



**Bids and Awards Committee VI**

SUBJECT : **BID BULLETIN No. 1**

PROJECT NO. : **2024-BEA2(001to002&004to006)-BVI-CB-001a**

PROJECT : **Procurement of Testing Materials for Various 2024 Assessment Tests (Rebid)**

DATE : **April 26, 2024**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders and shall form an integral part of the bidding documents issued earlier for the above project.

**1. Section II. Instructions to Bidders, Clause 10.2, page 13, is hereby amended to read:**

10.2. The Bidder's SLCC as indicated in ITB Clause 5.3 should have been completed within a period of ***seven (7) years*** prior to the deadline for the submission and receipt of bids.

**2. Section III. Bid Data Sheet, Clause 5.3, page 18, is hereby amended to read:**

b. Completed within ***seven (7) years*** immediately prior to the deadline for the submission and receipt of bids.

**3. Section VI. Schedule of Requirements, pages 36-38, and Section VII. Technical Specifications, B. Detailed Technical Specifications, pages 47-50, 59-61, 70-72, 80-82, and 90-92, is hereby amended to be read as follows:**

**A. List/Description of Goods /Services**

The delivery schedule expressed below stipulates the date of delivery to the project site.

Original Provision	Provision as Amended		
<b>(PEPT) – Special Administration – Lot 2</b>			
➤ Printing, packing and labeling period of scannable answer sheets: <del>May 16 – 22, 2024</del> 2023 (6 calendar days).	ACTIVITIES	DATE	NO. of DAYS
	Turnover of variables of scannable answer sheets	<b>July 12, 2024</b>	<b>1 calendar day</b>

<p>➤ Printing of Certificate of Rating forms and processing period: <del>June 13, 2024 – August 2, 2024</del> (50 calendar days).</p> <p>➤ Statistical data output requirements in printed and electronic copies must be delivered at DepEd - BEA on or before <del>August 15, 2024</del>.</p>	Presentation of customized design of scannable answer sheets	<b>July 19, 2024</b>	<b>1 calendar day</b>
	Printing, packing, labeling of scannable answer sheets	<b>July 29 - Aug. 4, 2024</b>	<b>6 calendar days</b>
	Date of test administration	<b>Aug. 18, 2024 (Luzon)</b> <b>Aug. 25, 2024 (VisMin)</b>	<b>2 calendar days</b>
	Batching, sorting, accounting and processing of test results and statistical data output requirements, and printing of Certificates of Rating (CORs)	<b>Aug 26, 2024 – Oct. 15, 2024</b>	<b>50 calendar days</b>
	Submission of Statistical Data Output Requirements	<b>Oct. 25, 2024</b>	<b>1 calendar day</b>
	Warehousing period	<b>Aug. 26, 2024 – Aug. 26, 2025</b>	<b>365 calendar days</b>

**National Achievement Test for Grade 6 (NAT G6) – Lot 2**

<p>➤ Printing, packing and labeling period of answer sheets and school headers: <del>May 6 – June 5, 2024</del> (30 calendar days).</p> <p>➤ Batching, sorting, accounting, scanning and processing: <del>June 26 – August 15, 2024</del> (50 calendar days).</p> <p>➤ Statistical data output requirements in electronic copies must be delivered at DepEd – BEA: on or before <del>August 25, 2024</del>.</p>	Turnover of variables of scannable answer sheets and school headers	<b>August 19, 2024</b>	<b>1 calendar day</b>
	Presentation of customized design of scannable answer sheets and school headers	<b>August 28, 2024</b>	<b>1 calendar day</b>
	Printing, packing, labeling of scannable answer sheets and school headers	<b>Sept 7 – Oct. 7, 2024</b>	<b>30 calendar days</b>
	Date of test administration (testing window)	<b>Oct. 14 – 18, 2024</b>	<b>5 calendar days</b>
	Batching, sorting, accounting and processing of test results and	<b>Oct 25 – Dec 14, 2024</b>	<b>50 calendar days</b>

