply with the same shall be ground for cancellation of the award or purchase order issued to the Supplier and for awarding the item(s) to the next lowest responsive bidder at Procuring Entity's option.

2. Supplier shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A fax transmission or electronic mail shall constitute an official notice to the Supplier. Thereafter, if the purchase order remains unclaimed, the said purchase order shall be cancelled. To avoid delay in the delivery of the requesting agency's requirement, all defaulting Suppliers shall be precluded from delivering substitute items.

3. Subject to the provisions of the preceding paragraph, where Supplier has accepted a purchase order but fails to deliver the required goods within the time called for in the purchase order, Supplier shall be charged liquidated damages (LD). The amount of LD, deductible from payments due to Supplier, shall be one tenth of one percent (0.1%) of the cost of the undelivered goods in the PO for every day of delay. Once the cumulative amount of LD reached 10% of the amount of PO, the Procuring Entity shall rescind the PO without prejudice to other courses of actions open to the Procuring Entity under RA 9184 and its IRR, and other laws.

4. All deliveries of the Supplier shall be subject to inspection and acceptance by the Procuring Entity. All necessary tests undertaken or caused to be undertaken by the Procuring Entity on the goods shall be for the account of the supplier.

5. Rejected deliveries shall be construed as non-delivery of goods so ordered and shall be subject to liquidated damages and rescindment of the PO prescribed in paragraph 3 hereof.

6. Supplier shall guarantee its deliveries to be free from defects. Any defective item or goods that may be discovered by the Procuring Entity within the warranty period after acceptance of the same shall be replaced by the supplier with seven (7) calendar days upon receipt of a written notice to that effect free of cost to the Procuring Entity.

7. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

8. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the Procuring Entity.

9. All payments are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.

10. Supplier may submit a request for payment based on Progress Reports which shall be attached to the progress billing and include the following: (i) cumulative quantities of items delivered based on the schedule of deliveries and other relevant terms and conditions of the Contract; (ii) Inspection and Acceptance Reports (IARs) duly signed by the authorized representative of the DepEd indicating that the items have been delivered in accordance with the Contract.

Delivery documents as may be subsequently prescribed by DepEd shall be provided by the Supplier.

Payments shall be subject to the "Warranty" provision in the form of either retention money in an amount equivalent to three percent (3%) of every progress payment or a Special Bank Guarantee in the amount equal to three percent (3%) of the Contract Price required under Section 62 of R.A. 9184 and its revised IRR.

An advance payment not to exceed fifteen percent (15%) of the Contract Price shall be allowed and paid within sixty (60) calendar days from signing of the contract. An Irrevocable Letter of Credit or Bank Guarantee of an equivalent amount must be submitted, and shall remain valid until the goods are delivered, and accompanied by a claim for advance payment.


For the initial progress payment, a minimum of twenty-five percent (25%) of the Contract Price shall be paid the Supplier upon a minimum of twenty-five percent (25%) delivery and acceptance of the goods.

Final payment shall constitute release of the retention money in case of expiry of the warranty period, or whatever is left of it, after it has been called for use under the warranty provision.

All progress payments shall first be charged against the advance payment until the latter have been fully recouped.

11. Supplier shall deliver the goods/items to the Procuring Entity at the Asset Management Division, Alonzo Bldg., DepEd Complex, Meralco Ave., Pasig City.

Conforme:


ANGELITTA P. LOPEZ

Signature over printed name of Supplier

Date

11/8/2021

Attachment to Purchase Order No. _____

**Procurement of DepEd Quality Policy Certification Frames
STICKER DESIGN**



DEPARTMENT OF EDUCATION

QUALITY POLICY

"The Department of Education is committed to provide learners with quality basic education that is accessible, inclusive, and liberating through:

- Proactive leadership
- Shared governance
- Evidence-based policies, standards, and programs
- Responsive and relevant curricula
- Highly competent and committed officials, and teaching and non-teaching personnel
- An enabling learning environment

The Department upholds the highest standards of conduct and performance to fulfill stakeholder's needs and expectations by adhering to constitutional mandates, statutory, and regulatory requirements, and sustains client satisfaction through continuous improvement of the Quality Management System."



