



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City



PURCHASE ORDER

Supplier : GAMMA LINE ENTERPRISES	P.O. No. : 2022-ICTS4(005)-BV-NPSVP033-P009
Address : 16-M Maya Building, EDSA Cubao, Quezon City	Date : <u>March 30, 2023</u>
Email Address : <u>gammalineent@yahoo.com</u>	Mode of Procurement : NP-SVP
Telephone No. : (02) 8998 7501	End-User : ICTS - USER SUPPORT DIVISION
TIN : 403-226-159-000	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd Central Office, Meralco Avenue, Pasig City	Delivery Term : Within thirty (30) calendar days to commence within three (3) calendar days from the issuance of NTP or from the date indicated in the NTP
Date of Delivery : <u>Within thirty (30) calendar days to commence within three (3) calendar days from the issuance of NTP or from the date indicated in the NTP</u>	Payment Term : SeeTerms and Conditions

Project Title: Procurement of Twenty-two (22) Chairs				
DESCRIPTION	QTY	UOM	UNIT COST	TOTAL PRICE
LOT 1				
A. General Specifications:				
Brand new Office Chair, a well-designed ergonomic chair effective to support the human body.				
B. Detailed Technical Specifications:				
Procurement of Twenty-two Chairs				
	22	Pcs	2,940	PHP 64,680.00
<ul style="list-style-type: none"> •Black in Color •Mesh MidBack •With PVC armrests and casters • With Height adjustment gaslift •With Chrome base 				
Model: GLE-JE02				
TOTAL			PhP64,680.00	

(Total Amount in Words) **Sixty-Four Thousand Six Hundred Eighty and 00/100 Pesos Only**

In case of failure to make the full delivery within the delivery time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the total price of the unperformed portion for every day of delay shall be imposed.

Very truly yours,

[Signature]
GLORIA JUMAMIL-MERCADO
Undersecretary for HROD
Department of Education

Conforme:

[Signature]
Maureen Lou Patino
Signature Over Printed Name of Supplier
April 3, 2023
Date

Funds Available:

MA. RHUNNA L. CATALAN
[Signature]
Chief Accountant

OR No. :
Amount :

₱ 64,680.

3: 03/21/23

TERMS AND CONDITIONS

1. Supplier shall be responsible for the source(s) of its goods/items/materials/equipment and shall make deliveries in accordance with the delivery time, place of delivery, descriptions and specifications provided by the award or purchase order (PO). The Request for Quotation (RFQ), and the submitted quotation of Supplier shall form part of the PO. Failure by the Supplier to comply with the same shall be a ground for cancellation of the award or PO issued and for issuance of a new PO in favor of the next lowest responsive bidder at the Procuring Entity's option.
2. Supplier shall personally claim the issued purchase order(s) within three (3) days after receipt of notice to that effect. A fax transmission or electronic mail sent to the Supplier shall constitute an official notice. Thereafter, if the PO remains unclaimed, the said PO shall be cancelled.
3. Subject to the provisions of the preceding paragraph, where Supplier had claimed the PO but failed to deliver the required goods within the delivery time provided in the PO, Supplier shall be charged of liquidated damages (LD). The amount of LD, deductible from payments due to Supplier, shall be one tenth of one percent (0.1%) of the total price of the undelivered goods in the PO for every day of delay. Once the accumulated amount of LD reached 10% of the amount of PO, the Procuring Entity shall rescind the PO without prejudice to other courses of actions available to the Procuring Entity under Republic Act (RA) No. 9184 and its Revised Implementing Rules and Regulations (RIRR), and pertinent laws.
4. Supplier shall deliver the goods or items to the Procuring Entity at the Asset Management Division, Alonzo Bldg., DepEd Complex, Meralco Ave., Pasig City.
5. All deliveries of the Supplier shall be subject to inspection and acceptance by the Procuring Entity. All necessary tests undertaken or caused to be undertaken by the Procuring Entity on the goods or items shall be for the account of the Supplier.
6. All Suppliers shall be precluded from delivering substitute goods or items. Rejected deliveries shall be construed as non-delivery of goods or items so ordered and shall be subject to imposition of LD and rescission of the PO as prescribed in paragraph 3 hereof.
7. Supplier shall guarantee its deliveries to be free from defects and shall commit a one (1) year warranty commencing from the time of acceptance. Any defective goods or items that may be discovered by the Procuring Entity within the warranty period shall be replaced by the Supplier with seven (7) calendar days upon receipt of a written notice to that effect. Cost of replacement of defective goods or items shall be solely for the account of the Supplier.
8. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the Procuring Entity.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the Supplier's account.
10. All payments are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.
11. The PO Price shall be paid to the Supplier within 60 calendar days after complete delivery and acceptance of the goods by the authorized representative of the Procuring Entity and upon submission of the documents as prescribed by the Procuring Entity.

Supplier may submit a request for payment based on and upon submission of the following:

- (i) Quantities of items delivered based on the schedule of deliveries and other relevant terms and conditions of the PO;
- (ii) Duly signed Delivery Receipts; and
- (iii) Inspection and Acceptance Reports (IARs), including certification by Supplier, as duly signed by the authorized DepEd representative, that the goods or items have been delivered in accordance with the PO.

Payment shall be subject to the "Warranty" provision in the form of retention money in an amount equivalent to at least one percent (1%) of the PO price, pursuant to Section 62 of RA 9184 and its IRR.

Conforme:

Maurice Loulloupi
Signature over printed name of Supplier

April 3, 2023
Date