	statistical data output requirements		
	Submission of Statistical Data Output Requirements	<b>Dec. 20, 2024</b>	<b>1 calendar day</b>
	Warehousing period	<b>Oct. 25, 2024 – Oct 25, 2025</b>	<b>365 calendar days</b>
<b>Early Language, Literacy and Numeracy Assessment (ELLNA) – Lot 2</b>			
<p>&gt; Printing, packing and labeling period of scannable answer sheets and school headers: <del>May 5 – June 4, 2024</del> (30 calendar days).</p> <p>&gt; One (1) year exclusive warehousing in the identified warehouse shall commence ten (10) days after test administration</p> <p>&gt; Batching, sorting, accounting, scanning and processing: <del>July 3, 2024 – August 22, 2024</del> (50 calendar days).</p> <p>&gt; Statistical data output requirements in electronic copies must be delivered at DepEd – BEA: on or before <del>August 30, 2024</del>.</p>	Turnover of variables of scannable answer sheets and school headers	<b>August 12, 2024</b>	<b>1 calendar day</b>
	Presentation of customized design of scannable answer sheets and school headers	<b>August 19 2024</b>	<b>1 calendar day</b>
	Printing, packing, labeling of scannable answer sheets and school headers	<b>Aug. 27 – Sept 27, 2024</b>	<b>30 calendar days</b>
	Date of test administration (testing window)	<b>Oct. 7 - 11 2024</b>	<b>5 calendar days</b>
	Batching, sorting, accounting and processing of test results and statistical data output requirements	<b>Oct 18 – Dec 6, 2024</b>	<b>50 calendar days</b>
	Submission of Statistical Data Output Requirements	<b>Dec. 16, 2024</b>	<b>1 calendar day</b>
	Warehousing period	<b>Oct. 18, 2024 – oct 18, 2025</b>	<b>365 calendar days</b>
	<b>Qualifying Examination in Arabic Language and Islamic Studies (QEALIS) – Lot 2</b>		
> Printing, packing and labeling period of answer sheets: <del>April 22 – 24, 2024</del> (2	Turnover of variables of scannable answer sheets and school headers	<b>Oct. 4, 2024</b>	<b>1 calendar day</b>

<p>calendar days).</p> <p>➤ One (1) year exclusive warehousing in the identified warehouse shall commence ten (10) days after test administration.</p> <p>➤ Printing of Certificate of Rating forms and processing period: <del>May 20 – 30, 2024</del> (10 calendar days).</p> <p>➤ Statistical data output requirements in printed and electronic copies must be delivered at DepEd – BEA: on or before <del>June 10, 2024</del>.</p>	Presentation of customized design of scannable answer sheets and school headers	<b>Oct. 9, 2024</b>	<b>1 calendar day</b>
	Printing, packing, labeling of scannable answer sheets and school headers	<b>Oct. 15 – 17, 2024</b>	<b>2 calendar days</b>
	Date of test administration	<b>October 20, 2024</b>	<b>1 calendar day</b>
	Batching, sorting, accounting and processing of test results and statistical data output requirements and printing of Certificates of Rating (CORs)	<b>Nov. 11 - 21, 2024</b>	<b>10 calendar days</b>
	Submission of Statistical Data Output Requirements	<b>Nov 29, 2024</b>	<b>1 calendar day</b>
	Warehousing period	<b>Nov. 11, 2024 – Nov 11, 2025</b>	<b>365 calendar day</b>

**2024 Accreditation and Equivalency (A&E) Test - Lot 2**

<p>➤ Printing, packing and labeling period of scannable answer sheets: <del>April 27 – May 7, 2024</del> (10 calendar days)</p> <p>➤ One (1) year exclusive warehousing in the identified warehouse shall commence ten (10) days after test administration.</p> <p>➤ Printing of Certificates of Rating forms and processing period: <del>May 31 – July 20, 2024</del> (50 calendar days)</p> <p>➤ Statistical data output requirements in printed and electronic copies must be delivered at DepEd – BEA: on or before <del>August 7,</del></p>	Turnover of variables of scannable answer sheets	<b>Sept. 30, 2024</b>	<b>1 calendar day</b>
	Presentation of customized design of scannable answer sheets	<b>Oct 7, 2024</b>	<b>1 calendar day</b>
	Printing, packing, labeling of scannable answer sheets	<b>Oct 14 – 24, 2024</b>	<b>10 calendar days</b>
	Date of test administration	<b>Nov. 10, 2024 (Luzon) Nov. 17, 2024 (VisMin)</b>	<b>2 calendar days</b>
	Batching, sorting, accounting and processing of test results and	<b>Nov. 18, 2024 – Jan. 7, 2025</b>	<b>50 calendar days</b>

2024-	Statistical data output requirements		
	Submission of Statistical data output requirements	<b>Jan. 17, 2025</b>	<b>1 calendar day</b>
	Warehousing period	<b>Nov. 18, 2024 – Nov. 18, 2025</b>	<b>365 calendar days</b>

