



Republic of the Philippines  
Department of Education

NOTICE TO PROCEED

August 13, 2025  
Date

**ARNOLD P. SAYSON**

Blk 151 Lot 25 Phase I Mabuhay City,  
Paliparan III, Dasmariñas, Cavite,  
Philippines, 4114  
Telephone No.: 09171328396  
Email Add.: apsayson@gmail.com, apsayson@yahoo.com

Project No.: **2025c-PS3(004)-BIV-NPHTC-038**

Project: **Hiring of Highly Technical Consultant for the Enhancement and Maintenance of the Program Management Information System**

Dear **Mr. Sayson**,

The attached **Contract** of the above project, bearing no. **2025c-PS3(004)-BIV-NPHTC038-C104** in the amount of **PHILIPPINE PESOS FOUR HUNDRED EIGHTY THOUSAND AND 00/100 (PHP480,000.00)** only, having been approved, this Notice is hereby issued to you, that the performance of the agreement shall commence effective from the date of receipt of this Notice.

Therefore, you are responsible for performing said obligations in accordance with the terms, conditions, and implementation schedule of the **Contract**.

Kindly acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

*Maria Clarisse T. Ligunas-Roque*

**MARIA CLARISSA T. LIGUNAS-ROQUE**  
Director IV  
Policy and Planning Service

I acknowledge receipt of this Notice on:  
Name of the Consultant:  
Authorized Signature:

August 13, 2025  
ARNOLD P. SAYSON  
*[Signature]*

Encl.: As stated

MBE - CDA - JAY - SIA - RLO  
*[Signatures]*

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