**4. Section VII. Technical Specifications, B. Detailed Technical Specifications, pages 50-52, is hereby amended to be read as follows:**

<b>Provision as Amended</b>		
<b><del>Delivery and Retrieval of Test Materials and Delivery of Certificate of Ratings</del></b>		
<b><del>QUALIFICATIONS OF BIDDERS/PRINTERS</del></b>		
<del>To submit the following during post-qualification:</del>		
<ul style="list-style-type: none"> <li><del>• Letter specifying the main office address of the Bidder/Forwarder and enumerating their branches/offices/outlets nationwide</del></li> <li><del>• List of vehicles, whether owned, leased or rented, or legally in possession together with proof of ownership, contract of lease/rental, or contract of usufruct as the case maybe</del></li> <li><del>• List of personnel with the corresponding job description, age and gender</del></li> <li><del>• Copies of recent NBI/Police/NICA Clearance of new employees or non-regular personnel of good moral character involved in the Project.</del></li> <li><del>• Copies of recent NBI/Police/NICA Clearance of regular or permanent employee, or a certification from the Bidder/Printer that the regular or permanent employees who will be involved in the Project are of good moral character and the above mentioned clearance/s were required and complied with when they were hired</del></li> <li><del>• Letter of Commitment showing, indicating and signifying that the forwarder/courier will strictly follow all security requirements and mode of transportation</del></li> </ul>		
<b><del>MANPOWER REQUIREMENTS</del></b>		
<del>2</del>	<del>checkers</del>	<del>To account and receive boxes of test materials</del>
<del>10</del>	<del>drivers</del>	<del>To drive vehicles (trucks/closed vans) from printer's plant to destination (pier, airport, division offices)</del>
<del>20</del>	<del>Workers/helpers</del>	<del>To carry and arrange boxes of test materials to trucks/vans, division offices and warehouse after retrieval</del>
<b><del>SECURITY REQUIREMENTS FOR TEST MATERIALS, INSPECTION AND LIQUIDATED DAMAGES</del></b>		

- ~~A Task Force from the Forwarder/Courier to be headed by and coordinated by BEA representative one day before and during the examination day for possible emergency delivery of test materials~~
- ~~Breach of security resulting to leakage of confidential test materials or that of its contents will result to forfeiture of the entire value of the contract~~
- ~~DepEd — BEA has the right to inspect the vehicles and security procedures being applied by the Forwarder/Courier with regards to its conformity with the Technical Specifications~~
- ~~If the services fail to conform to the Technical Specifications, the Forwarder/Courier must replace or make the necessary adjustments/corrections to meet the requirements~~
- ~~If the Bidder/Printer fails to deliver any or all the goods or to perform the services within the specified period in the contract DepEd — BEA shall deduct one tenth of one percent (0.1 %) of the cost of the unperformed portion for every day of delay in the delivery of goods and services~~
- ~~If the cumulative liquidated damages reach ten percent (10 %) of the total contract price, DepEd — BEA shall terminate/rescind the contract~~
- ~~Lost and/or wet test booklets, scannable answer sheets, non-classified materials during the **delivery** must be replaced by the Bidder/Printer and penalized accordingly~~

**Formula**

**No. Test Booklets x Php 100.00 = Amount of Deduction**

**No. Answer Sheets x Php 50.00 = Amount of Deduction**

- ~~Lost and/or wet test booklets and answer sheets during the **retrieval** shall be penalized accordingly~~

**Formula**

**No. Test Booklets x Php 100.00 = Amount of Deduction**

**No. Answer Sheets x Php 50.00 = Amount of Deduction**


- ~~Further, all expenses for the **re-test** shall be shouldered by the Forwarder/Courier including the test materials to be used~~
- ~~Lost and/or wet Certificate of Ratings (COR) during the **delivery** shall be replaced by the Bidder/Printer and penalized accordingly~~

**No. of CORs x Php 50.00 = Amount of Deduction**

- ~~Payment shall be~~
  - ~~40 % of the total contract price upon completion delivery of test materials~~
  - ~~40 % of the total contract price upon completion retrieval of test materials~~
  - ~~20% of the total contract price upon completion of delivery of certificates of rating~~
- ~~Upon request for first payment, a retention money amounting to five percent (5 %) of total contract price as a guarantee to cover for defects, mis sent, incomplete delivery and retrieval~~

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.

  
**Atty. RESTY C. OSIAS**  
 Director IV and Chairperson